### CITY OF DALY CITY
#### TRANSIENT OCCUPANCY TAX
##### QUARTERLY TAX RETURN

**For Quarter Ending:____________________**

**Business License #:____________________**

<table>
<thead>
<tr>
<th>Name of Hotel/Motel/Short-Term Rental</th>
<th>Owner's Name</th>
</tr>
</thead>
<tbody>
<tr>
<td>Location Address</td>
<td>City/State/Zip</td>
</tr>
</tbody>
</table>

**ROOM RENTALS:**
1. Total receipts from room rentals $_________

**ALLOWABLE DEDUCTIONS:**
2. Rent for Occupancy by Nontransient Residents $_________
3. Rent for Occupancy by Persons Exempt under Section 3.32.030 [Redacted]
4. TOTAL DEDUCTIONS (Add lines 2 and 3): (___________)
5. Taxable Rents: (Line 1 minus Line 4) $_________
6. Tax: 13% of Line 5 $_________
7. Penalty for Late Payment: 1-30 Days late = 10%
   See MC Section 3.32.070 31-60 Days Late = 20%
   ______________________
8. Interest For Late Payment - 1% per month of Tax at line 6 ______________________
9. TOTAL DUE: (Total of Lines 6, 7, 8) $_________

**I DECLARE, UNDER PENALTY OF PERJURY THAT TO THE BEST OF MY KNOWLEDGE AND BELIEF THE STATEMENTS HEREIN ARE TRUE AND CORRECT.**

<table>
<thead>
<tr>
<th>Name</th>
<th>Title</th>
<th>Signature</th>
<th>Date</th>
</tr>
</thead>
</table>

**Make check payable to City of Daly City and mail to:**
Business License
City of Daly City
333 – 90th Street
Daly City, CA 94015
(650) 991-8088

**Due Dates:**
Quarter Ended | Date Due
----------- | -----------
March 31 | April 30
June 30 | July 31
September 30 | October 31
December 31 | January 31

**01-031-031-3220**
(Revised July 2020)