

CITY OF DALY CITY  
Planning Division

**APPLICATION for HOME OCCUPATION PERMIT**

NAME OF APPLICANT: \_\_\_\_\_  
(Last) (First) (Initial)

ADDRESS: \_\_\_\_\_  
(Zip Code)

TELEPHONE: \_\_\_\_\_ IS THIS A RENEWAL? Yes \_\_\_\_\_ No \_\_\_\_\_

TYPE OF PROPOSED OCCUPATION(Explain Fully): \_\_\_\_\_

ROOM IN WHICH HOME OCCUPATION WILL BE CONDUCTED: \_\_\_\_\_

**THE APPLICANT HEREBY CERTIFIES THAT THE ABOVE DESCRIBED OCCUPATION WILL MEET THE FOLLOWING CONDITIONS, AND UNDERSTANDS THAT THE VIOLATION OF ANY OF THESE CONDITIONS SHALL BE CAUSE FOR THE IMMEDIATE REVOCATION OF A PERMIT:**

1. The home occupation will be clearly secondary to the use of the structure as a dwelling.
2. No one other than residents of the dwelling will conduct the work of a home occupation or report to work at the dwelling.
3. The home occupation shall occupy no more than one room. The room shall be no greater than one-fourth of the total square footage of any one floor of the dwelling. The home occupation shall not occupy garage space, an accessory building or open space.
4. No garage space, accessory building or open space shall be used to store equipment, materials or supplies associated with the home occupation. Equipment, materials and supplies shall be stored in the room used for the home occupation. At no time shall the temporary interior storage of equipment, materials and supplies used in the operation of the home occupation exceed one hundred cubic feet. The storage area shall be approximately 8' high, 3' deep and 4' wide.
5. Sales and exchange of merchandise shall not be permitted at the dwelling.
6. The existence of a home occupation shall not be evident from outside the dwelling nor shall it create a nuisance detectable to the normal senses beyond the property lines or beyond the walls of the dwelling unit, if the unit is part of a two family or multi-family structure, nor shall a home occupation create health and safety hazards. Therefore, the following are NOT permitted:
  - a) Alterations to the outside of the dwelling;
  - b) Entrance to a home occupation directly from outside the dwelling;
  - c) Signs and displays;
  - d) More than one additional vehicle per hour at the dwelling;
  - e) The use of more than one vehicle to conduct a home occupation;
  - f) The use of a vehicle over three-quarter ton (one thousand five hundred pounds) carrying capacity in the conduct of a home occupation;
  - g) Customer or goods pick-up and/or deliveries;
  - h) The production of noise, amplified sound or music, smoke, odors, vibrations, liquid or solid waste, television, radio or electrical interference;
  - i) The generation of television, radio or electrical interference detectable beyond the walls of the dwelling;
  - j) The storage of compressed gases, flammable, combustible or hazardous material, as defined in the Uniform Fire Code;
  - k) Mechanical or electrical equipment maintained or installed that exceed 15 amperes at 110 volts or the equivalent.
7. Home occupations that provide services such as alterations, dressmaking, tax preparation and individual instructions shall be limited to one student or customer at a time. Music instruction shall be limited to non-amplified instruments.
8. The Planning Division may restrict the hours of operation for a home occupation to minimize the impact on neighboring residences.

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Date

Fees:	Oct. 1 to Jan. 1 = \$40	Apr. 1 to June 30 = \$20
	Jan. 1 to Mar. 31 = \$30	July 1 to Sept. 30 = \$10
	Renewals \$25.00	Late Renewals \$40.00

*Do not write below this line*

**Home Occupation Permit:** Denied \_\_\_\_\_ Granted \_\_\_\_\_ Expires: \_\_\_\_\_ **PERMIT FEE \$** \_\_\_\_\_

Comments: \_\_\_\_\_

\_\_\_\_\_  
City Planner

\_\_\_\_\_  
Date

**NOTE:** This Home Occupation Permit is subject to investigation by the Police Department, Fire Department, and other City departments and divisions. A Home Occupation Permit is not valid until a business license has been issued. Apply immediately to the Finance Department for a business license.