City of Daly City

Adopted April 26, 2021

ONE-YEAR ACTION PLAN

Program Year 2021-2022

Department of Economic and Community Development

Housing and Community Development Division
CITY OF DALY CITY

PY21-22, Year 4
of Five Year HUD Consolidated Plan FY2018-2022

City Council

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Executive Summary

AP-05 Executive Summary - 24 CFR 91.200(c), 91.220(b)

1. Introduction

The City of Daly City receives federal funds in the form of Community Development Block Grant (CDBG) funds and HOME funds from the Department of Housing and Urban Development. These funds are integral to the City’s efforts to help better the lives of low and moderate income persons in its community. As a grantee, the City is required to prepare a Five-Year Consolidated Plan which incorporates an assessment and analysis of the housing and non-housing community development needs in Daly City. The plan covers the program years beginning July 2018 through June 2023. An Annual Action Plan is prepared for each program year within the Consolidated Plan period. This Annual Action Plan is for PY21-22 (July 1, 2021 to June 30, 2022), Year 4 of the Five Year Consolidated Plan.

The City was notified in February 2021 of its PY21-22 CDBG and HOME allocations. Then in May 2021 after the citizen participation process for the Action Plan was completed and the Plan was approved by the City Council, the City was informed of an increase in its CDBG allocation of $15,642. This increase did not trigger a substantial amendment and was programmed into Sidewalk Curb Ramps, an existing activity in the Action Plan. This Action Plan describes how the City will use its PY21-22 funds. The Plan went out for a 30-day public review period beginning March 25, 2021 through April 26, 2021.

2. Summarize the objectives and outcomes identified in the Plan

This could be a restatement of items or a table listed elsewhere in the plan or a reference to another location. It may also contain any essential items from the housing and homeless needs assessment, the housing market analysis or the strategic plan.

The objectives and outcomes identified in this Action Plan address the housing and community development needs in Daly City, and that have been identified in the Consolidated Plan. The objectives address these priority needs:

- Maintain and improve housing stock
- Increase the supply of affordable housing
- Preserve housing affordability
- Support public services that serve lower income persons and these groups: children and youth, the homeless, and special needs populations
- Maintain and improve public facilities
The City will collaborate with both public and private organizations to address these needs. In addition, it will work to address barriers to affordable housing and lead based paint hazards. It will collaborate with the San Mateo County Continuum of Care to address homelessness.

3. **Evaluation of past performance**

This is an evaluation of past performance that helped lead the grantee to choose its goals or projects.


The most recent CAPER, for the PY19-20 Action Plan, reports that CDBG funds were used to provide various public services and housing rehab during the PY19-20 Action Plan. Some of these performance outcomes include:

- Literacy tutoring to 69 low income persons
- Legal services to 204 low income renter households to help stabilize housing and prevent evictions.
- Childcare services for 33 low income households
- Fair housing cases for four households
- Transitional shelter for twelve homeless families

These community development and housing funds from HUD have been essential in helping the City provide services to its lower income residents. The City plans to continue its efforts to address the priority needs summarized previously.

4. **Summary of Citizen Participation Process and consultation process**

Summary from citizen participation section of plan.

The citizen participation and consultation processes involve two public hearings, a public noticing and review period of the draft One-Year Action Plan, and consultations with various agencies and
collaboratives such as the Continuum of Care, the Housing Authority of San Mateo County, and service providers serving Daly City residents.

The 30-day public review period and noticing of the draft One-Year Action Plan began March 25, 2021 through April 26, 2021. A virtual hearing was conducted that provided the public an opportunity to comment on the draft Action Plan. Sections AP10 and AP12 provide more information on the citizen participation process.

5. Summary of public comments

This could be a brief narrative summary or reference an attached document from the Citizen Participation section of the Con Plan.

There were three comments received at the public hearing on housing and community needs held on December 14, 2020. A virtual hearing for the draft One-Year Action Plan for PY21-22 was held on April 26, 2021. A summary of the comments from the public hearings are included in Table 4 of Section AP-12. Written comments are attached.

6. Summary of comments or views not accepted and the reasons for not accepting them

See Table 4 of Section AP-12. Comments expressed the need for affordable and stable housing. All comments were accepted.

7. Summary

This Action Plan for PY21-22 is the fourth year of the City's Five-Year HUD Consolidated Plan and is the second year of a two-year CDBG funding cycle. The projects and activities for PY21-22 continue to prioritize the objectives identified in the Five Year Plan. Funds from the Department of Housing and Urban Development are critical in helping the City meets its community development objectives. Without these funds, the City would not be able to provide funding support for much needed services to its lower income residents.
PR-05 Lead & Responsible Agencies – 91.200(b)

1. Agency/entity responsible for preparing/administering the Consolidated Plan

Describe the agency/entity responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

<table>
<thead>
<tr>
<th>Agency Role</th>
<th>Name</th>
<th>Department/Agency</th>
</tr>
</thead>
<tbody>
<tr>
<td>Lead Agency</td>
<td>DALY CITY</td>
<td></td>
</tr>
<tr>
<td>CDBG Administrator</td>
<td>DALY CITY</td>
<td>Economic and Community Development Department</td>
</tr>
<tr>
<td>HOPWA Administrator</td>
<td></td>
<td></td>
</tr>
<tr>
<td>HOME Administrator</td>
<td>DALY CITY</td>
<td>Economic and Community Development Department</td>
</tr>
<tr>
<td>HOPWA-C Administrator</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Table 1 – Responsible Agencies

Narrative (optional)

The Housing and Community Development (HCD) division of the City of Daly City’s Economic and Community Development department is responsible for preparing the Consolidated Plan as well as administering both the HOME and CDBG programs. The HCD division also administers the City’s Below Market Rate program and serves as staff to the Daly City Housing Development Finance Agency.

Consolidated Plan Public Contact Information

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Daly City, CA 94015
Tel: (650) 991-8068
Fax: (650) 991-8070
www.dalycity.org
1. Introduction

The City of Daly City recognizes that consultation is an important part of preparing the HUD Consolidated Plan. The City of Daly City collaborated with the County of San Mateo to jointly reach out to the Housing Authority of San Mateo County, the San Mateo County Continuum of Care, the San Mateo County STD/HIV Program, and the San Mateo County Health Department to request data and information required in the Consolidated Plan. The City also attended roundtable discussions hosted by the County to hear input from service providers, real estate stakeholders and affordable housing developers in the County and followed up with questions specific to Daly City. The City also reached out to the Daly City Community Service Center, one of a network of agencies in the County that provides emergency food, shelter, clothing, employment services and short-term counseling.

The City engages in various regional efforts including those addressing planning, housing, transportation, and sustainability issues. For example, the City has participated in a regional sea level rise study, has identified Priority Development Areas for ABAG, and engaged in the Regional Housing Needs Allocation process in the County. These regional efforts involve working and consulting with various agencies that may not be included in Table 2 of this section since they are not consulted directly on the Action Plan; however, they are consulted on regional issues that inform local concerns in the Action Plan such as affordable housing in the City.

The Five-Year Consolidated Plan laid out the priorities and the One-Year Action Plans support these priorities. The PY21-22 Action Plan will be the fourth year of the City’s Five-Year Consolidated Plan. In preparing the Annual Action Plan, the City invited input on Daly City community development needs at a public hearing in December 2020.

Provide a concise summary of the jurisdiction’s activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(l))

The City of Daly City enhances coordination between public and assisted housing providers and private and governmental health, mental health and service agencies in several ways. Primarily, it networks with these agencies through participation in consortiums such as the Continuum of Care (CoC). The Continuum of Care meets at least quarterly and has representatives from various agencies including governmental health, mental health and service agencies.

In consulting with various agencies through the process of drafting the Consolidated Plan, the City identifies contacts with whom it can coordinate. Oftentimes, it is knowing who to contact at an agency that is key to engagement and coordination. The quarterly CoC meetings are helpful in facilitating...
communication and coordination with different agencies. Close collaboration with the other four entitlement jurisdictions in San Mateo County that receive CDBG funds also enhances coordination.

For its current Five-year HUD Consolidated Plan period, the City completed an Assessment of Fair Housing (AFH) in collaboration with the County of San Mateo, the San Mateo County Housing Authority, the South San Francisco Public Housing Authority, and the cities of South San Francisco, San Mateo, and Redwood City. The City will continue to coordinate with these local governments and housing authorities to address some of the shared AFH goals.

**Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.**

City staff is a member of the Continuum of Care (CoC) Steering Committee for San Mateo County which meets at least quarterly to discuss the needs and efforts to address the needs of homeless persons and persons at risk of homelessness. Other members of the CoC Steering Committee represent various agencies that include health services, mental health facilities, foster care and other youth facilities, corrections programs and institutions. Through participation in the CoC and networking with the Steering Committee members, the City indirectly consults with several agency types. The City funds LifeMoves, a homeless service provider, and maintains relationships with other providers such as Samaritan House and Community Overcoming Relationship Abuse (CORA). City staff participates in the review and ranking of project applications submitted to the CoC program NOFA (Notice of Funding Availability). City staff also assist in the biennial One-Day homeless count. In January of this year, city staff facilitated the deployment of volunteers participating in the street count of homeless persons in Daly City.

**Describe consultation with the Continuum(s) of Care that serves the jurisdiction’s area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS**

The City does not receive ESG funds.

2. **Describe Agencies, groups, organizations and others who participated in the process and describe the jurisdiction’s consultations with housing, social service agencies and other entities**
<table>
<thead>
<tr>
<th></th>
<th>Agency/Group/Organization</th>
<th>SAN MATEO COUNTY</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Agency/Group/Organization Type</strong></td>
<td>Services - Narrowing the Digital Divide</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Agency - Emergency Management</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Other government - County</td>
<td></td>
</tr>
<tr>
<td><strong>What section of the Plan was addressed by Consultation?</strong></td>
<td>Housing Need Assessment</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Public Housing Needs</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Homelessness Strategy</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Market Analysis</td>
<td></td>
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<tr>
<td></td>
<td>Lead-based Paint Strategy</td>
<td></td>
</tr>
<tr>
<td><strong>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</strong></td>
<td>Agency consulted on regular working basis.</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th></th>
<th>Agency/Group/Organization</th>
<th>Housing Authority of the County of San Mateo</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Agency/Group/Organization Type</strong></td>
<td>PHA</td>
<td></td>
</tr>
<tr>
<td><strong>What section of the Plan was addressed by Consultation?</strong></td>
<td>Public Housing Needs</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Homeless Needs - Chronically homeless</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Homeless Needs - Families with children</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Homelessness Needs - Veterans</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Homelessness Needs - Unaccompanied youth</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Homelessness Strategy</td>
<td></td>
</tr>
<tr>
<td><strong>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</strong></td>
<td>Agency consulted on regular working basis.</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Agency/Group/Organization</td>
<td>San Mateo County Continuum of Care</td>
</tr>
<tr>
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<td>-----------------------------------</td>
</tr>
<tr>
<td></td>
<td>Agency/Group/Organization Type</td>
<td>Other government - County Regional organization</td>
</tr>
<tr>
<td></td>
<td>What section of the Plan was addressed by Consultation?</td>
<td>Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy</td>
</tr>
<tr>
<td></td>
<td>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</td>
<td>Collaborative consulted on regular working basis.</td>
</tr>
<tr>
<td>3</td>
<td>Agency/Group/Organization</td>
<td>Hip Housing</td>
</tr>
<tr>
<td></td>
<td>Agency/Group/Organization Type</td>
<td>Housing Services - Housing</td>
</tr>
<tr>
<td></td>
<td>What section of the Plan was addressed by Consultation?</td>
<td>Housing Need Assessment</td>
</tr>
<tr>
<td></td>
<td>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</td>
<td>Agency consulted on regular working basis.</td>
</tr>
<tr>
<td>4</td>
<td>Agency/Group/Organization</td>
<td>DALY CITY YOUTH HEALTH CENTER</td>
</tr>
<tr>
<td></td>
<td>Agency/Group/Organization Type</td>
<td>Services-Children Services-Employment</td>
</tr>
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<td>What section of the Plan was addressed by Consultation?</td>
<td>Youth services</td>
</tr>
<tr>
<td></td>
<td>Agency/Group/Organization</td>
<td>Agency/Group/Organization Type</td>
</tr>
<tr>
<td>---</td>
<td>---------------------------</td>
<td>--------------------------------</td>
</tr>
<tr>
<td>8</td>
<td>Center for Independence of Individuals with Disabilities</td>
<td>Services - Housing Services-Elderly Persons Services-Persons with Disabilities Regional organization</td>
</tr>
<tr>
<td>#</td>
<td>Agency/Group/Organization</td>
<td>What section of the Plan was addressed by Consultation?</td>
</tr>
<tr>
<td>---</td>
<td>-----------------------------------------------</td>
<td>--------------------------------------------------------</td>
</tr>
<tr>
<td>9</td>
<td>Agency/Group/Organization</td>
<td>Housing Need Assessment</td>
</tr>
<tr>
<td></td>
<td>Agency/Group/Organization Type</td>
<td>Housing, Regional organization</td>
</tr>
<tr>
<td>10</td>
<td>Agency/Group/Organization</td>
<td>Housing Need Assessment</td>
</tr>
<tr>
<td></td>
<td>Agency/Group/Organization Type</td>
<td>Housing</td>
</tr>
<tr>
<td>11</td>
<td>Agency/Group/Organization</td>
<td>Housing Need Assessment</td>
</tr>
<tr>
<td></td>
<td>Agency/Group/Organization Type</td>
<td>Services - Housing</td>
</tr>
<tr>
<td>12</td>
<td>Agency/Group/Organization</td>
<td>Housing Need Assessment</td>
</tr>
<tr>
<td></td>
<td>Agency/Group/Organization Type</td>
<td>Youth services</td>
</tr>
</tbody>
</table>

Annual Action Plan
2021
<table>
<thead>
<tr>
<th></th>
<th>Agency/Group/Organization</th>
<th>PROJECT READ</th>
</tr>
</thead>
<tbody>
<tr>
<td>Project Sentinel</td>
<td>Project Sentinel</td>
<td>Services - Fair Housing</td>
</tr>
<tr>
<td>Daly City Partnership</td>
<td>Daly City Partnership</td>
<td>Services - Housing Services - Elderly Persons Services - Persons with Disabilities Services - Homeless</td>
</tr>
<tr>
<td>Housing Need Assessment</td>
<td>Housing Need Assessment</td>
<td>Homelessness Strategy Non-Homeless Special Needs</td>
</tr>
<tr>
<td>Agency consulted on regular working basis.</td>
<td>Agency consulted on regular working basis.</td>
<td>Agency consulted on regular working basis.</td>
</tr>
</tbody>
</table>
Identify any Agency Types not consulted and provide rationale for not consulting

Various agency types and organizations were notified of the public hearing on housing and community development needs and the draft One-Year Action Plan.

Other local/regional/state/federal planning efforts considered when preparing the Plan

<table>
<thead>
<tr>
<th>Name of Plan</th>
<th>Lead Organization</th>
<th>How do the goals of your Strategic Plan overlap with the goals of each plan?</th>
</tr>
</thead>
<tbody>
<tr>
<td>Continuum of Care</td>
<td>San Mateo County Human Services Agency, Center on Homelessness</td>
<td>Daly City’s goals for addressing homelessness in the Strategic Plan support the goals of the Continuum of Care.</td>
</tr>
<tr>
<td>Housing Element/General Plan</td>
<td>City of Daly City</td>
<td>Both plans share the goal of increasing, maintaining, and improving the housing stock.</td>
</tr>
</tbody>
</table>

Table 3 – Other local / regional / federal planning efforts

Narrative (optional)
AP-12 Participation – 91.105, 91.200(c)

1. Summary of citizen participation process/Efforts made to broaden citizen participation
Summarize citizen participation process and how it impacted goal-setting

The City has a citizen participation plan which outlines the process for engaging its residents in the Consolidated Plan and Action Plans. The process requires public noticing, a public comment period, and two public hearings. The process impacts goal setting by facilitating communication between the City and its residents regarding community development priorities and needs.

On December 14, 2020, the Daly City City Council held a public hearing to obtain citizens’ views on community development and housing needs that are eligible for CDBG and HOME funding for Program Year 2021-22 and to address the citizen participation and planning process for preparation of the Action Plan. A legal notice announcing the meeting was published in The Examiner Peninsula on November 12, 2020, and the Public Notice was posted on the City’s website and emailed to various community organizations.

On April 26, 2021, the Daly City City Council held a public hearing regarding the draft Action Plan and the funding recommendations for PY21-22 CDBG and HOME funds. A legal notice announcing the public hearing and the public review comment period for the draft Action Plan was published in The Examiner Peninsula on March 25, 2021 and posted on the City’s website. The public notice was also emailed to community service agencies serving Daly City residents. The draft PY21-22 Action Plan was made available on the City’s website and could be mailed upon request. In an effort to broaden citizen participation, the City makes the public notices posted on its website available in Chinese, Spanish, and Tagalog.
## Citizen Participation Outreach

<table>
<thead>
<tr>
<th>Sort Order</th>
<th>Mode of Outreach</th>
<th>Target of Outreach</th>
<th>Summary of response/attendance</th>
<th>Summary of comments received</th>
<th>Summary of comments not accepted and reasons</th>
<th>URL (If applicable)</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Public Hearing</td>
<td>Non-targeted/broad community</td>
<td>A public hearing was held on December 14, 2020 to hear comments on housing and community development needs. Three written comments were submitted from a resident, and representatives from Legal Aid Society of San Mateo County and DC4BL.</td>
<td>The resident provided comment on the need for affordable housing and that development should not be allowed on Thornton Beach. The representative from DC4BL provided comment on the need for stable housing. The representative from Legal Aid provided comment on the need for tenant protections. Copies of written comments are included in the appendix.</td>
<td>Comments accepted.</td>
<td></td>
</tr>
<tr>
<td>Sort Order</td>
<td>Mode of Outreach</td>
<td>Target of Outreach</td>
<td>Summary of response/attendance</td>
<td>Summary of comments received</td>
<td>Summary of comments not accepted and reasons</td>
<td>URL (If applicable)</td>
</tr>
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<td>------------</td>
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<td>------------------------------------------------------------------------------------------------</td>
<td>-----------------------------------------------</td>
<td>---------------------------------------------</td>
<td>---------------------</td>
</tr>
<tr>
<td>2</td>
<td>Public Hearing</td>
<td>Non-targeted/broad community</td>
<td>A virtual public hearing was held on the draft One-Year Action Plan on April 26, 2021. No written comments were submitted. A representative from Legal Aid of San Mateo County provided comment.</td>
<td>The representative from Legal Aid provided comment on the continued need for affordable housing and assistance for tenants at risk of eviction.</td>
<td>Comments accepted.</td>
<td></td>
</tr>
<tr>
<td>3</td>
<td>Internet Outreach</td>
<td>Non-targeted/broad community</td>
<td>Notice of Public Hearings and the draft Action Plan were made available on the City’s website.</td>
<td>See above.</td>
<td>See above.</td>
<td></td>
</tr>
</tbody>
</table>

Table 4 – Citizen Participation Outreach
Expected Resources

AP-15 Expected Resources – 91.220(c)(1,2)

Introduction

The City received notification of its PY21-22 CDBG and HOME allocations in February 2021, and a revised CDBG allocation in May 2021. The City will use CDBG funds for program administration, housing residential rehabilitation, public facilities, public services, and to pay back its Section 108 loan that was used for the construction of the Bayshore Community Center. It will use its HOME funds for program administration and the development of affordable housing.

Anticipated Resources

<table>
<thead>
<tr>
<th>Program</th>
<th>Source of Funds</th>
<th>Uses of Funds</th>
<th>Expected Amount Available Year 1</th>
<th>Narrative Description</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td>Annual Allocation: $</td>
<td>Program Income: $</td>
</tr>
<tr>
<td>CDBG</td>
<td>public - federal</td>
<td>Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services</td>
<td>1,077,165</td>
<td>56,329</td>
</tr>
</tbody>
</table>

CDBG funds will be used to address housing needs, repay a Section 108 loan, provide public services, improve public facilities and program administration.
<table>
<thead>
<tr>
<th>Program</th>
<th>Source of Funds</th>
<th>Uses of Funds</th>
<th>Expected Amount Available Year 1</th>
<th>Narrative Description</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td>Annual Allocation: $</td>
<td>Program Income: $</td>
</tr>
<tr>
<td>HOME</td>
<td>public - federal</td>
<td>Acquisition Homebuyer assistance Homeowner rehab Multifamily rental new construction Multifamily rental rehab New construction for ownership TBRA</td>
<td>389,735</td>
<td>0</td>
</tr>
</tbody>
</table>

**Table 5 - Expected Resources – Priority Table**

**Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied**

CDBG funds leverage a variety of both public and private funds so that our Public Service recipients can provide the services that they do. CDBG funds alone are not sufficient. In the PY19-20 CAPER, $120,924 in Daly City CDBG funds to subrecipients leveraged over $4 million dollars of public and private sources of funding.

Because no one source of funding is sufficient to complete an affordable housing project, various sources will need to be combined to fully fund a project. Federal funds alone are not enough to fund a development. Recent projects have included public sources of funding as well as private funds, such as monies raised by Habitat for Humanity from individual donors and private foundations.
The City will satisfy its matching requirements by encouraging and partnering with developers to compete for tax credits, State funding, or other sources for which projects are eligible. A Habitat for Humanity development under construction that did not receive City HOME funds may be HOME-eligible. Funds provided from the Daly City Housing Development Finance Agency (DCHDFA) to finance the site acquisition may be used to satisfy HOME matching requirements. There are a couple of multifamily projects in Daly City that are under Planning review that could also result in HOME-eligible units.
If appropriate, describe publically owned land or property located within the jurisdiction that may be used to address the needs identified in the plan

The San Mateo County Housing Authority owns land in the Bayshore neighborhood and is working with Mid-Peninsula Housing to redevelop the 150-unit Midway Village site for more affordable housing. The DCHDFA also owns land in the Bayshore neighborhood that is adjacent to the Cow Palace. The Agency has recently executed an Exclusive Right to Negotiate with Bridge Housing, a nonprofit housing developer, to develop affordable housing on the site. Both sites present opportunities to address the need for more affordable housing identified in the Plan.

Discussion

The City is seeing about a one percent increase from PY20-21 in both its CDBG and HOME allocations. CDBG and HOME funds allow the City to support community development organizations that provide valuable services to its lower income residents and to build much needed affordable housing. This financial support often helps organizations and development projects raise funding from private sources.
## Annual Goals and Objectives

### AP-20 Annual Goals and Objectives

#### Goals Summary Information

<table>
<thead>
<tr>
<th>Sort Order</th>
<th>Goal Name</th>
<th>Start Year</th>
<th>End Year</th>
<th>Category</th>
<th>Geographic Area</th>
<th>Needs Addressed</th>
<th>Funding</th>
<th>Goal Outcome Indicator</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>AFH1: Develop new affordable ownership units</td>
<td>2018</td>
<td>2022</td>
<td>Affordable Housing</td>
<td></td>
<td>AFH: Historic lack of credit, high housing prices AFH: Loss/lack of affordable housing</td>
<td></td>
<td></td>
</tr>
<tr>
<td>2</td>
<td>AFH2: Develop new affordable rental units</td>
<td>2018</td>
<td>2022</td>
<td>Affordable Housing</td>
<td></td>
<td>AFH: Loss/lack of affordable housing AFH: Loss of affordable rents/displacement</td>
<td>CDBG: $0 HOME: $895,449</td>
<td></td>
</tr>
<tr>
<td>4</td>
<td>AFH4: Fund rehab and accessibility improvements</td>
<td>2018</td>
<td>2022</td>
<td>Affordable Housing</td>
<td></td>
<td>AFH: Lack of accessible housing</td>
<td>CDBG: $20,000 Homeowner Housing Rehabilitated: 11 Household Housing Unit</td>
<td></td>
</tr>
<tr>
<td>6</td>
<td>AFH6: Acquisition and Rehab</td>
<td>2018</td>
<td>2022</td>
<td>Affordable Housing</td>
<td></td>
<td>AFH: Loss/lack of affordable housing AFH: Loss of affordable rents/displacement</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Sort Order</td>
<td>Goal Name</td>
<td>Start Year</td>
<td>End Year</td>
<td>Category</td>
<td>Geographic Area</td>
<td>Needs Addressed</td>
<td>Funding</td>
<td>Goal Outcome Indicator</td>
</tr>
<tr>
<td>------------</td>
<td>---------------------------------------------------------------------------</td>
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<td>---------------------------------------------</td>
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<td>----------------------------------------------------------------------------------------</td>
</tr>
<tr>
<td>9</td>
<td>AFH9: Support fair housing/renter services</td>
<td>2018</td>
<td>2022</td>
<td>Affordable Housing</td>
<td></td>
<td>AFH: Loss/lack of affordable housing</td>
<td>CDBG: $27,000</td>
<td>Public service activities for Low/Moderate Income Housing Benefit: 100 Households Assisted Other: 8 Other</td>
</tr>
<tr>
<td>12</td>
<td>Provide minor home repair</td>
<td>2018</td>
<td>2022</td>
<td>Affordable Housing</td>
<td>Non-Homeless</td>
<td>AFH: Loss of affordable rents/displacement</td>
<td>CDBG: $20,000</td>
<td>Homeowner Housing Rehabilitated: 7 Household Housing Unit</td>
</tr>
<tr>
<td>13</td>
<td>Provide City Residential Rehabilitation Program</td>
<td>2018</td>
<td>2022</td>
<td>Affordable Housing</td>
<td>Special Needs</td>
<td>AFH: Lack of accessible housing Maintain and improve housing stock</td>
<td>CDBG: $457,130</td>
<td>Homeowner Housing Rehabilitated: 12 Household Housing Unit</td>
</tr>
<tr>
<td>14</td>
<td>Provide public services for children and youth</td>
<td>2018</td>
<td>2022</td>
<td>Non-Housing Community</td>
<td>Community</td>
<td>Public Services</td>
<td>CDBG: $24,200</td>
<td>Public service activities other than Low/Moderate Income Housing Benefit: 15 Persons Assisted</td>
</tr>
<tr>
<td>15</td>
<td>Provide public services for the homeless</td>
<td>2018</td>
<td>2022</td>
<td>Homeless</td>
<td></td>
<td>Public Services</td>
<td>CDBG: $17,600</td>
<td>Public service activities for Low/Moderate Income Housing Benefit: 12 Households Assisted</td>
</tr>
<tr>
<td>16</td>
<td>Provide public services - general</td>
<td>2018</td>
<td>2022</td>
<td>Affordable Housing</td>
<td>Community</td>
<td>Public Services</td>
<td>CDBG: $22,000</td>
<td>Public service activities other than Low/Moderate Income Housing Benefit: 40 Persons Assisted</td>
</tr>
</tbody>
</table>

Annual Action Plan 2021
<table>
<thead>
<tr>
<th>Sort Order</th>
<th>Goal Name</th>
<th>Start Year</th>
<th>End Year</th>
<th>Category</th>
<th>Geographic Area</th>
<th>Needs Addressed</th>
<th>Funding</th>
<th>Goal Outcome Indicator</th>
</tr>
</thead>
<tbody>
<tr>
<td>17</td>
<td>Maintain and improve public facilities</td>
<td>2018</td>
<td>2022</td>
<td>Non-Housing Community Development</td>
<td></td>
<td>Maintain and improve public facilities</td>
<td>CDBG: $415,642</td>
<td>Public Facility or Infrastructure Activities other than</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>Low/Moderate Income Housing Benefit: 4430 Persons Assisted</td>
</tr>
</tbody>
</table>

Table 6 – Goals Summary

Goal Descriptions

1. **Goal Name**: AFH1: Develop new affordable ownership units  
   **Goal Description**: Work with developers to build affordable ownership units for lower income households. Staff is working to identify HOME-eligible projects. Until a specific project is identified, goal indicators are still to be determined.

2. **Goal Name**: AFH2: Develop new affordable rental units  
   **Goal Description**: Work with affordable housing developers to build new rental housing for low income households. Staff is working to identify HOME-eligible affordable housing projects. Until a specific project can be identified, a goal indicator is still to be determined.

4. **Goal Name**: AFH4: Fund rehab and accessibility improvements  
   **Goal Description**: This goal addresses the needs of seniors and those with physical disabilities by providing assistance for installing accessibility modifications in homes.

6. **Goal Name**: AFH6: Acquisition and Rehab  
   **Goal Description**: The AFH has identified as a goal acquisition and rehab of rental buildings as a way to preserve housing affordability.
<table>
<thead>
<tr>
<th>Goal Name</th>
<th>Goal Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>9</td>
<td><strong>AFH9: Support fair housing/renter services</strong>&lt;br&gt;The AFH has identified the goal of maintaining funding and support for outreach services homeowners and renters at risk of being displaced and/or facing fair housing challenges.</td>
</tr>
<tr>
<td>12</td>
<td><strong>Provide minor home repair</strong>&lt;br&gt;Provide minor home repair to low income households to keep them safe and comfortable in their homes.</td>
</tr>
<tr>
<td>13</td>
<td><strong>Provide City Residential Rehabilitation Program</strong>&lt;br&gt;The City Residential Rehabilitation Program offers low interest complete rehab loans to low income households to repair and improve the condition of their home. The program also offers paint only and roof only loans, and offers senior grants of $1,000 for minor home repair.</td>
</tr>
<tr>
<td>14</td>
<td><strong>Provide public services for children and youth</strong>&lt;br&gt;Support public service programs that serve children and youth. This includes programs that provide support for child care services.</td>
</tr>
<tr>
<td>15</td>
<td><strong>Provide public services for the homeless</strong>&lt;br&gt;Provide shelter to homeless persons to assist them in moving to permanent housing after their transitional shelter stay.</td>
</tr>
<tr>
<td>16</td>
<td><strong>Provide public services - general</strong>&lt;br&gt;Provide public services to low income households that help them find or maintain their housing and/or helps improve their job skills.</td>
</tr>
<tr>
<td>17</td>
<td><strong>Maintain and improve public facilities</strong>&lt;br&gt;The City will install curb ramps to improve accessibility for mobility impaired persons. Outcome data is based on census estimate of number of persons with ambulatory disability in Daly City.</td>
</tr>
</tbody>
</table>
AP-35 Projects – 91.220(d)

Introduction

The City has a two-year CDBG funding cycle for the first and third years of its Five Year HUD Consolidated Plan. PY21-22 is the fourth year of the Consolidated Plan period and the second year of a two-year CDBG funding cycle. Activities funded in PY20-21 were able to renew their contracts and receive funds for PY21-22. One subrecipient, HIP Housing, chose not to renew its contract for PY21-22.

The City will continue to make payments on its Section 108 loan using CDBG funds. The Section 108 loan payment will comprise 38% of the PY21-22 CDBG allocation, and it is anticipated the loan will be paid off in 2022. In addition to the activities funded in PY20-21, the City will use CDBG in PY21-22 for the installation of sidewalk curb ramps to improve accessibility for the mobility impaired.

In the PY20-21 Action Plan, the City provided $750,000 in HOME funds for emergency HOME TBRA to help renters facing financial difficulty because of COVID. That activity may continue into PY21-22 until the full allocation has been expended. Similarly, the COVID emergency rental assistance program funded by CDBG-CV will continue until the $430,828 allocated for it has been expended.

Projects

<table>
<thead>
<tr>
<th>#</th>
<th>Project Name</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>2021 CDBG Program Administration</td>
</tr>
<tr>
<td>2</td>
<td>Rebuilding Together Minor Home Repair</td>
</tr>
<tr>
<td>3</td>
<td>City Residential Rehab Program</td>
</tr>
<tr>
<td>4</td>
<td>CID/Housing Accessibility Modification (HAM) Program</td>
</tr>
<tr>
<td>5</td>
<td>Legal Aid/Homesavers</td>
</tr>
<tr>
<td>6</td>
<td>LifeMoves Family Crossroads</td>
</tr>
<tr>
<td>7</td>
<td>Project Sentinel/Fair Housing</td>
</tr>
<tr>
<td>8</td>
<td>2021 HOME program administration</td>
</tr>
<tr>
<td>9</td>
<td>Affordable Housing Development</td>
</tr>
<tr>
<td>10</td>
<td>Peninsula Family Service</td>
</tr>
<tr>
<td>11</td>
<td>Project Read</td>
</tr>
<tr>
<td>12</td>
<td>2021 Section 108 loan payment for Bayshore Community Center</td>
</tr>
<tr>
<td>13</td>
<td>Sidewalk Curb Ramps</td>
</tr>
</tbody>
</table>

Table 7 - Project Information
Describe the reasons for allocation priorities and any obstacles to addressing underserved needs

The City allocates as much as is allowable to program administration and utilizes a large portion of the amount available for housing activities. Daly City is part of the San Francisco Bay Area which is one of the most expensive places to live in the country. The City allocates funding to housing and capital improvements/public facilities to meet its Consolidated Plan goals; and as funds allow, to economic development. In PY21-22, $404,824 of its CDBG budget is going towards repayment of a Section 108 loan that was used for the construction of the Bayshore Community Center. This is almost 40% of the City's PY21-22 CDBG allocation.

Affordable housing continues to be an underserved need. Daly City currently does not plan to provide any of its PY21-22 CDBG and HOME allocations towards emergency rental assistance in response to COVID as it still has, as mentioned earlier, prior year funds allocated to this. The City is also looking to see what other sources will become available through the recently passed COVID stimulus package. The City will allocation its PY21-22 HOME funds for program administration and the development of affordable housing. The City will partner with affordable housing developers to leverage these limited funds with other sources. Daly City's Inclusionary Housing Ordinance provides for a housing trust fund that may be used to leverage HOME dollars.
AP-38 Project Summary

Project Summary Information
<table>
<thead>
<tr>
<th></th>
<th>Project Name</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>2021 CDBG Program Administration</td>
<td></td>
</tr>
<tr>
<td></td>
<td><strong>Target Area</strong></td>
<td></td>
</tr>
<tr>
<td></td>
<td><strong>Goals Supported</strong></td>
<td></td>
</tr>
<tr>
<td></td>
<td><strong>Needs Addressed</strong></td>
<td></td>
</tr>
<tr>
<td></td>
<td><strong>Funding</strong></td>
<td>CDBG: $208,570</td>
</tr>
<tr>
<td></td>
<td><strong>Description</strong></td>
<td>Program administration for PY21-22 CDBG allocation.</td>
</tr>
<tr>
<td></td>
<td><strong>Target Date</strong></td>
<td>6/30/2022</td>
</tr>
<tr>
<td></td>
<td><strong>Estimate the number and type of families that will benefit from the proposed activities</strong></td>
<td>Not applicable.</td>
</tr>
<tr>
<td></td>
<td><strong>Location Description</strong></td>
<td>333 - 90th Street, Daly City CA  94015</td>
</tr>
<tr>
<td></td>
<td><strong>Planned Activities</strong></td>
<td>Writing reports, planning activities, monitoring contracts, ensuring compliance with CDBG requirements.</td>
</tr>
<tr>
<td>2</td>
<td>Rebuilding Together Minor Home Repair</td>
<td></td>
</tr>
<tr>
<td></td>
<td><strong>Target Area</strong></td>
<td></td>
</tr>
<tr>
<td></td>
<td><strong>Goals Supported</strong></td>
<td>Provide minor home repair</td>
</tr>
<tr>
<td></td>
<td><strong>Needs Addressed</strong></td>
<td>Maintain and improve housing stock</td>
</tr>
<tr>
<td></td>
<td><strong>Funding</strong></td>
<td>CDBG: $20,000</td>
</tr>
<tr>
<td></td>
<td><strong>Description</strong></td>
<td>Safe at Home minor home repair program for low income households.</td>
</tr>
<tr>
<td></td>
<td><strong>Target Date</strong></td>
<td>6/30/2022</td>
</tr>
<tr>
<td></td>
<td><strong>Estimate the number and type of families that will benefit from the proposed activities</strong></td>
<td>It is estimated that seven low income households will benefit.</td>
</tr>
<tr>
<td></td>
<td><strong>Location Description</strong></td>
<td>Daly City locations to be determined during program year.</td>
</tr>
<tr>
<td></td>
<td><strong>Planned Activities</strong></td>
<td>This project consists of Rebuilding Together Safe at Home program that provides minor home repair assistance.</td>
</tr>
<tr>
<td>3</td>
<td>City Residential Rehab Program</td>
<td></td>
</tr>
<tr>
<td></td>
<td><strong>Target Area</strong></td>
<td></td>
</tr>
<tr>
<td></td>
<td><strong>Goals Supported</strong></td>
<td>Provide City Residential Rehabilitation Program</td>
</tr>
</tbody>
</table>
| Needs Addressed | AFH: Lack of accessible housing  
Maintain and improve housing stock |
<table>
<thead>
<tr>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Funding</td>
<td>CDBG: $457,130</td>
</tr>
<tr>
<td>Description</td>
<td>Provide City Residential Rehabilitation program.</td>
</tr>
<tr>
<td>Target Date</td>
<td>6/30/2022</td>
</tr>
<tr>
<td>Estimate the number and type of families that will benefit from the proposed activities</td>
<td>It is estimated that 12 low income households will benefit.</td>
</tr>
<tr>
<td>Location Description</td>
<td>Daly City, specific locations to be determined.</td>
</tr>
<tr>
<td>Planned Activities</td>
<td>Provide and process senior home grants, minor home repair loans, complete rehabilitation loans.</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Project Name</th>
<th>CID/Housing Accessibility Modification (HAM) Program</th>
</tr>
</thead>
<tbody>
<tr>
<td>Target Area</td>
<td></td>
</tr>
<tr>
<td>Goals Supported</td>
<td>AFH4: Fund rehab and accessibility improvements</td>
</tr>
<tr>
<td>Needs Addressed</td>
<td>AFH: Lack of accessible housing</td>
</tr>
<tr>
<td>Funding</td>
<td>CDBG: $20,000</td>
</tr>
<tr>
<td>Description</td>
<td>Provide home accessibility modifications such as ramps and grab bars.</td>
</tr>
<tr>
<td>Target Date</td>
<td>6/30/2022</td>
</tr>
<tr>
<td>Estimate the number and type of families that will benefit from the proposed activities</td>
<td>It is estimated that eleven households with disabilities will benefit.</td>
</tr>
<tr>
<td>Location Description</td>
<td>Daly City, specific locations to be determined.</td>
</tr>
<tr>
<td>Planned Activities</td>
<td>Install grab bars, shower heads, ramps and other accessibility features as needed.</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Project Name</th>
<th>Legal Aid/Homesavers</th>
</tr>
</thead>
<tbody>
<tr>
<td>Target Area</td>
<td></td>
</tr>
<tr>
<td>Goals Supported</td>
<td>AFH9: Support fair housing/renter services</td>
</tr>
</tbody>
</table>
| Needs Addressed | AFH: Loss/lack of affordable housing  
AFH: Loss of affordable rents/displacement |
<p>| Funding       | CDBG: $13,200  |</p>
<table>
<thead>
<tr>
<th>Description</th>
<th>Provide legal assistance to Daly City residents with a focus on evictions and landlord-tenant disputes.</th>
</tr>
</thead>
<tbody>
<tr>
<td>Target Date</td>
<td>6/5/2022</td>
</tr>
<tr>
<td>Estimate the number and type of families that will benefit from the proposed activities</td>
<td>It is estimated that 100 low income renter households will benefit.</td>
</tr>
<tr>
<td>Location Description</td>
<td></td>
</tr>
<tr>
<td>Planned Activities</td>
<td>Provide legal assistance to low income households facing eviction or landlord-tenant disputes. Advise tenants on tenant rights.</td>
</tr>
</tbody>
</table>

**6**

<table>
<thead>
<tr>
<th>Project Name</th>
<th>LifeMoves Family Crossroads</th>
</tr>
</thead>
<tbody>
<tr>
<td>Target Area</td>
<td></td>
</tr>
<tr>
<td>Goals Supported</td>
<td>Provide public services for the homeless</td>
</tr>
<tr>
<td>Needs Addressed</td>
<td>AFH: Loss/lack of affordable housing</td>
</tr>
<tr>
<td></td>
<td>Public Services</td>
</tr>
<tr>
<td>Funding</td>
<td>CDBG: $17,600</td>
</tr>
<tr>
<td>Description</td>
<td>Provide temporary transitional housing and services to homeless families. Services include case management, intake and assessment, and community referrals.</td>
</tr>
<tr>
<td>Target Date</td>
<td>6/30/2022</td>
</tr>
<tr>
<td>Estimate the number and type of families that will benefit from the proposed activities</td>
<td>It is estimated that 12 homeless households will be assisted (or an estimated 40 persons).</td>
</tr>
<tr>
<td>Location Description</td>
<td>50 Hillcrest, Daly City, CA</td>
</tr>
<tr>
<td>Planned Activities</td>
<td>Provide transitional housing to homeless families. All clients will receive individualized case management and housing information and referrals.</td>
</tr>
</tbody>
</table>

**7**

<table>
<thead>
<tr>
<th>Project Name</th>
<th>Project Sentinel/Fair Housing</th>
</tr>
</thead>
<tbody>
<tr>
<td>Target Area</td>
<td></td>
</tr>
<tr>
<td>Goals Supported</td>
<td>AFH9: Support fair housing/renter services</td>
</tr>
<tr>
<td>Needs Addressed</td>
<td>AFH: Loss/lack of affordable housing</td>
</tr>
<tr>
<td></td>
<td>AFH: Loss of affordable rents/displacement</td>
</tr>
<tr>
<td>Funding</td>
<td>CDBG: $15,000</td>
</tr>
</tbody>
</table>

Annual Action Plan 2021
<table>
<thead>
<tr>
<th>Description</th>
<th>Fair housing program that includes public information and education on fair housing, referrals, and investigation of fair housing complaints. Program will also include conducting fair housing audits.</th>
</tr>
</thead>
<tbody>
<tr>
<td>Target Date</td>
<td>6/30/2022</td>
</tr>
<tr>
<td>Estimate the number and type of families that will benefit from the proposed activities</td>
<td>It is estimated that eight persons will benefit from cases and/or investigations of fair housing complaints. More persons will benefit from fair housing education through outreach and presentations as well as fair housing audits. This is a fair housing project subject to the Admin cap and is not considered a public service in PY21-22.</td>
</tr>
<tr>
<td>Location Description</td>
<td>Fair housing outreach and presentations located in Daly City are to be determined, or may be conducted virtually.</td>
</tr>
<tr>
<td>Planned Activities</td>
<td>Provide fair housing activities to include fair housing information and referral, investigations of bona fide fair housing complaints, and offering of tester training. Conduct fair housing audits.</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Project Name</th>
<th>2021 HOME program administration</th>
</tr>
</thead>
<tbody>
<tr>
<td>Target Area</td>
<td></td>
</tr>
<tr>
<td>Goals Supported</td>
<td></td>
</tr>
<tr>
<td>Needs Addressed</td>
<td></td>
</tr>
<tr>
<td>Funding</td>
<td>HOME: $38,974</td>
</tr>
<tr>
<td>Description</td>
<td>2021 HOME program administration.</td>
</tr>
<tr>
<td>Target Date</td>
<td>6/30/2022</td>
</tr>
<tr>
<td>Estimate the number and type of families that will benefit from the proposed activities</td>
<td>Not applicable.</td>
</tr>
<tr>
<td>Location Description</td>
<td>City Hall, 333 - 90th St., Daly City, CA</td>
</tr>
<tr>
<td>Planned Activities</td>
<td>HOME program administration which include the following: monitor HOME projects; meet with affordable housing developers; prepare reports and plans.</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Project Name</th>
<th>Affordable Housing Development</th>
</tr>
</thead>
<tbody>
<tr>
<td>Target Area</td>
<td></td>
</tr>
<tr>
<td>Goals Supported</td>
<td>AFH2: Develop new affordable rental units</td>
</tr>
<tr>
<td>Needs Addressed</td>
<td>AFH: Historic lack of credit, high housing prices AFH: Loss/lack of affordable housing</td>
</tr>
<tr>
<td>Funding</td>
<td>HOME: $895,449</td>
</tr>
<tr>
<td>------------------</td>
<td>---------------</td>
</tr>
<tr>
<td><strong>Description</strong></td>
<td>The City is exploring eligible affordable housing developments for HOME investment. The funds for this project include $350,761 of PY21-22 HOME funds, $285,620 of PY20-21 HOME funds and $259,068 of PY19-20 HOME funds.</td>
</tr>
<tr>
<td><strong>Target Date</strong></td>
<td>6/30/2022</td>
</tr>
<tr>
<td><strong>Estimate the number and type of families that will benefit from the proposed activities</strong></td>
<td>To be determined.</td>
</tr>
<tr>
<td><strong>Location Description</strong></td>
<td>Daly City, specific locations to be determined.</td>
</tr>
<tr>
<td><strong>Planned Activities</strong></td>
<td>Affordable housing development, including new construction, acquisition and/or rehab</td>
</tr>
<tr>
<td><strong>Project Name</strong></td>
<td>Peninsula Family Service</td>
</tr>
<tr>
<td><strong>Target Area</strong></td>
<td></td>
</tr>
<tr>
<td><strong>Goals Supported</strong></td>
<td>Provide public services for children and youth</td>
</tr>
<tr>
<td><strong>Needs Addressed</strong></td>
<td>Public Services</td>
</tr>
<tr>
<td><strong>Funding</strong></td>
<td>CDBG: $24,200</td>
</tr>
<tr>
<td><strong>Description</strong></td>
<td>Provide year-round full-time subsidized child care services for low income families.</td>
</tr>
<tr>
<td><strong>Target Date</strong></td>
<td>6/30/2022</td>
</tr>
<tr>
<td><strong>Estimate the number and type of families that will benefit from the proposed activities</strong></td>
<td>It is estimated that 15 low income children will benefit.</td>
</tr>
<tr>
<td><strong>Location Description</strong></td>
<td>7222 Mission St., Daly City, CA</td>
</tr>
<tr>
<td><strong>Planned Activities</strong></td>
<td>Provide subsidized child care services for young children, infants to toddlers. The program employs a child-centered curriculum based on best teaching practices.</td>
</tr>
<tr>
<td><strong>Project Name</strong></td>
<td>Project Read</td>
</tr>
<tr>
<td><strong>Target Area</strong></td>
<td></td>
</tr>
<tr>
<td><strong>Goals Supported</strong></td>
<td>Provide public services - general</td>
</tr>
<tr>
<td><strong>Needs Addressed</strong></td>
<td>Public Services</td>
</tr>
<tr>
<td>Project Name</td>
<td>Description</td>
</tr>
<tr>
<td>--------------</td>
<td>-------------</td>
</tr>
<tr>
<td>2021 Section 108 loan payment for Bayshore Community Center</td>
<td>2021 Section 108 loan payments for construction of the Bayshore Community Center.</td>
</tr>
<tr>
<td>Sidewalk Curb Ramps</td>
<td>Sidewalk Curb Ramps</td>
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<tr>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Funding</strong></td>
<td>CDBG: $415,642</td>
</tr>
<tr>
<td>-------------</td>
<td>----------------</td>
</tr>
<tr>
<td><strong>Description</strong></td>
<td>Install side curb ramps to improve the street access for persons with mobility disabilities.</td>
</tr>
<tr>
<td><strong>Target Date</strong></td>
<td>6/30/2022</td>
</tr>
<tr>
<td><strong>Estimate the number and type of families that will benefit from the proposed activities</strong></td>
<td>It is estimated that 4,430 persons will benefit. This is an estimate of the number of persons in Daly City with ambulatory difficulty.</td>
</tr>
<tr>
<td><strong>Location Description</strong></td>
<td>Various intersections in Daly City, primarily in low income census tracts.</td>
</tr>
<tr>
<td><strong>Planned Activities</strong></td>
<td>Construction of 40 ADA sidewalk curb ramps.</td>
</tr>
</tbody>
</table>
AP-50 Geographic Distribution – 91.220(f)

Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed

In PY21-20, in general, assistance is not directed to a geographic area however, there was consideration provided to install the curb ramps in lower income census tracts. Daly City is a densely populated area only covering about eight square miles. Public services are located in different areas of the City and are accessible and available to lower income residents. The residential rehabilitation and minor home repair programs are available to income eligible households throughout the City. Other projects are all accessible by public transportation.

Geographic Distribution

<table>
<thead>
<tr>
<th>Target Area</th>
<th>Percentage of Funds</th>
</tr>
</thead>
<tbody>
<tr>
<td>Daly City</td>
<td></td>
</tr>
</tbody>
</table>

Table 8 - Geographic Distribution

Rationale for the priorities for allocating investments geographically

Not applicable.

Discussion

Public improvement projects are generally located in low income census tracts as required by CDBG. Opportunities for housing development are primarily located on in-fill sites in or close to Mission St., Geneva Avenue, and other areas in proximity to public transit. Investment in these housing opportunities is in line with the region’s focus on infill housing and transportation-oriented development. There may be additional funds available for affordable housing development in these priority-development areas.
Affordable Housing

AP-55 Affordable Housing – 91.220(g)

Introduction

Affordable housing support for the non-homeless will include the City’s Residential Rehab program and support for Rebuilding Together Peninsula’s Safe at Home minor home repair program. The City’s affordable housing goal for special needs is incorporated in its support for the Center for the Independence of the Disabled’s (CIID) program to provide home accessibility modifications for the physically disabled.

The City provides support to Legal Aid to assist lower income tenants with housing related issues such as eviction and tenant/landlord disputes. The assistance helps households maintain their housing but are not reported in the tables below. Also not included in the tables below are the goals for Life Moves' Family Crossroads program in Daly City which provides transitional shelter and case management to homeless families.

<table>
<thead>
<tr>
<th>One Year Goals for the Number of Households to be Supported</th>
</tr>
</thead>
<tbody>
<tr>
<td>Homeless</td>
</tr>
<tr>
<td>Non-Homeless</td>
</tr>
<tr>
<td>Special-Needs</td>
</tr>
<tr>
<td>Total</td>
</tr>
</tbody>
</table>

Table 9 - One Year Goals for Affordable Housing by Support Requirement

<table>
<thead>
<tr>
<th>One Year Goals for the Number of Households Supported Through</th>
</tr>
</thead>
<tbody>
<tr>
<td>Rental Assistance</td>
</tr>
<tr>
<td>The Production of New Units</td>
</tr>
<tr>
<td>Rehab of Existing Units</td>
</tr>
<tr>
<td>Acquisition of Existing Units</td>
</tr>
<tr>
<td>Total</td>
</tr>
</tbody>
</table>

Table 10 - One Year Goals for Affordable Housing by Support Type

Discussion

The City’s one year goals above show the number of households to be supported through the CDBG-funded housing rehabilitation and minor home repair programs. The City also provides support to Legal Aid to assist lower income tenants with housing related issues such as eviction and tenant/landlord disputes. The assistance helps households maintain their housing but are not reported in the tables.
above. Also not included in the tables are the goals for Life Moves' Family Crossroads program in Daly City which provides transitional shelter and case management to homeless families.
AP-60 Public Housing – 91.220(h)

Introduction

There is no public housing in Daly City.

Actions planned during the next year to address the needs to public housing

The City will work with the Housing Authority of County of San Mateo (HACSM) as needed to address the needs of public housing.

Actions to encourage public housing residents to become more involved in management and participate in homeownership

There is no public housing in Daly City. However, the City will work with the HACSM as needed.

If the PHA is designated as troubled, describe the manner in which financial assistance will be provided or other assistance

Not applicable. The PHA is not designated as troubled.

Discussion

There is no public housing in Daly City.
AP-65 Homeless and Other Special Needs Activities – 91.220(i)

Introduction

The City will collaborate with other governmental and nonprofit organizations in its homeless and other special needs activities. The City meets at least quarterly with other entitlement communities in the County, and at least quarterly with the County’s Continuum of Care (CoC) collaborative. Participation in the Continuum of Care has been integral to the City's understanding of the Homeless Emergency Assistance and Rapid Transition to Housing (HEARTH) Act which consolidates HUD’s homeless assistance programs. The CoC, in its efforts to comply with HEARTH, has set up subcommittees to work on a range of system-wide planning efforts to achieve the following HEARTH outcomes:

- Reductions in total numbers of homeless people;
- Reductions in the number of new entries into homelessness;
- Reductions in the rate of returns to homelessness; and
- Reductions in the length of time people are homeless. The City will have staff participate in the subcommittees.

Describe the jurisdictions one-year goals and actions for reducing and ending homelessness including

Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

- The City will work with Daly City Partnership to operate the Daly City Community Service Center which conducts client intake to assess individual needs and makes referrals to emergency shelters. The Daly City Community Service Center is part of the Core Service Agency Network of San Mateo County, a network of eight agencies located throughout the County that provide general information and referral resources for emergency shelter, food, clothing, utilities assistance, employment information and short-term case management.
- The Economic and Community Development department will continue to work with the City's Police department and Community Service Center to discuss outreach to homeless persons and suggest areas of coordination where possible.
Addressing the emergency shelter and transitional housing needs of homeless persons

- The City will work with Daly City Partnership to operate the Daly City Community Service Center which conducts client intake and makes referrals to emergency shelters.
- The City will provide CDBG funds to LifeMoves for operation of Family Crossroads, the transitional shelter for families located in Daly City.
- The City will engage in the Continuum of Care policy discussions to address emergency shelter and transitional housing needs of homeless persons.

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again

- The City will provide CDBG funds to LifeMoves for operation of emergency and transitional shelters that serve homeless Daly City residents. LifeMoves provides case management to the families and individuals they shelter to help them become stable and transition to permanent housing.
- The City will actively engage in the Continuum of Care policy discussions and efforts to help the various populations of homeless persons transition to permanent housing. Previous policy discussions have included the establishment of performance standards to assist in the evaluation of current programs that help the homeless. The performance standards will help identify best practices and areas of improvement. The City participated in reviewing and approving these standards.
- The City will collaborate with homeless service providers and serve as a resource as needed.

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); or, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs.
• The City will work with Daly City Partnership to operate its Daly City Community Service Center which conducts client intake and makes referrals to emergency shelters.

• The City will provide CDBG funds to the Legal Aid Society’s Homesavers Project. This project helps tenants who are having problems with their landlords and offers legal counseling, advice and representation in dealing with evictions and disputes over the condition of the premises.

• The City will engage in the Continuum of Care policy discussions and efforts to coordinate discharge policies of public funded institutions and systems of care.

• The City, both through the Community Service Center and the Economic and Community Development department, will continue to learn about and develop relationships with the various community agencies that can provide services to help low-income individuals and families avoid homelessness.

Discussion

The San Mateo County Continuum of Care (CoC) guides the implementation of the County’s housing and social service system to meet the needs of homeless individuals and families. The County Department of Housing and the City of Daly City, along with the other three entitlement cities in the County, have seats on the CoC Steering Committee. The City will work with the CoC to meet the needs of the homeless and other special needs.
AP-75 Barriers to affordable housing – 91.220(j)

Introduction:

The limited availability of developable vacant land, the high cost of construction, and community opposition to development are all barriers to housing development. These barriers become more pronounced with affordable housing. Unlike market rate housing, there is no for-profit motivation to build affordable housing so affordable housing development is more dependent on public funding. Negative perceptions of affordable housing also contribute to community opposition. The City will work with affordable housing developers to address these barriers to affordable housing.

Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment

The City will continue to implement the following actions to reduce barriers to affordable housing:

- Continue the process of updating the City's zoning ordinance to facilitate and encourage the construction of higher-density mixed-use developments along Mission Street and Geneva Avenue and locations within close proximity to public transit.
- Improve the public’s perception and acceptance of affordable housing by assisting experienced housing developers to create attractive, well-managed developments and by requiring that developers conduct community meetings regarding their proposed affordable housing projects.
- Provide reduced parking requirements for affordable housing developments.
- Allow the construction of additional second units throughout the City.
- Avoid rezoning properties that are presently designated or zoned for residential uses for non-residential uses.
- Provide one-stop permitting and parallel building plan checking through the Building Division, Planning Division, and Department of Public Works as an effort to streamline project approvals.

Discussion:

These tasks include exploring incentive programs for lot mergers and increasing minimum lot sizes along the commercial corridors to encourage higher density and mixed use developments, reducing parking requirements, and formalizing a plan check prioritization system that would give priority to affordable housing projects. More information on the City’s Housing Element, a component of the City's General
Plan, can be found at www.dalycity.org/housingelement.
AP-85 Other Actions – 91.220(k)

Actions planned to address obstacles to meeting underserved needs

The housing and community development needs in Daly City exceed the City’s resources to meet them. Consequently, the City attempts to leverage resources from other government programs and private sources. The City will address obstacles to meeting underserved needs by collaborating with other public and private agencies and pursuing funding sources as they become available for specific priority activities.

Actions planned to foster and maintain affordable housing

The City’s actions to foster and maintain affordable housing include:

- Monitoring its existing stock of deed-restricted affordable housing units through property inspections and continued relationships with property managers.
- Exploring other funding sources for affordable housing such as private and regional/state funding opportunities.
- Encouraging higher density mixed-use developments.
- Implementing the City’s Inclusionary Housing Ordinance adopted in December 2018. This ordinance establishes inclusionary housing requirements for new residential developments in the City.
- Collaborating with regional public and private agencies working to promote affordable housing.

Actions planned to reduce lead-based paint hazards

The City’s actions to reduce lead-based paint hazards include:

- Providing lead hazard notification, evaluation, and reduction in its residential rehabilitation program.
- Providing information referrals and requiring abatement of lead hazards in housing units where children under the age of six reside.
- Providing information to contractors about training and certifications needed to provide lead-based paint abatement services.
- Coordinating with the County of San Mateo, other local jurisdictions and the private sector in efforts to reduce lead-based paint hazards.
Actions planned to reduce the number of poverty-level families

As expressed earlier in the Consolidated Plan, the goals of the City’s efforts to reduce the number of poverty level families are to strengthen the economic climate, increase employment opportunities and assist in the retention of existing neighborhood-serving commercial businesses in low and moderate income areas. These goals guide the City’s actions to reduce the number of poverty-level families which include:

- Supporting public services that provide assistance to very low income families.
- Providing information and referral at the Daly City Community Service Center to connect very low income families to various programs and services such as rental and utility assistance.
- Subject to funding availability, providing technical assistance and support to microenterprises and potential entrepreneurs to encourage their success and job creation.
- Enhancing employment opportunities for very low income residents by establishing, when appropriate, first source hiring agreements.

Actions planned to develop institutional structure

Actions to develop institutional structure include:

- On-going efforts to streamline the review and approval process for new developments
- Assisting nonprofit service providers through the CDBG program
- Conducting outreach to potential private sector partners in affordable housing development (i.e. lenders, realtors)
- Working with local foundations and public agencies to access their programs to assist low and moderate income residents
- Participating in the Continuum of Care and coordinating with homeless service providers
- Participating in local and regional collaborations to address housing and special needs. This includes on-going quarterly meetings with other CDBG and HOME grantees in the County to coordinate training and technical assistance for city and County staff and their subrecipients.

Actions planned to enhance coordination between public and private housing and social service agencies

Actions to enhance coordination between public and private housing and social service agencies include:

- Participating in the Continuum of Care
• Coordinating with other local and regional jurisdictions on efforts to foster affordable housing and assist low income households
• Updating information on existing and identifying new agencies and or collaboratives of social service agencies
**Program Specific Requirements**

**AP-90 Program Specific Requirements – 91.220(l)(1,2,4)**

**Introduction:**

**Community Development Block Grant Program (CDBG)**

Reference 24 CFR 91.220(l)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed 56,329
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan. 0
3. The amount of surplus funds from urban renewal settlements 0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan 0
5. The amount of income from float-funded activities 0

**Total Program Income:** 56,329

**Other CDBG Requirements**

1. The amount of urgent need activities 0

2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan. 100.00%

**HOME Investment Partnership Program (HOME)**

Reference 24 CFR 91.220(l)(2)

1. A description of other forms of investment being used beyond those identified in Section 92.205 is as follows:

The City does not intend to use other forms of investment beyond those identified in Section 92.205. If and when the City decides to offer other forms of investment not found in Section...
2. A description of the guidelines that will be used for resale or recapture of HOME funds when used for homebuyer activities as required in 92.254, is as follows:

The City shall use resale to ensure affordability of its homebuyer activities. The City requires homebuyers to submit an annual certification of principal residency throughout the affordability period specified.

A Deed of Trust (securing the HOME promissory note) and a Resale Restriction Agreement are recorded against the property for a term of 45 years. No payment is due on the loan until the unit is sold. At that time a new eligible buyer assumes the loan, or is paid back to the City if a new eligible buyer is not found. The City has the right and option to purchase the unit at the time of sale. (This option to repurchase is also granted to Habitat for Humanity for its developments). The Resale Restriction specifies that subsequent buyers of a HOME-assisted unit must meet income requirements (household income no more than 80% of area median income).

3. A description of the guidelines for resale or recapture that ensures the affordability of units acquired with HOME funds? See 24 CFR 92.254(a)(4) are as follows:

The City shall ensure the affordability of units for the affordability period through the Resale Restriction recorded on the property, and not through a presumption of affordability. The Resale Restriction specifies the calculation for the resale price. The resale price is calculated as the original purchase price adjusted by the percentage change in the area median income (as published annually by HUD). Quality improvements to the property, if any, are also taken into consideration. The resale price provides the buyer with a fair return on investment, which is defined as the buyer’s initial investment during the affordability period. Generally, this includes the amount of the down payment and documented costs of capital improvements.
4. Plans for using HOME funds to refinance existing debt secured by multifamily housing that is rehabilitated with HOME funds along with a description of the refinancing guidelines required that will be used under 24 CFR 92.206(b), are as follows:

HOME funds will not be used to refinance existing debt secured by multifamily housing that is rehabilitated with HOME funds.
APPENDIX A

SF 424 and Certifications
## Application for Federal Assistance SF-424

<table>
<thead>
<tr>
<th><strong>1. Type of Submission:</strong></th>
<th><strong>2. Type of Application:</strong></th>
<th><strong>If Revision, select appropriate letter(s):</strong></th>
</tr>
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<tbody>
<tr>
<td>☑ Preapplication</td>
<td>☑ Continuation</td>
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<td></td>
<td>New</td>
<td></td>
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<td></td>
<td>Revision</td>
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<table>
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<th><strong>4. Applicant Identifier:</strong></th>
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<td>B-21-MC-06-0010</td>
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**State Use Only:**

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<tr>
<th><strong>6. Date Received by State:</strong></th>
<th><strong>7. State Application Identifier:</strong></th>
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## 8. APPLICANT INFORMATION:

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<tr>
<th><strong>a. Legal Name:</strong></th>
<th><strong>b. Employer/Taxpayer Identification Number (EIN/TIN):</strong></th>
<th><strong>c. Organizational DUNS:</strong></th>
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<tbody>
<tr>
<td>City of Daly City</td>
<td>946000318</td>
<td>002027430</td>
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<table>
<thead>
<tr>
<th><strong>d. Address:</strong></th>
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</thead>
<tbody>
<tr>
<td>Street1: 333 90th Street</td>
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<tr>
<td>Street2:</td>
</tr>
<tr>
<td>City: Daly City</td>
</tr>
<tr>
<td>County/Parish:</td>
</tr>
<tr>
<td>State: CA: California</td>
</tr>
<tr>
<td>Province:</td>
</tr>
<tr>
<td>Country: USA: UNITED STATES</td>
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<tr>
<td>Zip / Postal Code: 94015-1808</td>
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<table>
<thead>
<tr>
<th><strong>e. Organizational Unit:</strong></th>
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</thead>
<tbody>
<tr>
<td>Department Name:</td>
</tr>
<tr>
<td>Division Name:</td>
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<table>
<thead>
<tr>
<th><strong>f. Name and contact information of person to be contacted on matters involving this application:</strong></th>
</tr>
</thead>
<tbody>
<tr>
<td>Prefix:</td>
</tr>
<tr>
<td>*First Name: Betsy</td>
</tr>
<tr>
<td>Middle Name:</td>
</tr>
<tr>
<td>*Last Name: Bobell</td>
</tr>
<tr>
<td>Suffix:</td>
</tr>
<tr>
<td>Title: RCD Supervisor</td>
</tr>
<tr>
<td>Organizational Affiliation:</td>
</tr>
<tr>
<td>*Telephone Number: 650-991-8255</td>
</tr>
<tr>
<td>Fax Number: 650-991-8070</td>
</tr>
<tr>
<td>*Email: <a href="mailto:bzbobell@daly.city.org">bzbobell@daly.city.org</a></td>
</tr>
</tbody>
</table>
Application for Federal Assistance SF-424

**9. Type of Applicant 1: Select Applicant Type:**
- C: City or Township Government

**Type of Applicant 2: Select Applicant Type:**

**Type of Applicant 3: Select Applicant Type:**

* Other (specify):

**10. Name of Federal Agency:**
- Department of Housing and Urban Development

**11. Catalog of Federal Domestic Assistance Number:**
- 14.218

**CFDA Title:**
- Community Development Block Grant

**12. Funding Opportunity Number:**
- B-21-MC-06-0010

**Title:**
- Community Development Block Grant

**13. Competition Identification Number:**

**Title:**

**14. Areas Affected by Project (Cities, Counties, States, etc.):**

**15. Descriptive Title of Applicant's Project:**
- FY21-22 Daly City CDBG

Attach supporting documents as specified in agency instructions.

[Add Attachments] [Delete Attachments] [View Attachments]
Application for Federal Assistance SF-424

16. Congressional Districts Of:
   * a. Applicant 12
   * b. Program/Project 12

Attach an additional list of Program/Project Congressional Districts if needed.

17. Proposed Project:
   * a. Start Date: 07/01/2021
   * b. End Date: 06/30/2022

18. Estimated Funding ($):
   * a. Federal 1,077,165.00
   * b. Applicant
   * c. State
   * d. Local
   * e. Other 484,672.00
   * f. Program Income 56,329.00
   * g. TOTAL 1,618,166.00

* 19. Is Application Subject to Review By State Under Executive Order 12372 Process?
   ☐ a. This application was made available to the State under the Executive Order 12372 Process for review on
   ☐ b. Program is subject to E.O. 12372 but has not been selected by the State for review.
   ☒ c. Program is not covered by E.O. 12372.

* 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)
   ☐ Yes ☒ No
   If "Yes", provide explanation and attach

21. By signing this application, I certify (1) to the statements contained in the list of certifications** and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001)

☒ ** I AGREE

** The list of certifications and assurances, or an Internet site where you may obtain this list, is contained in the announcement or agency specific instructions.

Authorized Representative:
Prefix: ___________________________  * First Name: Shawna
Middle Name: ______________________
* Last Name: Maltbie
Suffix: ___________________________
* Title: City Manager
* Telephone Number: 650-991-8127
Fax Number: 650-991-5759
* Email: smaltbie@daly.city.org
* Signature of Authorized Representative: ___________________________  * Date Signed: 5/19/21
NOTE: Certain of these assurances may not be applicable to your project or program. If you have questions, please contact the Awarding Agency. Further, certain Federal assistance awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant, I certify that the applicant:

1. Has the legal authority to apply for Federal assistance, and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project costs) to ensure proper planning, management and completion of project described in this application.

2. Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, the right to examine all records, books, papers, or documents related to the assistance; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.

3. Will not dispose of, modify the use of, or change the terms of the real property title or other interest in the site and facilities without permission and instructions from the awarding agency. Will record the Federal awarding agency directives and will include a covenant in the title of real property acquired in whole or in part with Federal assistance funds to assure non-discrimination during the useful life of the project.

4. Will comply with the requirements of the assistance awarding agency with regard to the drafting, review and approval of construction plans and specifications.

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7. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.

8. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§4724-4763) relating to prescribed standards of merit systems for programs funded under one of the 19 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).

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SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL

APPLICANT ORGANIZATION
City of Daly City

DATE SUBMITTED 5/12/21

TITLE City Manager

SF-424D (Rev. 7-97) Back
ASSURANCES - NON-CONSTRUCTION PROGRAMS

Public reporting burden for this collection of information is estimated to average 15 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0040), Washington, DC 20503.

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SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL

[Signature]

APPLICANT ORGANIZATION

City of Delray Beach

TITLE

City Manager

DATE SUBMITTED

5/5/21

Standard Form 424B (Rev. 7-97) Back
Application for Federal Assistance SF-424

1. Type of Submission:
   - [ ] Preapplication
   - [X] Application
   - [ ] Changed/Corrected Application

2. Type of Application:
   - [ ] New
   - [X] Continuation
   - [ ] Revision
   - [ ] Other (Specify):

3. Date Received:

4. Applicant Identifier:

5a. Federal Entity Identifier:

5b. Federal Award Identifier:
   M-21-MC-06-0241

State Use Only:

6. Date Received by State:

7. State Application Identifier:

8. APPLICANT INFORMATION:

   a. Legal Name: City of Daly City

   b. Employer/Taxpayer Identification Number (EIN/TIN):
      946000318

   c. Organizational DUNS:
      0020877430

   d. Address:
      - Street1: 333 90th Street
      - City: Daly City
      - County/Parish:
      - State: CA: California
      - Province:
      - Country: USA: UNITED STATES
      - Zip/Postal Code: 94015-1808

   e. Organizational Unit:
      Department Name:
      Division Name:

   f. Name and contact information of person to be contacted on matters involving this application:
      - Prefix:
      - First Name: Betsy
      - Middle Name:
      - Last Name: Zobell
      - Suffix:
      - Title: ECD Supervisor
      - Organizational Affiliation:
      - Telephone Number: 650-991-8255
      - Fax Number: 650-991-8070
      - Email: bzobell@dalycity.org
Application for Federal Assistance SF-424

* 9. Type of Applicant 1: Select Applicant Type:
   C: City or Township Government

Type of Applicant 2: Select Applicant Type:

Type of Applicant 3: Select Applicant Type:

* Other (specify):

* 10. Name of Federal Agency:

Department of Housing and Urban Development

11. Catalog of Federal Domestic Assistance Number:

14.239

CFDA Title:

HOME Investment Partnership Program

* 12. Funding Opportunity Number:

M-21-MC-06-0241

* Title:

HOME Program

13. Competition Identification Number:

Title:

14. Areas Affected by Project (Cities, Counties, States, etc.):

Add Attachment  Delete Attachment  View Attachment

* 15. Descriptive Title of Applicant's Project:

FY21-22 Daly City HOME

Attach supporting documents as specified in agency instructions.

Add Attachments  Delete Attachments  View Attachments
Application for Federal Assistance SF-424

16. Congressional Districts Of:
   *a. Applicant 12
   *b. Program/Project 12

Attach an additional list of Program/Project Congressional Districts if needed.

17. Proposed Project:
   *a. Start Date: 07/01/2021
   *b. End Date: 06/30/2022

18. Estimated Funding ($):
   *a. Federal
   *b. Applicant
   *c. State
   *d. Local
   *e. Other 544,688.00
   *f. Program Income
   *g. TOTAL 934,423.00

19. Is Application Subject to Review By State Under Executive Order 12372 Process?
   □ a. This application was made available to the State under the Executive Order 12372 Process for review on
   □ b. Program is subject to E.O. 12372 but has not been selected by the State for review.
   ✔ c. Program is not covered by E.O. 12372.

20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)
    □ Yes  ☑ No
    If "Yes", provide explanation and attach

21. "By signing this application, I certify (1) to the statements contained in the list of certifications** and (2) that the statements
    herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to
    comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may
    subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 216, Section 1001)
    ✔ "I AGREE

** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency
specific instructions.

Authorized Representative:

Prefix: __________________________  *First Name: Shawnna
Middle Name: ______________________
*Last Name: Maltbie
Suffix: __________________________

*Title: City Manager

*Telephone Number: 650-991-8127  Fax Number: 650-991-5759

*Email: smaltbie@dalycity.org

*Signature of Authorized Representative: __________________________  *Date Signed: 5/6/21
ASSURANCES - NON-CONSTRUCTION PROGRAMS

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<th>SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL</th>
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Standard Form 424B (Rev. 7-97) Back
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18. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and OMB Circular No. A-133, "Audits of States, Local Governments, and Non-Profit Organizations."

19. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing this program.

20. Will comply with the requirements of Section 108(g) of the Trafficking Victims Protection Act (TVPA) of 2000, as amended (22 U.S.C. 7104) which prohibits grant award recipients or a sub-recipient from (1) Engaging in severe forms of trafficking in persons during the period of time that the award is in effect (2) Procuring a commercial sex act during the period of time that the award is in effect or (3) Using forced labor in the performance of the award or subawards under the award.
CERTIFICATIONS

In accordance with the applicable statutes and the regulations governing the consolidated plan regulations, the jurisdiction certifies that:

**Affirmatively Further Fair Housing** -- The jurisdiction will affirmatively further fair housing.

**Uniform Relocation Act and Anti-displacement and Relocation Plan** -- It will comply with the acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended, (42 U.S.C. 4601-4655) and implementing regulations at 49 CFR Part 24. It has in effect and is following a residential anti-displacement and relocation assistance plan required under 24 CFR Part 42 in connection with any activity assisted with funding under the Community Development Block Grant or HOME programs.

**Anti-Lobbying** -- To the best of the jurisdiction's knowledge and belief:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of it, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement;

2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, it will complete and submit Standard Form LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions; and

3. It will require that the language of paragraph 1 and 2 of this anti-lobbying certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

**Authority of Jurisdiction** -- The consolidated plan is authorized under State and local law (as applicable) and the jurisdiction possesses the legal authority to carry out the programs for which it is seeking funding, in accordance with applicable HUD regulations.

**Consistency with plan** -- The housing activities to be undertaken with Community Development Block Grant, HOME, Emergency Solutions Grant, and Housing Opportunities for Persons With AIDS funds are consistent with the strategic plan in the jurisdiction's consolidated plan.

**Section 3** -- It will comply with section 3 of the Housing and Urban Development Act of 1968 (12 U.S.C. 1701) and implementing regulations at 24 CFR Part 135.

[Signature and Date]

Shawnna Maltbie, City Manager
Title
Specific Community Development Block Grant Certifications

The Entitlement Community certifies that:

Citizen Participation -- It is in full compliance and following a detailed citizen participation plan that satisfies the requirements of 24 CFR 91.105.

Community Development Plan -- Its consolidated plan identifies community development and housing needs and specifies both short-term and long-term community development objectives that have been developed in accordance with the primary objective of the CDBG program (i.e., the development of viable urban communities, by providing decent housing and expanding economic opportunities, primarily for persons of low and moderate income) and requirements of 24 CFR Parts 91 and 570.

Following a Plan -- It is following a current consolidated plan that has been approved by HUD.

Use of Funds -- It has complied with the following criteria:

1. Maximum Feasible Priority. With respect to activities expected to be assisted with CDBG funds, it has developed its Action Plan so as to give maximum feasible priority to activities which benefit low- and moderate-income families or aid in the prevention or elimination of slums or blight. The Action Plan may also include CDBG-assisted activities which the grantee certifies are designed to meet other community development needs having particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community, and other financial resources are not available (see Optional CDBG Certification).

2. Overall Benefit. The aggregate use of CDBG funds, including Section 108 guaranteed loans, during program year(s) 2021 [a period specified by the grantee of one, two, or three specific consecutive program years], shall principally benefit persons of low and moderate income in a manner that ensures that at least 70 percent of the amount is expended for activities that benefit such persons during the designated period.

3. Special Assessments. It will not attempt to recover any capital costs of public improvements assisted with CDBG funds, including Section 108 loan guaranteed funds, by assessing any amount against properties owned and occupied by persons of low and moderate income, including any fee charged or assessment made as a condition of obtaining access to such public improvements.

However, if CDBG funds are used to pay the proportion of a fee or assessment that relates to the capital costs of public improvements (assisted in part with CDBG funds) financed from other revenue sources, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds.

In addition, in the case of properties owned and occupied by moderate-income (not low-income) families, an assessment or charge may be made against the property for public improvements financed by a source other than CDBG funds if the jurisdiction certifies that it lacks CDBG funds to cover the assessment.

Excessive Force -- It has adopted and is enforcing:

1. A policy prohibiting the use of excessive force by law enforcement agencies within its jurisdiction against any individuals engaged in non-violent civil rights demonstrations; and

2. A policy of enforcing applicable State and local laws against physically barring entrance to or exit from a facility or location which is the subject of such non-violent civil rights demonstrations within its jurisdiction.
Compliance with Anti-discrimination laws -- The grant will be conducted and administered in conformity with title VI of the Civil Rights Act of 1964 (42 U.S.C. 2000d) and the Fair Housing Act (42 U.S.C. 3601-3619) and implementing regulations.

Lead-Based Paint -- Its activities concerning lead-based paint will comply with the requirements of 24 CFR Part 35, Subparts A, B, J, K and R.

Compliance with Laws -- It will comply with applicable laws.

[Signature]
Signature of Authorized Official

[Date]
Date

Shawnna Maltbie, City Manager
Title
Specific HOME Certifications

The HOME participating jurisdiction certifies that:

**Tenant Based Rental Assistance** -- If it plans to provide tenant-based rental assistance, the tenant-based rental assistance is an essential element of its consolidated plan.

**Eligible Activities and Costs** -- It is using and will use HOME funds for eligible activities and costs, as described in 24 CFR §§92.205 through 92.209 and that it is not using and will not use HOME funds for prohibited activities, as described in §92.214.

**Subsidy layering** -- Before committing any funds to a project, it will evaluate the project in accordance with the guidelines that it adopts for this purpose and will not invest any more HOME funds in combination with other Federal assistance than is necessary to provide affordable housing;

\[\text{Signature of Authorized Official}\]
\[5/6/21\]

Date

Shawnna Maltbie, City Manager
Title
APPENDIX TO CERTIFICATIONS

INSTRUCTIONS CONCERNING LOBBYING CERTIFICATION:

Lobbying Certification
This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than $10,000 and not more than $100,000 for each such failure.
APPENDIX B

Proof of Publication
EXAMINER - DALY CITY INDEPENDENT

303 TWIN DOLPHIN DR #600, REDWOOD CITY, CA 94065
Telephone (650) 556-1556 / Fax

GAIL INTENDENCIA
CITY OF DALY CITY/CITY CLERK
333 90TH ST
DALY CITY, CA - 94015

NPEN #: 3454164

PROOF OF PUBLICATION

(2015.5 C.C.P.)

State of California )
County of SAN MATEO ) ss

Notice Type: HRG - NOTICE OF HEARING

Ad Description:
CITY OF DALY CITY NOTICE OF PUBLIC HEARING AND
OPPORTUNITY FOR PUBLIC REVIEW OF THE DRAFT ONE-YEAR

I am a citizen of the United States and a resident of the State of California; I am over the age of eighteen years, and not a party to or interested in the above entitled matter. I am the principal clerk of the printer and publisher of the EXAMINER - DALY CITY INDEPENDENT, a newspaper published in the English language in the city of DALY CITY, county of SAN MATEO, and adjudged a newspaper of general circulation as defined by the laws of the State of California by the Superior Court of the County of SAN MATEO, State of California, under date 05/15/2001, Case No. 416408. That the notice, of which the annexed is a printed copy, has been published in each regular and entire issue of said newspaper and not in any supplement thereof on the following dates, to-wit:

03/25/2021

Executed on: 03/25/2021
At Los Angeles, California

I certify (or declare) under penalty of perjury that the foregoing is true and correct.

[Signature]

Email
The City of Daly City estimates for FY21-22 a budget of $1,602,524. This includes a CDBG Entitlement Grant in FY20-21 of $1,061,523, plus estimated current year program income of $56,329 and $484,672 in unallocated funds. The City did not issue a Request for Proposals (RFP) for the use of FY21-22 CDBG funds because FY21-22 is the second year of a two-year CDBG funding cycle. The funding recommendations for the use of FY21-22 One Year Action Plan are listed below and summarized in Exhibit A.

### FY2021-22 Project/Location Fund Amount

<table>
<thead>
<tr>
<th>Project/Location</th>
<th>Fund Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>ADMINISTRATION</strong></td>
<td></td>
</tr>
<tr>
<td>Program Administration</td>
<td>$208,570</td>
</tr>
<tr>
<td>Project Sentinel</td>
<td>$15,000</td>
</tr>
<tr>
<td><strong>PUBLIC SERVICES (all public services are City-wide)</strong></td>
<td></td>
</tr>
<tr>
<td>Project Read</td>
<td>$22,000</td>
</tr>
<tr>
<td>LifeMoves – Family Crossroads</td>
<td>$17,600</td>
</tr>
<tr>
<td>Peninsula Family Services</td>
<td>$24,200</td>
</tr>
<tr>
<td>Legal Aid Society of San Mateo County – Homesavers Program</td>
<td>$13,200</td>
</tr>
<tr>
<td><strong>HOUSING</strong></td>
<td></td>
</tr>
<tr>
<td>Residential Rehabilitation</td>
<td>$457,130</td>
</tr>
<tr>
<td>Rebuilding Together – Safe at Home</td>
<td>$20,000</td>
</tr>
<tr>
<td>Center for Independence of the Disabled – Housing</td>
<td>$20,000</td>
</tr>
<tr>
<td><strong>CAPITAL PROJECTS</strong></td>
<td></td>
</tr>
<tr>
<td>Section 108 Loan Payments</td>
<td>$404,824</td>
</tr>
<tr>
<td>Sidewalk Curb Ramps</td>
<td>$400,000</td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td>$1,602,524</td>
</tr>
</tbody>
</table>

The City will receive $389,735 in HOME funds for FY21-22. HOME funds may be used for HOME program administration (capped at 10% of program year allocation), affordable housing development, and tenant based rental assistance. The proposed use of FY21-22 HOME funds are listed below:

### FY2021-22 HOME Project Fund Amount

<table>
<thead>
<tr>
<th>Project</th>
<th>Fund Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Administration</td>
<td>$38,974</td>
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<tr>
<td>HOUSING DEVELOPMENT</td>
<td>$350,761</td>
</tr>
</tbody>
</table>

The $350,761 plus prior year uncommitted HOME funds for affordable housing development results in a total HOME budget of $895,387 available for affordable housing. At least 15% of the HOME allocation for each program year must be allocated to a project developed, owned or operated by a Community Housing Development Organization (CHDO).

### THE PUBLIC IS INVITED TO REVIEW THE DRAFT FY21-22 ONE YEAR ACTION PLAN. THE PUBLIC IS INVITED TO SUBMIT COMMENTS DURING THE REVIEW PERIOD. THE COMMENT PERIOD IS FROM MARCH 25, 2021 THROUGH APRIL 26, 2021.

There are two ways to submit public comment: (1) send written comments by 4:00 pm on meeting day and (2) register to speak at the meeting via Zoom.

To submit a comment in writing, please email cityclerk@dalycity.org and write “Public Comment” in the subject line. In the body of the email, include the item number and/or title of the item as well as your comments. All comments received by 4:00 pm will be emailed to the City Council members and included as an “Add to Packet” on the City’s website prior to the meeting. These comments received after 4:00 pm will be added to the record and shared with the City Council members for the public meeting. Comments are not read aloud into the record.

To speak at the meeting, you must register to join via Zoom. The City requests that you complete your registration by 5:00 pm on the meeting date. After registering, you will receive a confirmation email containing instructions on how to join the meeting, including a unique link. Your address and email will not be disclosed to the public. Public comment is limited to two minutes maximum.

To register to speak at the meeting via Zoom, visit http://bit.ly/apr26zoomreg. You must familiarize yourself with Zoom prior to the meeting. If you do not wish to speak, the City requests that you watch the livestream of the meeting on the City’s virtual meeting website at https://bit.ly/dalycityapr26.

Persons with disabilities who require auxiliary aids or services in attending or participating in this meeting should call the office of the City Clerk at 961-8078 as soon as possible.

For additional information regarding the draft FY21-22 One-Year Action Plan or the Public Hearing, contact Betsy ZoBell, Housing and Community Development Supervisor, at (650) 991-8034 or bzobell@dalycity.org. A copy of the draft One Year Action Plan is posted on the City’s website at www.dalycity.org/hcd and may be sent upon request.

Betsy ZoBell
Housing and Community Development Supervisor

### Proposed FY21-22 CDBG Allocations

<table>
<thead>
<tr>
<th>ACTIVITY</th>
<th>FY21-22 Recommendation</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>ADMINISTRATION</strong></td>
<td>$208,570</td>
</tr>
<tr>
<td>Project Sentinel/Fair Housing</td>
<td>$15,000</td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td>$223,570</td>
</tr>
<tr>
<td><strong>CAPITAL PROJECTS</strong></td>
<td></td>
</tr>
<tr>
<td>Section 108 Loan Payments</td>
<td>$404,824</td>
</tr>
<tr>
<td>Sidewalk Curb Ramps</td>
<td>$400,000</td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td>$804,824</td>
</tr>
<tr>
<td><strong>HOUSING</strong></td>
<td></td>
</tr>
<tr>
<td>Rebuilding Together/Safe at Home</td>
<td>$20,000</td>
</tr>
<tr>
<td>CID/Housing Accessibility Modification (HAM) Program</td>
<td>$20,000</td>
</tr>
<tr>
<td>Residential Rehab</td>
<td>$457,130</td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td>$517,130</td>
</tr>
<tr>
<td><strong>PUBLIC SERVICES</strong></td>
<td></td>
</tr>
<tr>
<td>Life Moves/Family Crossroads</td>
<td>$17,600</td>
</tr>
<tr>
<td>Legal Aid/Homesavers</td>
<td>$13,200</td>
</tr>
<tr>
<td>Peninsula Family Service</td>
<td>$24,200</td>
</tr>
<tr>
<td>Project Read</td>
<td>$22,000</td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td>$77,000</td>
</tr>
</tbody>
</table>

**TOTAL**                                    | $1,602,524

CNSB#3454164
PROOF OF PUBLICATION
(2015.5 C.C.P.)

State of California )
County of SAN MATEO ) ss

Notice Type: HRG - NOTICE OF HEARING

Ad Description:
NOTICE OF PUBLIC HEARING - December 14 2020

I am a citizen of the United States and a resident of the State of California; I am over the age of eighteen years, and not a party to or interested in the above entitled matter. I am the principal clerk of the printer and publisher of the EXAMINER - DALY CITY INDEPENDENT, a newspaper published in the English language in the city of DALY CITY, county of SAN MATEO, and adjudged a newspaper of general circulation as defined by the laws of the State of California by the Superior Court of the County of SAN MATEO, State of California, under date 05/15/2001, Case No. 416408. That the notice, of which the annexed is a printed copy, has been published in each regular and entire issue of said newspaper and not in any supplement thereof on the following dates, to-wit:

11/12/2020

I certify (or declare) under penalty of perjury that the foregoing is true and correct.

[Signature]

NPEN #: 3414939

CITY OF DALY CITY
NOTICE OF PUBLIC HEARING REGARDING
THE ASSESSMENT OF COMMUNITY NEEDS ELIGIBLE FOR FUNDING UNDER THE COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) AND HOME PROGRAMS FROM JULY 1, 2021 THROUGH JUNE 30, 2022

NOTICE IS HEREBY GIVEN that on Monday, December 14, 2020, at 7:00 p.m., the City Council of Daly City will hold a virtual meeting concerning the following:

A. Obtain all interested citizens’ views on community development and housing needs that are eligible for Community Development Block Grant (CDBG) and HOME funding from the federal Department of Housing and Urban Development (HUD). This includes CDBG-CV funds that have been provided to prevent, prepare for, and respond to COVID-19.

B. Address the citizen participation and planning process for preparation of the City’s annual HUD Consolidated Plan for FY21-22. This One Year Action Plan will describe the City’s community development and housing needs priorities, strategies and goals, along with identifying specific projects and programs for funding under the CDBG and HOME programs. All public comments, either oral or written, will be received, heard and discussed at this public hearing.

It should be noted that there will be no Request for Proposals issued for FY21-22 CDBG funds. FY21-22 is the second year of the City’s two-year CDBG funding cycle.

Visit Daly City’s virtual meeting website to watch the livestream of the City Council meeting and submit comments on agenda items online:


The primary objective of the City of Daly City’s CDBG program is the development of viable urban communities that provide decent housing and a suitable living environment and the expansion of economic opportunities, principally for persons of low and moderate income. The primary objective of the City of Daly City’s HOME program is, through public-private partnerships, to expand the supply of decent, safe, sanitary, and affordable housing, with primary attention to rental housing, for very low-income and low-income families.

ALL INTERESTED PERSONS ARE ENCOURAGED TO PARTICIPATE.

For additional information regarding this public hearing, or to submit written comments prior to the meeting, please contact the Housing and Community Development Supervisor at bzbell@dalycity.org or 650-991-8278.

Lenelle D. Suliguin
Housing Coordinator
11/12/20

NPEN-3414939#
EXAMINER - DALY CITY INDEPENDENT
APPENDIX C

Public Comments
To whom it may concern,

For future City Council Meetings and hearings, please ensure the public comment links/forms are working and that the process becomes more user friendly and accessible. For transparency in support of the democratic process, I am requesting that the council members keep their videos ON when public comments are read so the public is aware that they are present and are able to hear what is stated on record.

I am reaching out to make a public comment on Item #8: Public Hearing on Community Development and Housing Needs:

I am requesting that the City Council establish protections to provide Stable Housing to maintain healthy families and community members. The City Council needs to help individuals and families pay their rents or mortgages so all members of our community will continue to be housed and safe as we continue to live through this pandemic!

DC4BL stands ready to support and offer further guidance and input into each of these recommendations to ensure that Daly City establishes a new standard for community support in the Bay Area. Please see us as a resource, as we look forward to working with the Council on these monumental challenges. In further discussions, we seek opportunities to help reshape and reimagine the vibrant future of the Black and Brown community here in Daly City.

With respect,

Nadia Conrad Bick
Hello,

I would like to make a public comment on agenda item number 8, "Public Hearing on Community Development and Housing Needs." My name is Evelyn Benitez and I am speaking on behalf of the Legal Aid Society of San Mateo County.

I would like to submit the following comment:

COVID-19 has brought tremendous hardship on tenants in Daly City. Loss of income, lack of childcare, and illness have impacted low-income households the hardest. Eviction is the number one issue brought to us by Daly City tenants right now. In October, courts re-opened to process eviction filings, and the sheriff resumed lockouts in November. Even with current state law protections that limit some evictions for non-payment of rent, and a federal CDC eviction moratorium, we see as many eviction filings now as we did in January 2020. A wave of evictions will almost certainly compound the anticipated wave of infections in our county simultaneously, with effects that will be felt in the community and local economy for years. We urge you to be proactive in preventing this harm. Three areas where focused efforts and resources can make a difference:

First, be ready to adopt local protections for tenants when and if the state legislators and federal government fall short. You have the power to tailor local measures that address local needs, mitigate the hardship of vulnerable residents, and preserve public health.

Secondly, please continue to support our HomeSavers program at Legal Aid to continue to prevent evictions and reach tenants in need.

Lastly, continue to support the safety net services currently connecting Daly City residents with basic needs. Agencies like Daly City Community Center and Second Harvest Food Bank. These agencies can help families by connecting them to resources like legal assistance, financial counseling, government benefits, and immigration help.

Thank you for your careful consideration of these community needs.

____________________________________________________________

Best regards,
Evelyn Benitez
Project Coordinator
Legal Aid Society of San Mateo County
The Natalie Lanam Justice Center
Sobrato Center for Nonprofits – Redwood Shores
330 Twin Dolphin Drive, Suite 123
Redwood City, CA 94065
650.517.8940
Comment submitted on OpenGov:

From Nick Occhipinti

Housing and urban development are as critical as ever as we close out 2020. As Daly City continues to navigate housing needs amidst a pandemic and budget issues that have hit our community among the hardest in San Mateo County, we have to find ways to reimagine our community development that go beyond selling out land to the highest bidder. We need more affordable housing. We do not need more high-priced housing developments that promote gentrification, especially those looking to develop beachfront property in our city. Thornton Beach is not undeveloped land. It is some of the last of our beautiful natural environment and coast, and should be respected and preserved out of respect for past, present and future generations. We as a city and community should not be seriously considering bids to extend development of the Thornton Beach area. This is especially critical to consider when we are discussing environmental impacts on the indigenous land, stolen land which our city has been built on - Ohlone Land. This is a Public Hearing about community development. Community development and housing needs begin with the community. The community has not been consulted on this matter and given the danger to the environment and our coastline, including legal action by the state around privatizing public beaches, I know that I speak with many in strongly advising the Council to reject any further encroaching on our city’s land, beaches and community trust. Thank you.
APPENDIX D

Maps

PUBLIC SERVICES
• 1: Legal Aid Society
• 3: Peninsula Family Services
• 6: LifeMoves – Family Crossroads

The following public services have not been mapped because their headquarters and/or facilities are outside of Daly City:

• Project Read (South San Francisco)
• Project Sentinel (Redwood City)
Public Services by Low/Moderate Income Household Areas

MAP 1

3 Public Service Provider/Activity

Low & Moderate Income Census Tracts (2010)

Street
### APPENDIX E

#### CDBG PY21-22 CDBG Funding Table

<table>
<thead>
<tr>
<th>ACTIVITY</th>
<th>FY21-22 Recommendation</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Administration</strong></td>
<td></td>
</tr>
<tr>
<td>General Administration</td>
<td>$ 208,570</td>
</tr>
<tr>
<td>Project Sentinel/Fair Housing</td>
<td>$ 15,000</td>
</tr>
<tr>
<td><strong>subtotal</strong></td>
<td>$ 223,570</td>
</tr>
<tr>
<td><strong>Capital Projects</strong></td>
<td></td>
</tr>
<tr>
<td>Section 108 Loan Payments</td>
<td>$ 404,824</td>
</tr>
<tr>
<td>Sidewalk Curb Ramps</td>
<td>$ 415,642</td>
</tr>
<tr>
<td><strong>subtotal</strong></td>
<td>$ 820,466</td>
</tr>
<tr>
<td><strong>Housing</strong></td>
<td></td>
</tr>
<tr>
<td>Rebuilding Together/Safe at Home</td>
<td>$ 20,000</td>
</tr>
<tr>
<td>CID/Housing Accessibility Modification (HAM) Program</td>
<td>$ 20,000</td>
</tr>
<tr>
<td>Residential Rehab</td>
<td>$ 457,130</td>
</tr>
<tr>
<td><strong>subtotal</strong></td>
<td>$ 497,130</td>
</tr>
<tr>
<td><strong>Public Services</strong></td>
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</tr>
<tr>
<td>Life Moves/Family Crossroads</td>
<td>$ 17,600</td>
</tr>
<tr>
<td>Legal Aid/Homesavers</td>
<td>$ 13,200</td>
</tr>
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<td>Peninsula Family Service</td>
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<tr>
<td>Project Read</td>
<td>$ 22,000</td>
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<td><strong>subtotal</strong></td>
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</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td>$ 1,618,166</td>
</tr>
</tbody>
</table>
APPENDIX F

Additional Narratives

- Monitoring
- Timeliness of Expenditures
- Minority/Women’s Business Outreach
- Affirmative Marketing
Monitoring

The City of Daly City prepares a number of existing reports to the Federal Department of Housing and Urban Development that help determine whether programs are being carried out according to statutory and regulatory requirements. Each year, the Economic and Community Development department (ECD) prepares the Consolidated Annual Performance and Evaluation Report, and conducts public hearings and meetings to obtain community input concerning the progress of program implementation and input regarding community development needs. In addition, capital and construction projects funded with federal dollars are monitored for compliance with applicable environmental, procurement, financial and labor regulations.

Nonprofit organizations receiving CDBG are regularly monitored by ECD staff through monthly and quarterly reports, as well as through on-site monitoring visits to assure compliance with CDBG regulations and stated program performance goals. The City’s CDBG monitoring plan envisions that no fewer than 10 percent of subrecipients will be monitored in each fiscal year and that all subrecipients will be monitored at least once every three years. The City anticipates monitoring three subrecipients in PY21-22.

ECD staff also monitor HOME-funded projects regularly. A building inspector conducts the on-site physical inspection of the buildings. On-site inspections are currently on hold because of the COVID-19 pandemic until further notice from HUD. HOME-funded rental projects include:

- Vista Grande Apartments
- School House Station Apartments
- Hillcrest Gardens
- 1293 Hillside
- Sweeney Lane Apartments

For ownership projects, staff collects annual certifications that the owner is using the unit as their primary residence.

Timeliness of Expenditures

The City of Daly City strives to expend its CDBG and HOME funds in a timely manner while meeting the priorities and goals established in the Action Plan. The City works to avoid delays to capital improvement projects as much as possible and to make sure that there are adequate marketing and outreach efforts on behalf of its community development programs. The City generally has not had problems meeting its CDBG timeliness expenditure ratio (i.e. Letter of Credit to CDBG entitlement award) as it allocates CDBG to projects that expend funds timely. HOME has a complex set of timeliness regulations, and the City closely monitors the HOME deadline compliance reports to track its commitment and disbursement deadlines. The challenge of compiling multiple funding sources together to be able to fully fund affordable housing development impacts the timeliness of HOME expenditures.
Minority/Women’s Business Outreach

The City will make efforts to encourage the use of minority and women-owned businesses in HOME-assisted projects. The City will keep records regarding the number and dollar amounts of participation by minority and women-owned businesses. Outreach efforts may include:

- Mailing of opportunities to lists obtained from the Minority Business Development Agency under the Department of Commerce and the Interagency Committee on Women’s Business Enterprise and United Minority Business Entrepreneurs.
- News releases, in addition to formal requests for bids, which highlight MBE and WBE opportunities under the HOME Program.

Affirmative Marketing

In order to affirmatively market housing activities containing five or more HOME-assisted units, the City or the HOME subrecipient shall:

- Publish notices in local newspapers and other widely accessible mediums to inform the public about the availability of HOME-funded activities. Fair housing brochures will be made available to interested parties. Equal opportunity and fair housing logos will be used in the advertisements, as well as a nondiscrimination clause.
- Post notices in places of wide public use (e.g. City Hall, public libraries) to inform the public about the availability of HOME-funded activities. Locations (e.g. senior centers) where the target group for a HOME-funded project is located (e.g. senior housing) should be sought.
- When applicable, make presentations to organizations for people most in need of a particular HOME-funded project.
- Comply with the guidelines described under “Minority/Women’s Business Outreach” in order to ensure inclusion of minority and women-owned businesses.
- Maintain records of affirmatively marketing activities to document that good faith efforts were made to broadly market available housing units.
- Work with the developer to complete a marketing plan that affirmatively markets the HOME-funded activity.
Application for Federal Assistance SF-424

*1. Type of Submission:
- [ ] Preapplication
- [X] Application
- [ ] Changed/Corrected Application

*2. Type of Application:
- [ ] New
- [X] Continuation
- [ ] Revision

* If Revision, select appropriate letter(s):
- [ ]

*3. Date Received:

4. Applicant Identifier:

5a. Federal Entity Identifier: 

5b. Federal Award Identifier: B-21-MC-06-0010

State Use Only:

6. Date Received by State:

7. State Application Identifier:

8. APPLICANT INFORMATION:

* a. Legal Name: City of Daly City

* b. Employer/Taxpayer Identification Number (EIN/TIN): 946000318

* c. Organizational DUNS: 002087430

d. Address:

- Street1: 333 90th Street

- City: Daly City

- State: CA: California

- Country: USA: UNITED STATES

- Zip / Postal Code: 94015-1808

de. Organizational Unit:

Department Name: 

Division Name: 

f. Name and contact information of person to be contacted on matters involving this application:

Prefix: 

* First Name: Betsy

Middle Name: 

* Last Name: SoBell

Suffix: 

Title: HCD Supervisor

Organizational Affiliation: 

* Telephone Number: 650-991-8255

Fax Number: 650-991-8070

* Email: bzobell@daly.city.org
## Application for Federal Assistance SF-424

### 9. Type of Applicant 1: Select Applicant Type:
- C: City or Township Government

### 10. Name of Federal Agency:
- Department of Housing and Urban Development

### 11. Catalog of Federal Domestic Assistance Number:
- 14.218

#### CFDA Title:
- Community Development Block Grant

### 12. Funding Opportunity Number:
- B-21-MC-06-0010

#### Title:
- Community Development Block Grant

### 13. Competition Identification Number:

#### Title:

### 14. Areas Affected by Project (Cities, Counties, States, etc.):

### 15. Descriptive Title of Applicant's Project:
- FY21-22 Daly City CDBG

Attach supporting documents as specified in agency instructions.

[Add Attachments]  [Delete Attachments]  [View Attachments]
Application for Federal Assistance SF-424

16. Congressional Districts Of:
   * a. Applicant 12
   * b. Program/Project 12

Attach an additional list of Program/Project Congressional Districts if needed.

17. Proposed Project:
   * a. Start Date: 07/01/2021
   * b. End Date: 06/30/2022

18. Estimated Funding ($):

   * a. Federal 1,077,165.00
   * b. Applicant
   * c. State
   * d. Local
   * e. Other 484,672.00
   * f. Program Income 56,329.00
   * g. TOTAL 1,618,166.00

19. Is Application Subject to Review By State Under Executive Order 12372 Process?

   □ a. This application was made available to the State under the Executive Order 12372 Process for review on
   □ b. Program is subject to E.O. 12372 but has not been selected by the State for review.
   □ c. Program is not covered by E.O. 12372.

20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)

   □ Yes  □ No

   If "Yes", provide explanation and attach

21. By signing this application, I certify (1) to the statements contained in the list of certifications** and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 216, Section 1001)

   □ ** I AGREE

   ** The list of certifications and assurances, or an Internet site where you may obtain this list, is contained in the announcement or agency specific instructions.

Authorized Representative:

Prefix:  
* First Name: Shawnna

Middle Name:  
* Last Name: Maltbie

Suffix:  

* Title: City Manager

* Telephone Number: 650-991-8127  
Fax Number: 650-991-5759

* Email: smaltbie@dalycity.org

* Signature of Authorized Representative: [Signature]

* Date Signed: 5/19/21
NOTE: Certain of these assurances may not be applicable to your project or program. If you have questions, please contact the Awarding Agency. Further, certain Federal assistance awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant, I certify that the applicant:

1. Has the legal authority to apply for Federal assistance, and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project costs) to ensure proper planning, management and completion of project described in this application.

2. Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, the right to examine all records, books, papers, or documents related to the assistance; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.

3. Will not dispose of, modify the use of, or change the terms of the real property title or other interest in the site and facilities without permission and instructions from the awarding agency. Will record the Federal awarding agency directives and will include a covenant in the title of real property acquired in whole or in part with Federal assistance funds to assure nondiscrimination during the useful life of the project.

4. Will comply with the requirements of the assistance awarding agency with regard to the drafting, review and approval of construction plans and specifications.

5. Will provide and maintain competent and adequate engineering supervision at the construction site to ensure that the complete work conforms with the approved plans and specifications and will furnish progressive reports and such other information as may be required by the assistance awarding agency or State.

6. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.

7. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.

8. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§4728-4763) relating to prescribed standards of merit systems for programs funded under one of the 19 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).

9. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§4801 et seq.) which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.

10. Will comply with all Federal statutes relating to non-discrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§1681, 1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. §794), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) §§523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§200 dd-3 and 290 ee 3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§3601 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.
11. Will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal and federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.

12. Will comply with the provisions of the Hatch Act (5 U.S.C. §§1501-1506 and 7324-7326) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.


14. Will comply with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is $10,000 or more.

15. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§1451 et seq.); (f) conformity of Federal actions to State (Clean Air) implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. §§7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and, (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93-205).


18. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and OMB Circular No. A-133, "Audits of States, Local Governments, and Non-Profit Organizations."

19. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing this program.

20. Will comply with the requirements of Section 106(g) of the Trafficking Victims Protection Act (TVPA) of 2000, as amended (22 U.S.C. 7104) which prohibits grant award recipients or a sub-recipient from (1) Engaging in severe forms of trafficking in persons during the period of time that the award is in effect (2) Procuring a commercial sex act during the period of time that the award is in effect or (3) Using forced labor in the performance of the award or subawards under the award.

SIGNATURE OF AUTHORIZING CERTIFYING OFFICIAL

APPLICANT ORGANIZATION
City of Daly City

TITLE
City Manager

DATE SUBMITTED
5/3/21
ASSURANCES - NON-CONSTRUCTION PROGRAMS

Public reporting burden for this collection of information is estimated to average 15 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0040), Washington, DC 20503.

PLEASE DO NOT RETURN YOUR COMPLETED FORM TO THE OFFICE OF MANAGEMENT AND BUDGET. SEND IT TO THE ADDRESS PROVIDED BY THE SPONSORING AGENCY.

NOTE: Certain of these assurances may not be applicable to your project or program. If you have questions, please contact the awarding agency. Further, certain Federal awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant, I certify that the applicant:

1. Has the legal authority to apply for Federal assistance and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project cost) to ensure proper planning, management and completion of the project described in this application.

2. Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, through any authorized representative, access to and the right to examine all records, books, papers, or documents related to the award; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.

3. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.

4. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.

5. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§4728-4763) relating to prescribed standards for merit systems for programs funded under one of the 19 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).

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7. Will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal or federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.

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10. Will comply, if applicable, with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is $10,000 or more.

11. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§1451 et seq.); (f) conformity of Federal actions to State (Clean Air) Implementation Plans under Section 176(c) of the Clean Air Act of 1965, as amended (42 U.S.C. §§7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and, (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93-205).


14. Will comply with P.L. 93-348 regarding the protection of human subjects involved in research, development, and related activities supported by this award of assistance.

15. Will comply with the Laboratory Animal Welfare Act of 1966 (P.L. 89-544, as amended, 7 U.S.C. §§2131 et seq.) pertaining to the care, handling, and treatment of warm blooded animals held for research, teaching, or other activities supported by this award of assistance.

16. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§4801 et seq.) which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.

17. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and OMB Circular No. A-133, "Audits of States, Local Governments, and Non-Profit Organizations."

18. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing this program.

19. Will comply with the requirements of Section 106(g) of the Trafficking Victims Protection Act (TVPA) of 2000, as amended (22 U.S.C. 7104) which prohibits grant award recipients or a sub-recipient from (1) Engaging in severe forms of trafficking in persons during the period of time that the award is in effect (2) Procuring a commercial sex act during the period of time that the award is in effect or (3) Using forced labor in the performance of the award or subawards under the award.

SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL

APPLICANT ORGANIZATION

DATE SUBMITTED

City of Delray City

City Manager

5/1/21

Standard Form 424B (Rev. 7-97) Back
Application for Federal Assistance SF-424

* 1. Type of Submission:  
- [ ] Preapplication  
- [x] Application  
- [ ] Changed/Corrected Application

* 2. Type of Application:  
- [ ] New  
- [x] Continuation

* If Revision, select appropriate letter(s):
- [ ] A
- [ ] B
- [ ] C

* Other (Specify):

* 3. Date Received:

* 4. Applicant Identifier:

5a. Federal Entity Identifier:

5b. Federal Award Identifier:

M-21-MC-06-0241

State Use Only:

6. Date Received by State:

7. State Application Identifier:

8. APPLICANT INFORMATION:

* a. Legal Name:

City of Daly City

* b. Employer/Taxpayer Identification Number (EIN/TIN):

946000318

* c. Organizational DUNS:

002087430

d. Address:

* Street1:

333 90th Street

Street2:

City:

Daly City

County/Parish:

State:

CA: California

Province:

* Country:

USA: UNITED STATES

* Zip/Postal Code:

94015-1808

e. Organizational Unit:

Department Name:

Division Name:

f. Name and contact information of person to be contacted on matters involving this application:

Prefix:

* First Name:

Betsy

Middle Name:

* Last Name:

SoBell

Suffix:

Title:

RCD Supervisor

Organizational Affiliation:

* Telephone Number:

650-991-8255

Fax Number:

650-991-8070

* Email:

bzobsell@dalycity.org
Application for Federal Assistance SF-424

9. Type of Applicant 1: Select Applicant Type:
   C: City or Township Government
   Type of Applicant 2: Select Applicant Type:
   Type of Applicant 3: Select Applicant Type:
   * Other (specify):

10. Name of Federal Agency:
    Department of Housing and Urban Development

11. Catalog of Federal Domestic Assistance Number:
    14.239
    CFDA Title:
    HOME Investment Partnership Program

12. Funding Opportunity Number:
    M-21-MC-06-0241
    * Title:
    HOME Program

13. Competition Identification Number:
    Title:

14. Areas Affected by Project (Cities, Counties, States, etc.):

15. Descriptive Title of Applicant's Project:
    FY21-22 Daly City HOME

Attach supporting documents as specified in agency instructions.
# Application for Federal Assistance SF-424

## 16. Congressional Districts Of:

* a. Applicant: 12
* b. Program/Project: 12

Attach an additional list of Program/Project Congressional Districts if needed.

## 17. Proposed Project:

* a. Start Date: 07/01/2021
* b. End Date: 06/30/2022

## 18. Estimated Funding ($):

<table>
<thead>
<tr>
<th>Type</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>a. Federal</td>
<td>389,735.00</td>
</tr>
<tr>
<td>b. Applicant</td>
<td></td>
</tr>
<tr>
<td>c. State</td>
<td></td>
</tr>
<tr>
<td>d. Local</td>
<td></td>
</tr>
<tr>
<td>e. Other</td>
<td>544,688.00</td>
</tr>
<tr>
<td>f. Program Income</td>
<td></td>
</tr>
<tr>
<td>g. TOTAL</td>
<td>934,423.00</td>
</tr>
</tbody>
</table>

## 19. Is Application Subject to Review By State Under Executive Order 12372 Process?

☐ a. This application was made available to the State under the Executive Order 12372 Process for review on

☐ b. Program is subject to E.O. 12372 but has not been selected by the State for review.

☒ c. Program is not covered by E.O. 12372.

## 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)

☐ Yes  ☒ No

If "Yes", provide explanation and attach

## 21. "By signing this application, I certify (1) to the statements contained in the list of certifications** and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 28, Section 1001)

☒ ** I AGREE

** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.

## Authorized Representative:

<table>
<thead>
<tr>
<th>Prefix</th>
<th>* First Name: Shawna</th>
</tr>
</thead>
<tbody>
<tr>
<td>Middle Name:</td>
<td></td>
</tr>
<tr>
<td>* Last Name:</td>
<td>Maltbie</td>
</tr>
<tr>
<td>Suffix:</td>
<td></td>
</tr>
</tbody>
</table>

| * Title: City Manager |

<table>
<thead>
<tr>
<th>* Telephone Number: 650-991-8127</th>
</tr>
</thead>
<tbody>
<tr>
<td>Fax Number: 650-991-3759</td>
</tr>
</tbody>
</table>

| * Email: smaltbie@dalycity.org |

<table>
<thead>
<tr>
<th>* Signature of Authorized Representative:</th>
</tr>
</thead>
</table>

| * Date Signed: 5/6/21 |
ASSURANCES - NON-CONSTRUCTION PROGRAMS

Public reporting burden for this collection of information is estimated to average 15 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0040), Washington, DC 20503.

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2. Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, through any authorized representative, access to and the right to examine all records, books, papers, or documents related to the award; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.

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8. Will comply, as applicable, with provisions of the Hatch Act (5 U.S.C. §§1501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.

10. Will comply, if applicable, with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is $10,000 or more.

11. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11900; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§1451 et seq.); (f) conformity of Federal actions to State (Clean Air) Implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. §§7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and, (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93-205).


14. Will comply with P.L. 93-348 regarding the protection of human subjects involved in research, development, and related activities supported by this award of assistance.

15. Will comply with the Laboratory Animal Welfare Act of 1966 (P.L. 89-544, as amended, 7 U.S.C. §§2131 et seq.) pertaining to the care, handling, and treatment of warm blooded animals held for research, teaching, or other activities supported by this award of assistance.

16. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§4801 et seq.) which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.

17. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and OMB Circular No. A-133, "Audits of States, Local Governments, and Non-Profit Organizations."

18. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing this program.

19. Will comply with the requirements of Section 106(g) of the Trafficking Victims Protection Act (TVPA) of 2000, as amended (22 U.S.C. 7104) which prohibits grant award recipients or a sub-recipient from (1) Engaging in severe forms of trafficking in persons during the period of time that the award is in effect (2) Procuring a commercial sex act during the period of time that the award is in effect or (3) Using forced labor in the performance of the award or subawards under the award.

SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL

[Signature]

APPLICANT ORGANIZATION

City of Daly City

TITLE

City Manager

DATE SUBMITTED

06/21

Standard Form 424B (Rev. 7-97) Back
Public reporting burden for this collection of information is estimated to average 15 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0042), Washington, DC 20503.

PLEASE DO NOT RETURN YOUR COMPLETED FORM TO THE OFFICE OF MANAGEMENT AND BUDGET. SEND IT TO THE ADDRESS PROVIDED BY THE SPONSORING AGENCY.

NOTE: Certain of these assurances may not be applicable to your project or program. If you have questions, please contact the Awarding Agency. Further, certain Federal assistance awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant, I certify that the applicant:

1. Has the legal authority to apply for Federal assistance, and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project costs) to ensure proper planning, management and completion of project described in this application.

2. Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, the right to examine all records, books, papers, or documents related to the assistance; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.

3. Will not dispose of, modify the use of, or change the terms of the real property title or other interest in the site and facilities without permission and instructions from the awarding agency. Will record the Federal awarding agency directives and will include a covenant in the title of real property acquired in whole or in part with Federal assistance funds to assure nondiscrimination during the useful life of the project.

4. Will comply with the requirements of the assistance awarding agency with regard to the drafting, review and approval of construction plans and specifications.

5. Will provide and maintain competent and adequate engineering supervision at the construction site to ensure that the complete work conforms with the approved plans and specifications and will furnish progressive reports and such other information as may be required by the assistance awarding agency or State.

6. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.

7. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.

8. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§4728-4763) relating to prescribed standards of merit systems for programs funded under one of the 19 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).

9. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§4801 et seq.) which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.

10. Will comply with all Federal statutes relating to nondiscrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 89-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§1681, 1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. §794), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) §§523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§290 dd-3 and 290 ee 3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§3601 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.
11. Will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal and federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.

12. Will comply with the provisions of the Hatch Act (5 U.S.C. §§1501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.


14. Will comply with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is $10,000 or more.

15. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurances of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§1451 et seq.); (f) conformity of Federal actions to State (Clean Air) implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. §§7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and, (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93-205).


18. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1986 and OMB Circular No. A-133, "Audits of States, Local Governments, and Non-Profit Organizations."

19. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing this program.

20. Will comply with the requirements of Section 108(g) of the Trafficking Victims Protection Act (TVPA) of 2000, as amended (22 U.S.C. 7104) which prohibits grant award recipients or a sub-recipient from (1) Engaging in severe forms of trafficking in persons during the period of time that the award is in effect (2) Procuring a commercial sex act during the period of time that the award is in effect or (3) Using forced labor in the performance of the award or subawards under the award.

SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL

City Manager

APPLICANT ORGANIZATION

City of Daly City

DATE SUBMITTED

5/7/21
CERTIFICATIONS

In accordance with the applicable statutes and the regulations governing the consolidated plan regulations, the jurisdiction certifies that:

**Affirmatively Further Fair Housing** -- The jurisdiction will affirmatively further fair housing.

**Uniform Relocation Act and Anti-displacement and Relocation Plan** -- It will comply with the acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended, (42 U.S.C. 4601-4655) and implementing regulations at 49 CFR Part 24. It has in effect and is following a residential anti-displacement and relocation assistance plan required under 24 CFR Part 42 in connection with any activity assisted with funding under the Community Development Block Grant or HOME programs.

**Anti-Lobbying** -- To the best of the jurisdiction's knowledge and belief:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of it, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement;

2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, it will complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions; and

3. It will require that the language of paragraph 1 and 2 of this anti-lobbying certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

**Authority of Jurisdiction** -- The consolidated plan is authorized under State and local law (as applicable) and the jurisdiction possesses the legal authority to carry out the programs for which it is seeking funding, in accordance with applicable HUD regulations.

**Consistency with plan** -- The housing activities to be undertaken with Community Development Block Grant, HOME, Emergency Solutions Grant, and Housing Opportunities for Persons With AIDS funds are consistent with the strategic plan in the jurisdiction’s consolidated plan.

**Section 3** -- It will comply with section 3 of the Housing and Urban Development Act of 1968 (12 U.S.C. 1701u) and implementing regulations at 24 CFR Part 75.

**Signature of Authorized Official**

**[Signature]**

**Date**

**Shawnna Maltbie, City Manager**

**Title**
Specific Community Development Block Grant Certifications

The Entitlement Community certifies that:

Citizen Participation -- It is in full compliance and following a detailed citizen participation plan that satisfies the requirements of 24 CFR 91.105.

Community Development Plan -- Its consolidated plan identifies community development and housing needs and specifies both short-term and long-term community development objectives that that have been developed in accordance with the primary objective of the CDBG program (i.e., the development of viable urban communities, by providing decent housing and expanding economic opportunities, primarily for persons of low and moderate income) and requirements of 24 CFR Parts 91 and 570.

Following a Plan -- It is following a current consolidated plan that has been approved by HUD.

Use of Funds -- It has complied with the following criteria:

1. Maximum Feasible Priority. With respect to activities expected to be assisted with CDBG funds, it has developed its Action Plan so as to give maximum feasible priority to activities which benefit low- and moderate-income families or aid in the prevention or elimination of slums or blight. The Action Plan may also include CDBG-assisted activities which the grantee certifies are designed to meet other community development needs having particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community, and other financial resources are not available (see Optional CDBG Certification).

2. Overall Benefit. The aggregate use of CDBG funds, including Section 108 guaranteed loans, during program year(s) [2021] [a period specified by the grantee or one, two, or three specific consecutive program years], shall principally benefit persons of low and moderate income in a manner that ensures that at least 70 percent of the amount is expended for activities that benefit such persons during the designated period.

3. Special Assessments. It will not attempt to recover any capital costs of public improvements assisted with CDBG funds, including Section 108 loan guaranteed funds, by assessing any amount against properties owned and occupied by persons of low and moderate income, including any fee charged or assessment made as a condition of obtaining access to such public improvements.

However, if CDBG funds are used to pay the proportion of a fee or assessment that relates to the capital costs of public improvements (assisted in part with CDBG funds) financed from other revenue sources, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds.

In addition, in the case of properties owned and occupied by moderate-income (not low-income) families, an assessment or charge may be made against the property for public improvements financed by a source other than CDBG funds if the jurisdiction certifies that it lacks CDBG funds to cover the assessment.

Excessive Force -- It has adopted and is enforcing:

1. A policy prohibiting the use of excessive force by law enforcement agencies within its jurisdiction against any individuals engaged in non-violent civil rights demonstrations; and

2. A policy of enforcing applicable State and local laws against physically barring entrance to or exit from a facility or location which is the subject of such non-violent civil rights demonstrations within its jurisdiction.
Compliance with Anti-discrimination laws -- The grant will be conducted and administered in conformity with title VI of the Civil Rights Act of 1964 (42 U.S.C. 2000d) and the Fair Housing Act (42 U.S.C. 3601-3619) and implementing regulations.

Lead-Based Paint -- Its activities concerning lead-based paint will comply with the requirements of 24 CFR Part 35, Subparts A, B, J, K and R.

Compliance with Laws -- It will comply with applicable laws.

Signature of Authorized Official

Date

Shawnna Maltbie, City Manager
Title
OPTIONAL Community Development Block Grant Certification

Submit the following certification only when one or more of the activities in the action plan are designed to meet other community development needs having particular urgency as specified in 24 CFR 570.208(c):

The grantee hereby certifies that the Annual Plan includes one or more specifically identified CDBG-assisted activities which are designed to meet other community development needs having particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community and other financial resources are not available to meet such needs.

Signature of Authorized Official  8/23/21

Shawnna Malthie City Manager
Title
Specific HOME Certifications

The HOME participating jurisdiction certifies that:

**Tenant Based Rental Assistance** -- If it plans to provide tenant-based rental assistance, the tenant-based rental assistance is an essential element of its consolidated plan.

**Eligible Activities and Costs** -- It is using and will use HOME funds for eligible activities and costs, as described in 24 CFR §§92.205 through 92.209 and that it is not using and will not use HOME funds for prohibited activities, as described in §92.214.

**Subsidy layering** -- Before committing any funds to a project, it will evaluate the project in accordance with the guidelines that it adopts for this purpose and will not invest any more HOME funds in combination with other Federal assistance than is necessary to provide affordable housing;

\[\text{Signature of Authorized Official} \quad \text{Date} \quad 8/23/21\]

**Shawnna Maltbie, City Manager**

**Title**