

DALY CITY PUBLIC LIBRARY POLICY: Fines and Fees

The Daly City Public Library charges fines and fees for various library services. The Library, individually and as a member of the Peninsula Library System (PLS), periodically examines fines and fees and recommends changes as needed. All fines and fees are approved by the City Council of Daly City.

Peninsula Library System / Daly City Library Fines and Fees

Adult materials overdue fine	25¢/day per item
Maximum overdue fine—adult materials	\$8.00/item
Children’s and young adult (YA) materials overdue fine	15¢/day per item
Maximum overdue fine—children’s/YA materials	\$4.00/item
*No overdue fines are assessed on children’s and teens’ accounts	
Collection agency service fee	\$10.00 per library account
Lost items processing fee (non-refundable)	\$5.00/item

Daly City Library Local Fees

Media case, missing or damaged	\$5.00/case
Barcode, missing or damaged	\$1.00/barcode
RFID tag, missing or damaged	\$1.00/tag
Media case insert/cover art	\$2.00/item
Computer printer copies—black & white	15¢/page
Computer printer copies—color	40¢/page
Microfilm/fiche printer copies	15¢/page
Interlibrary loan (for items not available from PLS libraries)	\$5.00/item
Library card replacement	\$2.00/card
Test proctoring	\$50.00/test (resident) \$ 5.00/each additional test on same date

Exceptions

- Library staff may reduce or waive fines and fees on a case-by-case basis.
- Library staff is exempt from overdue fines.

*Endorsed by the Library Board of Trustees: 10/19/00; 9/16/03; 6/15/10
Revised: 5/16/00; 6/20/00; 8/15/00; 11/20/01; 10/15/02; 4/15/03, 10/21/03; 8/26/08; 6/14/10;
6/23/14 per City Council Ordinance; 5/9/16 per City Council Ordinance*