



City of Daly City  
**Regular Meeting**  
**SMALL BUSINESS COMMISSION**

**AGENDA**

Thursday, February 11, 2021  
7:00pm

Visit Daly City's virtual meeting website to register to attend the virtual meeting via Zoom, watch the livestream of the meeting and view the agenda:

<http://bit.ly/dalycityfeb11>

**COVID-19 ANNOUNCEMENT – PUBLIC MEETINGS**

Pursuant to Governor Newsom's Executive Order N-29-20, members of the Daly City Small Business Commission and staff will participate in this meeting via a teleconference. Members of the public are encouraged to watch the meeting via Livestream (Small Business Commission Meeting Livestream) at <http://bit.ly/dalycityfeb11>.

**Public Participation:**

There are two ways to submit public comment: (1) send written comments by 4:00 pm on meeting day and (2) register to speak at the meeting via Zoom.

To submit a comment in writing, please email [bhipps@dalycity.org](mailto:bhipps@dalycity.org) and write "Public Comment" in the subject line. In the body of the email, include the item number and/or title of the item as well as your comments. All comments received by 4:00 pm will be emailed to the Small Business Commission members and included as an "Add to Packet" on the City's website prior to the meeting. Those comments received after 4:00 pm will be added to the record and shared with the Small Business Commission members for the public meeting.

To speak at the meeting, you must register to join via Zoom. The City requests that you complete your registration by 5:00 pm on the meeting date. After registering, you will receive a confirmation email containing instructions on how to join the meeting, including a unique link. Your address and email will not be disclosed to the public. Public comment is limited to two minutes maximum.

To register to speak at the meeting via Zoom, visit [bit.ly/feb11zoomreg](http://bit.ly/feb11zoomreg). You must familiarize yourself with Zoom prior to joining the meeting. When you would like to speak on an item during the public comment portion of the meeting, you will need to use the "raise hand" feature in Zoom. The City will not be providing technical support.

If you do not wish to speak, the City requests that you watch the livestream of the meeting on the City's virtual meeting website at <http://bit.ly/dalycityfeb11>.

Persons with disabilities who require auxiliary aids or services in attending or participating in this meeting should call the office of the City Clerk at (650) 991-8078 as soon as possible prior to the meeting.



CALL TO ORDER

PLEDGE TO THE FLAG

ROLL CALL

ADMINISTRATION OF OATH OF OFFICE

1. Francis Espiritu – Philippine News Today LLC
2. Paloma Concordia – PapaLoDown Agency
3. Charles Hill – Top of the Hill Clean Laundromat
4. Maybelle Manio – Yay! You're Home!
5. Maria Carson – Air Lollipops

WELCOME AND INTRODUCTIONS

PRESENTATIONS

1. Brown Act Overview – City Attorney Rose Zimmerman (Presentation)

REPORTS

1. Director's Report:
  - a. Role and Function of the Small Business Commission - All (Discussion)
  - b. Future Meeting Schedule – All (Discussion)

ANNOUNCEMENTS AND COMMUNICATIONS

PUBLIC COMMENT

Speakers are limited to two minutes, unless modified by the Small Business Commission Chair.

The Commission cannot take action on any matter raised under this item.

ADJOURNMENT

**AVAILABILITY OF PUBLIC RECORDS:**

***All public records relating to an open session item on this agenda, which are not exempt from disclosure pursuant to the California Public Records Act, that are distributed to a majority of the legislative body will be available for public inspection at the City Clerk's Office, City Hall located at 333-90th Street, Daly City, CA during normal business hours, at the same time that the public records are distributed or made available to the legislative body.***