CITY OF DALY CITY
COMPLIANCE DIVISION
8839 N. CEDAR AVE #212
FRESNO, CA 93720
Phone No. (650) 407-1740

HDL TEST ACCOUNT
8840 S CEDAR AVE
FRESNO, CA 93725-8906

October 15, 2024

Account No. : 24100001

Re: City of Daly City Business License Tax

HDL TEST ACCOUNT:

The HdL Companies has been retained by the City of Daly City to conduct a business license compliance review as it relates to the Business License Tax. All information obtained during the review will remain strictly confidential and be used for the administration of the Business License Tax.

It has come to our attention that you may be conducting business in the City of Daly City without having first obtained a business license and have not paid the required business license tax. The City of Daly City Municipal Code, Section 5.04.030 states:

"It shall be unlawful for any person to transact and carry on any business, trade, profession, calling or occupation in the city without first having procured a license from the city to do so and paying the tax hereinafter prescribed or without complying with any and all applicable provisions of this article."

- If you do not hold a valid Business License Tax Certificate in the City of Daly City, please complete the attached application and mail to the return address listed in the top left corner of this letter within 30 days. You may also submit your application by email at DalyCityCompliance@hdlgov.com or by fax to (909) 348-0465.

- If you currently have a valid Business License Tax Certificate in the City of Daly City, please contact the Compliance Division at DalyCityCompliance@hdlgov.com and include the account number listed in this letter with a copy of your current certificate within 30 days.

If you have any additional questions or need further assistance, please contact our office at (650) 407-1740 or via email at DalyCityCompliance@hdlgov.com. A representative is available to assist you from 8:00 AM - 5:00 PM, Monday thru Friday.

Sincerely,

City of Daly City
Compliance Division