



CITY OF DALY CITY
Parks and Recreation Department
(650) 991-8001

TREE MAINTENANCE GUIDELINES AND TREE PERMIT PROCEDURES

Tree Maintenance Guidelines

As Daly City's urban forest (nearly 10,000 trees) continues to mature, it has become necessary to formalize the City's policy regarding tree maintenance. As we begin to replace and install new street and median trees, the need for a tree maintenance policy is magnified.

The City has a pro-active tree maintenance policy, which shows careful, professional tree trimming, thinning, removing, and shaping.

The health of the trees and the safety and welfare of the residents is of utmost importance to the department staff.

The City does not routinely prune every tree on City property. Trees are trimmed and pruned as needed – to meet safety needs, clear limbs for traffic clearance (i.e. trucks, street sweeper, visual access to stoplights and street signs), and remove known hazards.

These tree guidelines apply to all public trees in all of Daly City, and is part of City Ordinance 12.40.

GUIDELINES

To address the urban forest needs in Daly City, the Parks and Recreation Department will be following these procedures:

1. Daly City is responsible for the maintenance of the urban forest of Daly City rights-of-ways, medians, parks, and city-owned easements.
2. The City is unable and not authorized to maintain trees that are not on right-of-way or property of the City.

3. The City will maintain City trees, in order to remove dangerous debris and tree material for public safety and welfare.

4. The City may prune, thin, and reduce the head weight of trees during the pruning process.

5. The City does not top or lower the crown of City trees unless they pose a safety hazard.

6. The lowering of tree height by City crews for aesthetic or view purposes is not done due to potential damage to the trees from pest infestation, increased chance of decay, and the cost associated with this practice.

7. Property owners are not allowed to do any tree work on City of Daly City trees, without written approval (see #9 and #10).

. Property owners who do tree work or have work to be done are liable for damages associated with work done to City of Daly City trees on rights-of-ways, easements, medians, Parks or other City property.

8. Property owners who do tree work or have work to be done are liable for damages associated with work done to City of Daly City trees on rights-of-ways, easements, medians, Parks or other City property.

9. With the approval of the Director of Parks and Recreation, adjoining property owners to City trees on City-owned easements, parks, medians, rights-of-ways can at the property owners expense have trees trimmed by a certified tree arborist or a certified tree company. Approval and issue of permit by the Director is subject to the following conditions:

a. The lowering of tree height will only be approved if the health and vigor of the tree is not threatened.

b. Discussion and inspection of the work to be done to ensure health of tree.

c. Inspection of the work while the work is in progress to ensure health of tree.

d. A work schedule will be provided to the Department for work to be done.

e. Proper clean-up of debris and cutting will be required.

f. Requirements for bonding and insurance will be at the discretion of the Director.

10. Unauthorized pruning of City trees, without the written approval of the City of Daly City's Parks and Recreation Director, will be billed to the responsible property owners for all expenses incurred in correcting damage to the City of Daly City's property.

11. Please report any needed tree work or tree-related concerns to the Parks and Recreation Department offices at (650) 991-8001.

Other important numbers

P.G. & E.

(for concerns about trees in Power lines)
Vegetation Management Division
(650) 985-5704

Pacific Bell

(for concerns about trees in phone lines)
dial 611

If you would like additional information call Park Services Supervisor
Dennis Bray (650) 991-8015

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