

# C&D Deposit Refund Request

Updated 10/17/22

Receipts for salvage/recycling and disposal diverted from landfill through recycling or reuse, must be submitted upon completion of project to initiate deposit refund process. This refund request must be completed, signed, and submitted, with receipts or other supporting documentation attached to the Building Division **within 180 days of final inspection approval**.

Refunds will be issued to permit applicant unless otherwise directed on this form.

Submit the completed form along with the diversion receipts to: [buildingdivision@dajcity.org](mailto:buildingdivision@dajcity.org).

Project Information	
Permit Number:	Date:
Project Address:	

Recycling C&D Debris, Salvage, and Reuse	
Recycling Facility:	<b>Materials Recycled</b> <input type="checkbox"/> Mixed C&D <input type="checkbox"/> Inerts: Asphalt, bricks, concrete, dirt, other inert solids <input type="checkbox"/> Other: Cardboard, metals, wood, roofing, carpet, drywall, green waste
<b>Was this permit for demolition?</b> <input type="checkbox"/> Yes <input type="checkbox"/> No	
<b>Did you use a salvage company?</b> <input type="checkbox"/> Yes <input type="checkbox"/> No	
<b>What materials were saved for use elsewhere?</b>  <b>What materials were reused on site and how?</b>	

Permit Applicant Certification	Change of Refund Recipient
I certify that the information provided with this refund request represents the disposition of the construction and demolition debris materials generated from this project in accordance with Daly City's requirements. Furthermore, I certify this information represents materials generated only from the project listed above.	To change refund recipient, permit applicant must complete this section.  <b><i>As permit applicant, I hereby direct any C&amp;D refund to be issued to the name and address listed below.</i></b>  New recipient is the: <input type="checkbox"/> Contractor <input type="checkbox"/> Owner
Permit Applicant Name:	Permit Applicant Signature:
Permit Applicant Signature:	New Refund Recipient Name:
Company Name:	Company Name:
Phone Number:	Phone Number:
Mailing Address:	Mailing Address:

**NOTE: Effective 9/12/2022, a \$91 administrative fee will be retained on C&D deposit refunds.**

