

CITY OF DALY CITY PERMIT APPLICATION: OUTDOOR DINING, RETAIL & BUSINESS SERVICES



DIRECTIONS / INFO TO APPLICANT: Applications should be filled out completely such that City Staff may fully evaluate your proposed outdoor activities. It is the responsibility of the applicant to familiarize themselves with the requirements and safety protocols associated with the current Shelter-In-Place Order, which can be found at the following links: <https://tinyurl.com/y6a32njh> / <https://tinyurl.com/y3t5jcyb>.

Additional information on the City's Outdoor Dining, Retail & Business Services Program can be obtained from the Department of Economic and Community Development, or on the City's website at <https://tinyurl.com/y9qegtke>. Submit your completed application via email to the Department of Economic and Community Development at bphipps@dalycity.org.

If you have any questions prior to the submittal of your application, please contact Brandon Phipps, Economic Development Specialist, at bphipps@dalycity.org or call (650) 991-8162.

Name of Applicant: _____ Date of Application: _____

Email Address: _____ Cell/Home Phone: _____

Type of Proposed Outdoor Activity (e.g., dining, retail): _____

Location of Proposed Outdoor Activity:

PRIVATE PROPERTY

PUBLIC RIGHT-OF-WAY (ROW)

BOTH

If you Answered Public Right-of-Way (ROW) or Both Above:

Please Provide a Completed Encroachment Permit Application as a Supplement to this Outdoor Activity Permit; Encroachment Permit Applications can be found at the following link: <https://tinyurl.com/ybwx6ndb>.

Address of Proposed Activities: _____

Hours of Operation:

Proposed Set-Up (Date / Time): _____

Proposed Operation (Date / Time): _____

Proposed Clean-Up / Take-Down (Date / Time): _____

Is Applicant a Property Owner/Manager or Commercial Tenant?: _____

If you Answered Commercial Tenant Above:

Business Name: _____

Daly City Business License Number: _____

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OWNER OF PROPERTY UPON WHICH OUTDOOR ACTIVITIES WILL OCCUR

Name: _____ Cell/Home Phone: _____

Contact Address: _____

If you Answered Property Owner/Manager Above:

WHAT BUSINESSES WILL PROVIDE OUTDOOR ACTIVITIES ON YOUR PROPERTY

Business Name(s): _____

Daly City Business License Number(s): _____

Business Owner/Manager Cell(s)/Home Phone(s): _____

*Please use Appendix "A" if more space is needed

Please check all boxes that apply and provide additional information as appropriate:

- | | | |
|---|--------------------------|--------------------------|
| 1. Will proposed outdoor activities utilize tents/canopies? | YES | NO |
| | <input type="checkbox"/> | <input type="checkbox"/> |

If you answered "YES" to the above, how many square feet of tent/canopies? _____

- | | | |
|---|--------------------------|--------------------------|
| 2. Will proposed outdoor activities occupy existing parking spaces? | <input type="checkbox"/> | <input type="checkbox"/> |
|---|--------------------------|--------------------------|

If you answered "YES" to the above, how many parking spaces? _____

Please provide a written plan summarizing your proposed outdoor activities in the space provided below. Please include information related to hours of operation, plans to maintain social distancing, and the size of space your business wishes to occupy (please use Appendix "A" if you need additional space):

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Application Checklist:

- | | <u>YES</u> | <u>NO</u> |
|--|--------------------------|--------------------------|
| • Have you provided responses to pages 1 and 2 of application? | <input type="checkbox"/> | <input type="checkbox"/> |
| • Have you provided a signed Self-Certification Placard & additional required documentation as an attachment?
(link to required documents found here: https://tinyurl.com/y4v85omz) | <input type="checkbox"/> | <input type="checkbox"/> |
| • For projects that propose utilization of Public Right-Of-Way (ROW) only : Have you provided an Encroachment Permit Application as an attachment? | <input type="checkbox"/> | <input type="checkbox"/> |

Please note: After applications are approved by City Staff, Outdoor Dining, Retail & Business Services Permits will remain in effect for 30 days, with the option to renew for an additional 30 days for a maximum of six months, or until the State Public Health Officer lifts restrictions.

I, the undersigned, hereby apply for an Outdoor Dining, Retail & Business Services Permit as set forth in the information contained herein, and certify that the above information is true and correct. Such certification is made with full knowledge that misrepresentation may be considered sufficient cause for denial or revocation of this permit or other permit license. The Applicant further understands and agrees, as attested by his or her signature below, to hold harmless, indemnify and defend the City of Daly City, its officers and employees, from all claims, damages, liability and/or other costs that may result from this proposed outdoor activity.

	(Date)		(Date)
(Applicant)		(Partnering Property Owner / Business)*	

*If Applicant and Partnering Property Owner / Business are the same individual/entity, only one signature is required.

FOR CITY STAFF ONLY:

Approved _____ Denied _____

By: _____
(Economic & Community Development Director) (Date)

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APPENDIX A: ADDITIONAL SPACE FOR APPLICATION INFORMATION