

SENIOR CUSTODIAN

DEFINITION

Under general supervision, assists in the planning and scheduling of custodial maintenance of City buildings; supervises work crews; personally performs a variety of skilled building cleaning maintenance tasks; and performs related work as required.

EXAMPLES OF DUTIES

Under the direction of the Custodial Services Supervisor, assists in the scheduling and organization of custodial crews; may personally train, direct and perform work with floor maintenance crew; personally perform various skilled cleaning operations and may be assigned to any work shift schedule.

MINIMUM QUALIFICATIONS

Knowledge of: Methods, materials, chemicals and equipment used in the custodial maintenance of buildings; State and Federal requirements for safety labeling of chemicals.

Ability to: Understand and follow written and oral instructions; prepare clear and accurate reports; use cleaning materials and equipment with skill and efficiency; perform physical labor; interact positively and cooperate with co-workers, respond politely to customers, work as a team member, function under demanding time pressure, respond in a positive manner to supervision, and attend work and perform duties on a regular and consistent basis.

Experience: Two years of full-time custodial maintenance experience in public buildings or offices.

Education: Graduation from high school or equivalent. Additional qualifying experience may be substituted for the required education on a year-for-year basis up to a maximum of two years.

License: Possession of a valid Class C California Driver's License.