



Credit Card Authorization Form

Daly City Building Division
333 90th St, Daly City, CA 94015
Ph: 650-991-8061 / Fax: 650-991-8070
Email: buildingdivision@dalycity.org / www.dalycity.org

Payment Authorization				Receipt Required?	
I am authorizing payment for:				I will require a receipt:	
<input type="checkbox"/> 3R Report		<input type="checkbox"/> New Permit Application		<input type="checkbox"/> Plan or Permit Renewal	<input type="checkbox"/> Other:
<input type="checkbox"/> Yes		<input type="checkbox"/> No			
Credit Card Information					
Only Visa and MasterCard credit card payments are accepted.					
<input type="checkbox"/> MasterCard		<input type="checkbox"/> Visa			
Company Name:		Phone Number			
Cardholder Name (as shown on the card):					
Address:					
Card Number:					
CVV (3-digit code):		Expiration Date:			
Employee Authorization					
The following employees have my permission to use the above credit card(s) to pay building department fees in the name of my company.					
Employee Name:		Signature:			
Employee Name:		Signature:			
Cardholder Authorization					
The undersigned gives the City of Daly City permission to accept a facsimile of any of the above signatures on a faxed application or reactivation/renewal in lieu of an in-person signature at our office. I hereby certify that I will comply with all declarations and agreements on the faxed permit application.					
Cardholder Name:					
Signature:		Date:			