



# City Council Newsletter

From the Office of the City Manager

## City Manager's Office

The City Council newsletter is an ongoing publication to better communicate updates on the work behind the scenes, across City Departments, to our City Council. The newsletter is organized by Department. Please note that this newsletter is a snapshot of projects and programs and does not encompass all of the wide-reaching work occurring in our City organization. For more information, please contact the City Manager's Office at (650) 991-8127.

## Electric Vehicle Charging Stations

Exciting news! The City will finally be able to offer electric vehicle charging stations for public use at our facilities. Through a new, grant-funded partnership with EVgo, 5 DC Fast Charging Stations will be installed, free of charge! City staff provided EVgo with a list of recommended locations for charging stations. After a round of site visits with EVgo, electrical contractors and City staff, installation plans for City Hall and Serramonte Main Library are ready to go. Power supply options at additional sites throughout the City are still being reviewed by EVgo. The City expects more EV charging station locations to be added to the project mix once those reviews are complete. EVgo is working with multiple jurisdictions in the county and region through this grant funded effort.



Fiscal constraints have long been a major challenge to implementing EV infrastructure on City property. Grant funding from the State of California make these projects possible.

Daly City already has high EV charging station usage rates due to availability of charging stations at private shopping centers and stores. The City hopes to further incentivize electric vehicles by continuing to expand options on public property.



## Waste Diversion Business Workshop

Republic Services, in partnership with the City, offered a workshop for business customers to learn more about recycling programs and how Republic’s Recycling Coordinators can offer support in implementing waste diversion. Business attendees learned about the new organics recycling program that is offered at a discounted rate to garbage service and were able to ask as many questions as they had about recycling services. The recent impacts of China’s “Green Sword” policy were a hot topic.

### Free Workshop for Businesses

Wednesday, November 7<sup>th</sup>

**Free Recycling Workshop for Daly City and Broadmoor Commercial Customers!**



Are you compliant with State recycling laws? Attend the workshop to find out!

Join Republic Services and the City of Daly City for breakfast on November 7, 2018 from 8-9:30AM at the Training Room in City Hall, 333 90<sup>th</sup> Street, to learn about State recycling requirements for businesses and multi-family complexes and how our programs make it easy to comply – while saving you money! We will also share how changes in the global recycling markets are affecting our programs and what you can do.

Also attend to get answers to any questions you may have about the programs and find out how you can receive onsite technical assistance, waste assessments, posters, labels and other tools and resources at no additional cost.

#### Raffle Drawing

- \$100 Original Joe's
- \$50 Boulevard Cafe
- \$25 Starbucks



Please RSVP to Monica Devincenzi [mdevincenzi@republicservices.com](mailto:mdevincenzi@republicservices.com) or 415-604-9014 by November 6, 2018 to reserve your spot



## Bay Area SunShares

The final date to register for Bay Area SunShares has been extended to November 30. SunShares is an innovative bulk purchase program for solar systems and zero emission vehicles. Daly City is one of 50 city and major employer program partners this year. Discounts of 15 to 18% for solar systems are combined with the 30% Federal Tax Credit (expiring in 2019) to make solar financially attractive to residents. Discounts are also offered on zero emission vehicles, including the 2018 Toyota Mirai (hydrogen fuel cell) and the 2018 Nissan Leaf (all electric).

In 2017, SunShares helped over 200 homes install over 1 Megawatt of solar!

Visit [www.bayareasunshares.org](http://www.bayareasunshares.org) to register.



## Final HHW Collection Event of the Year

The final, quarterly household hazardous waste collection event in Daly City for 2018 will take place on Saturday, December 8th. Residents must make an appointment at [www.smchealth.org/hhw](http://www.smchealth.org/hhw) or by calling (650) 363-4718, select option 3.

Dates for 2019 will be Saturdays March 9, June 8, September 14 and December 14.



## America Recycles Day Poster Contest

Republic Services, in partnership with the City, is holding the annual America Recycles Day 2018 Poster Contest for kindergarten through fifth grade students. America Recycles Day occurs on November 15th and is aimed at promoting recycling in the US. Prizes are available. Please help spread the word to parents, students and teachers you know!



### "Feed Your Compost Cart – Feed the Earth!"

Republic Services, in partnership with the City of Daly City, is calling on all kindergarten through fifth grade students to enter our annual America Recycles Day Poster Contest. This nationally recognized day was created to promote and celebrate recycling in the United States each year on November 15<sup>th</sup>. This year's contest theme is "Feed Your Compost Cart – Feed the Earth!"

**Poster Contest Rules:**

- Contest is open to all K-5 students in Daly City
- One entry per child
- Poster is to be entirely the child's original work
- Poster must be 11"x17" and on paper only
- Incorporate theme
- Entry form must be attached to the back of the artwork
- Submit poster by **December 20, 2018** to:  
Republic Services offices at 1680 Edgeworth Avenue, Daly City
- Winners will be announced by January 30, 2019

**Prizes**

- 1<sup>st</sup> Place - \$100 Gift Card
- 2<sup>nd</sup> Place - \$50 Gift Card
- 3<sup>rd</sup> Place - \$25 Gift Card
- All participants will receive a mini Republic Services Recycle Cart and be entered into a drawing for a \$50 Gift Card
- Artwork will also be displayed and used in various social media and outreach materials, including Facebook, Instagram, websites, newsletters and brochures

Republic Services America Recycles Day 2018 Poster Contest Entry Form

Student Name \_\_\_\_\_  
 Phone Number \_\_\_\_\_ Email Address (Parent/Guardian) \_\_\_\_\_  
 Address \_\_\_\_\_  
 Grade \_\_\_\_\_ School \_\_\_\_\_



## Police Department

The Police Department responds to an array of incidences and crime in Daly City. This section will highlight only some of the most notable, recent cases. Did you know that PD publishes the *Crime Alert and Community Update Bulletin* online each week? Past issues are available on the PD website and are regularly posted to NextDoor.

### *Imagination Station – Halloween Trick or Treat at the Police Department*

On Wednesday, October 31, the children from Daly City’s Imagination Station came through the Police Department in costume to collect candy from staff and share the Halloween experience with all.



### *Daly City Officers and “Project Ownership”*

Daly City Officers on dayshift teams are assigned schools throughout the city. They are expected to contact the schools periodically and be familiar with the school, students and staff. A recent walk through at a school resulted in the below acknowledgement and photo of Officer Gregorio from a local parent.

*Good morning!*

*I would like to send a heartfelt THANK YOU to officer Ed Gregorio and the entire Daly City Police force. The other day my son who is special needs was having a very difficult*



*morning and Officer Gregorio went out of his way to help get my boy to class. He said it was part of his job but as a parent of a student with special needs, every kind act is very moving to our family! I think it's wonderful that your presence at our schools not only offers protection, but fosters a generation of young people who have POSITIVE relationships with our police officers! Thank you once again! We are so proud to be part of this community!*



***Gang Awareness Presentation to Parents of the Daly City Schools***

On November 7, the Daly City Crime Suppression Unit gave a presentation about gang awareness to the Parent Project (<https://parentproject.com/>), which is an organization that develops parent-training programs for parents raising difficult or out-of-control children. This 12-week course meets once a week for a few hours and covers a variety of topics aimed at providing resources to at risk youth. The program is offered at varying locations throughout the nation. Our presentation was focused on informing parents of current gang trends, associated behavior and clothing, and warning signs of gang affiliation for early intervention.

***Presentation at the 100-Club – Officer Richard Klass***

On Thursday, November 8, Captain Gamez, while attending a 100-Club function, presented a memoir of Officer Richard Klass to include the events that led up to his killing in 1966. The One Hundred Club (<https://www.100clubsmc.org/>) exists to support Peace Officers of San Mateo County by providing immediate financial assistance to the families of law enforcement officers killed in the line of duty. They grant scholarships to the surviving children, and they fund



instruction that will better prepare our officers to protect the communities they serve and protect themselves from harm's way in the performance of their duties.

### ***Academy Graduation – Officer Janelle Edwards***

On Friday, November 9th, Officer Janelle Edwards graduated the Contra Costa County Police Academy. Officer Edwards will be our newest officer starting her in-house training at the Police Department on November 12.



## Department of Water & Wastewater Resources

### Collection System

Collection Division staff recently attended the CWEA annual Safety Day training in Yolo County. This daylong event featured classroom instruction and hands on training as well as demonstrations of the latest safety equipment from multiple vendors. In addition to valuable training, the event also offered our staff the chance to interact with professionals from many other cities and agencies and compare procedures and equipment.



Collection Division Maintenance Workers (left to right) Martin Moreno, Matangi Tonga, Ernesto Barroso, Dave McNicoll, Rich Cortese, and Collection Division Field Supervisor Sione Kofeloa

### Distribution System

Water Distribution crews are on call even after normal business hours to ensure the delivery of water to Daly City residents with appropriate quality, quantity and pressure. Crews respond 24/7, 365 days a year to all water issues.



A recent, late night, emergency repair



## Environmental Compliance

Staff received a complaint through the Water Board from a resident regarding vehicle repairs out of a single family residence. On site, staff found storage of used vehicle parts, tires, open containers of oil, grease and anti-freeze in the front driveway and side yard. The driveway and sidewalk were also soaked with oil stains. If it rains, there is a high potential for pollutants such as oil, grease, anti-freeze and heavy metals like copper, lead, zinc and cadmium to enter the storm drain system and eventually the ocean and bay. Staff is currently working with the property owner to clean the site before the next rain event.



## Operations

The final effluent contact basin is the wastewater treatment plant's effluent disinfection channel. It's a serpentine shaped channel in which the plant effluent flow travels through on its final stage before being neutralized of its remaining disinfectant and sent out to the ocean. The purpose of this channel is to allow the effluent flow to be subjected to adequate contact time (exposure) to the sodium hypochlorite (a reducing agent with disinfection power), so it can be properly disinfected. The contact basin builds up solids (sediment) that settle at the bottom of the tank and needs to be cleaned (vacuumed) every few years or the excess organics can cause additional demand on the disinfection process. The cleaning process utilizes a specially trained diver team to enter the basin with a vacuum and filter and remove the sediment.



## ***Plant and Equipment Maintenance***

The Plant and Equipment Maintenance Division recently performed repairs to the wastewater treatment plant's standby emergency generator. The generator is a very important piece of equipment as it supplies the plant with power when PG&E power has failed. These repairs required staff to take the generator offline and temporarily install a portable standby emergency generator and wire it into our system with the capability to start automatically with any loss of PG&E power. This allowed staff and a contractor to perform the much-needed repairs without interrupting plant operations.



## ***Department Training***

On November 6, Managers, Supervisors and Leads attended a webinar on communication skills presented by Lisa Ryan of SkillPath National Seminars Training. Some of the highlights included ways to prevent misunderstandings, the significance of body language, how to build rapport, communicating with difficult people, tips on listening well, and how to give criticism effectively. As DWWR team leaders, effective communication is of the highest priority. Daily, we are interacting with other people and the better we communicate, the more successful we will accomplish our mission and serve our community.



## Department of Human Resources

### Welcome New Hires



Todd High, Financial Services Manager,  
Dept. of Finance

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Ron Bravo, Deputy Fire Chief, NCFA

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### Citywide Events

At the special Personnel Board Meeting on November 7, 2018, Mayor Juslyn Manalo swore in new Personnel Board member, Gary Pacheco.





### ***Employee Wellness Efforts***

On November 7, 2018, Interim City Manager, Shawna Maltbie, and Acting Human Resources Director, Leilani Ramos, presented Leslie DuBridge and Chris Caliendo (not pictured) with the City of Daly City Safety and Wellness Committee 2018 Wellness Champion of the Year award.





**This holiday season, take charge of your weight.**

Most Americans gain an average of about 1 pound during the holidays.\* While this may not seem like a lot, they usually don't lose it. And over time, it adds up. This year, we want to help you keep the extra weight off in the first place – so you won't have to worry about losing it.

**Celebrate a healthier you**  
To help keep you from putting on holiday pounds, we've teamed up with Kaiser Permanente to bring you Maintain Don't Gain. It's an 8-week program that offers you weekly challenges, tips, and resources to help you stay on track.

**Start now. Stick with it. And stay healthy!**

**Program kickoff:**  
November 13, 2018

Get active! Manage your weight by joining the program and tracking your progress every week. You can also put your commitment in writing by signing a pledge with your coworkers. Look for your weekly personal tracker in an email coming soon.

The Daly City Safety & Wellness Committee supports its employees' wellness efforts in partnership with Kaiser Permanente and this year's HEAL Cities Workforce Health Grant by offering...

**HEALTHY HOLIDAY COOKING DEMO**

**DATE: NOVEMBER 27, 2018**

**TIME: 10-11 AM**

**LOCATION: CITY HALL ROTUNDA (OUTSIDE OF COUNCIL CHAMBERS)**



## North County Fire Authority (NCFA)

### Earthquake Preparedness Class

On November 10, NCFA conducted a 2-hour Earthquake Preparedness Class at the Doelger Senior Center. Led by one of our Inspectors, the class covered topics such as how to build an emergency kit and how to secure utilities like gas and water.



**NORTH COUNTY FIRE AUTHORITY PRESENTS**

**INDIVIDUAL & FAMILY EARTHQUAKE PREPAREDNESS CLASS**

Learn how to prepare yourself, your family and your home for the next major earthquake.

**SATURDAY, NOVEMBER 10, 2018 // 9AM - 11 AM**  
**DOELGER SENIOR CENTER, CAFE DOELGER**  
**101 LAKE MERCED BLVD., DALY CITY, CA 94015**

*This class is a smaller version of CERT, the Community Emergency Response Team training.*

*This will be a 2-hour class and will cover the following:*

- How to prepare your home for an earthquake or disaster
- How to build a disaster kit for your home, workplace and vehicle
- How to secure utilities in your home including gas, water and electricity
- How to use a fire extinguisher

The class is FREE, but you must be registered to attend. To sign up, go to <https://northcountyfire.org/online-event-registration-form/?ee=50>

The class is open to all Daly City, Brisbane and Pacifica residents. For more information, call: 650-991-5741.

### Staff Deployed to Help in Northern and Southern CA Fires

NCFA currently has two OES Engines and Overhead personnel deployed to the Camp Fire in Butte County and Overhead personnel deployed to the fires in LA/Ventura County.



## Department of Economic & Community Development

### *Building Plans Engineer*

Earl Wong, Building Plans Engineer, recently announced that he will be retiring at the end of the year. He has been with the City of Daly City's Building Division since March 2003 and has reviewed countless building permit applications to ensure their structural integrity and compliance with applicable building codes. With his impending retirement, ECD and Human Resources have initiated a recruitment to fill this critical position. With a wide variety of significant projects in the pipeline, this position will play a key role in keeping development moving forward and we are anxious to get a new member on the Building Division team.



### *Affordable Senior Housing at 4619 Brunswick Street*

You may have noticed the addition of a crane in the Top of the Hill skyline. Currently, the affordable senior housing project that was approved by the City Council in December 2015 is under construction.

The proposed building is comprised of 206 affordable senior apartments, 6,451 square feet of street-level retail/office space, a 4,804 square foot resident amenity area, and a 2,719 square foot leasing office. Construction includes one five-story mixed-use building with a two-story (partially underground) parking garage containing 59 parking spaces. The mixed-use building would be 132,880 square feet on a 1.15 acre site. All of the units will be affordable to seniors with an income at 60% of the Area Median Income.

### *Construction Activity*

Before excavation of the site:



During grading:



Completion of Podium and Beginning Framing:



### Proposed Development

West Elevation:



Elevation 7

South Elevation:



Elevation 1

## Department of Library & Recreation Services

### *District 5 Health Fair*

On Saturday, November 10, Library and Recreation staff shared a table at the District 5 Health Fair at Serramonte Center. The shopping center was far busier than a typical Saturday due to the number of families seeking respite from the smoke from the Butte County Fires. Hundreds of children left with free books and leftover “swag” from the Junior Giants program.



### Library Updates:

### *Hula Program at John Daly Library*

The John Daly Library hosted a special Hula program lead by mother and daughter dance instructors Mili and Remi. Families learned about the cultural meaning of Hula and had an opportunity to practice some moves. Mili and Remi teach Hula at the War Memorial Community Center on Fridays.



### *Food for Fines Program*

Once again, the Daly City Public Library is joining libraries throughout the Peninsula to offer the Food for Fines program. The program runs from now through December 31. This is an opportunity for patrons to clear overdue fines while helping those in need this holiday season. Donating just one unit of food will waive ALL fines from past due items for one account.



## **Recreation Updates:**

### **Trunk or Treat**



We couldn't celebrate Halloween right without a Trunk or Treat. On November 2, 2018, the Recreation Division held its annual Trunk or Treat and Movie Night at Westlake Park. Families enjoyed an extra night of trick-or-treating and then took the party into the gym for a free screening of the Disney/Pixar film, *Coco*.

### **Volunteer Leadership Program**

On Friday, November 9, the Recreation Division hosted its annual Volunteer Leadership Program Potluck Reunion. This event was an opportunity for participants from this year's Volunteer Leadership Program to come together, bring some friends (non-VLPs were welcome too!), enjoy a wonderful meal, and talk about issues facing today's teens.



### **Volunteer Holiday Social**

The Doelger Senior Center Advisory and Planning Council will be hosting the annual Volunteer Holiday Social to recognize the hard work of many, many volunteers on Thursday, November 29 at 12 noon. This event is only for volunteers (sorry!). If you are interested in serving, please send a confirmation email to Kathy Everly at [keverly@dalycity.org](mailto:keverly@dalycity.org). Volunteers are needed from 11:30 a.m. to 1:00 p.m.



## Department of Public Works

### *Enhanced Pedestrian and Bicycle Visibility Project*

The City’s contractor installed green boxes (pictured below) on Hickey Blvd and Serramonte Blvd for the bike sharrows. The installation of the white bike symbol inside the green boxes and the remaining class 3 bike symbols will be finished by the end of the week.



### *Annual Softball/Baseball Diamond Renovation*

Public works park maintenance crews started working on the renovation of softball/baseball diamonds at various City parks. This is done annually in preparation of the softball/baseball season. Gellert Park and Marchbank Park have been completed. Work involves replacing parts of the grass infield with grass sod where needed and then over seeding the entire grass infield and covering the seed with seed cover mixture to protect the seed from the cold. The seed will grow during the off season and fill in any bare spots caused by the last season games so that they are ready again to play when the season opens in the spring.



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