



# City Council Newsletter

From the Office of the City Manager

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## City Manager's Office

*The City Council newsletter is an ongoing publication to better communicate updates on the work behind the scenes, across City Departments, to our City Council. The newsletter is organized by Department. Please note that this newsletter is a snapshot of projects and programs and does not encompass all of the wide-reaching work occurring in our City organization. For more information, please contact the City Manager's Office at (650) 991-8127.*

## Make A Difference Day Recap

Over 120 volunteers participated in Make A Difference Day on Saturday, October 27, and ensured that the City's 20th consecutive year of participation in the national day of volunteerism was a success. Volunteers frequently noted how much they valued the time spent with other community members. It has quickly become apparent that the City's citizen engagement efforts help form and strengthen bonds between residents. In a city lacking community meeting places, citizen engagement activities spearheaded by the City take on a whole new meaning. Here are some stats from the day:

- 6 community cleanups in Top of the Hill, Crocker, Village in the Park, Southern Hills, Westlake Park and near the Franciscan
- planted over 30 California native trees and shrubs at the site of a new mini park in the Bayshore (with more plantings to come!)
- collected e-waste from 208 donors, filling 52 pallets and 4 carts worth of electronics; approximately 37% of the materials will be reused!
- held special hours at Pat's Closet (DC Partnership) for residents in need to obtain free, gently used home goods and clothing.
- Daly City Host Lions Club sponsored a volunteer luncheon at City Hall that served 105 volunteers.

Event partners: Community Members!, Top of the Hill Improvement Association (TOHIA), Project Green Space (funded by Cities of Service), County of San Mateo's Office of Sustainability, Goodwill, San Francisco Conservation Corps, Daly City's Police Explorers, DC Partnership, Daly City Host Lions Club, Dept. of Public Works





## Police Department

The Police Department responds to an array of incidences and crime in Daly City. This section will highlight only some of the most notable, recent cases. Did you know that PD publishes the *Crime Alert and Community Update Bulletin* online each week? Past issues are available on the PD website and are regularly posted to NextDoor.

### ***Armed Carjacking Suspect Taken into Custody near Joes of Westlake***

On Sunday, October 7, at approximately 9:20am, an armed carjacking occurred in San Francisco on our border. San Francisco PD provided information to Daly City officers that the suspect was possibly in the Westlake area. Daly City officers located the vehicle (photo below) at N. Mayfair and Sheffield. A short vehicle pursuit was initiated and the suspect lost control of the vehicle at Lake Merced and John Daly. The suspect vehicle collided into several other vehicles and the suspect fled on foot towards Original Joe’s of Westlake. A perimeter was set, and the suspect was located hiding in the bushes with a handgun nearby. San Francisco PD and Daly City PD officers collaborated in documenting the incident and booking the suspect on related charges. There were no serious injuries as a result of the collision.



## ***Text to 9-1-1 – Official Announcement and Release to Public***

On Thursday, October 11, Chief Hensley attended a press conference for the official announcement about “Text to 9-1-1” being available to all San Mateo County residents. This feature is part of the “Next Generation 9-1-1” dispatch services, which is a nationwide initiative to embrace available technology for reporting purposes. This feature is supported by our dispatch center, Public Safety Communications, and is available now for our residents. Residents should always call 9-1-1 if possible, but if texting is their only option, it is important that they:

- Provide the exact location of the emergency
- Be brief and concise
- Do not use abbreviations, emojis or slang
- Remember that the ability to send/receive images and videos is limited and often dependent on the cellular provider

Texts can only be received in English at this time, however the service will be available in additional languages soon.



### ***DCPD at the “Kasayahan Sa Daly City” Festival***

On Saturday, October 13, Captain Gamez and members of the Daly City Police Department attended the Kasayahan Sa Daly City festival at Marchbank Park. The Honor Guard presented the colors for the pledge of allegiance while officers and explorers interacted with members of the public.



### ***Daly City Officers at Woodrow Wilson Elementary Harvest Festival***

On Friday, October 26, Daly City Officers along with K9 Utah attended the Woodrow Wilson Harvest Festival. There were hundreds of kids and activities, yet K9 Utah was the biggest hit with all the kids stopping by to pet him.



### ***Armed Robbery Investigation at Metro PCS***

On Sunday, October 14, the Metro PCS at 7392 Mission Street was robbed via handgun by an unknown male, with the loss being two Apple iPhones. The same suspect was connected to several other robberies throughout the Bay Area during the same time frame. Daly City investigators were working closely with the other agencies, and an arrest was imminent. On October 25, the suspect robbed a Castro Valley Metro PCS. Officers from that agency arrived on scene as the suspect was fleeing and he was captured after having to stop for traffic congestion. A BB gun was located under the front seat. Arrested was 21-year-old Marty Guillen of Castro Valley.



### ***Daly City Sex Registrant Compliance Checks***

On Saturday, October 27, Officers and Investigators from the Daly City Police Department spent the day conducting compliance checks of registered sex offenders in Daly City leading up to Halloween. While all known sex offenders residing in Daly City are monitored and held accountable to compliance standards, we take a proactive approach by completing semi-annual checks to verify compliance for the safety of our community.



## Department of Water & Wastewater Resources

### Environmental Compliance

The Municipal Regional Stormwater Permit (MRP) requires Daly City to inspect their maintenance yards (Westlake & Niantic) annually in the month of September before the start of the rainy season, which begins October 1st. The yards must have site specific Best Management Practices (BMPs) to minimize pollutant discharges to the storm drain system. This is a picture of the material storage area at Niantic. The BMPs are excellent as it's covered with retractable tarps and held in place by gravel bags. Both yards passed inspection and are ready for the upcoming rainy season.



### Collection System

Manholes are a vital part of the sewer system infrastructure. There are over 4,000 in Daly City that are made of brick or concrete and like everything else, over time, they show signs of fatigue. Bricks become loose and fall into the sewage flow, concrete cracks and roots can infiltrate the manhole structure seeking water that can cause blockages. We avoid costly replacements by utilizing a high strength, spray-on, aggregate based, restoration mortar. Surfaces inside the manholes are scraped and pressure washed to prepare them for application. The finished product, as shown, can have up to a 5" thick coat. The cured mortar has a compressive strength of 10,000 psi, resulting in a restored manhole that is stronger than the original structure and extending the working life of the manhole for years. Photos below show before and after.



## Distribution System

Distribution crews are out performing their hydrant inspections and maintenance. We perform a safety, pressure and flow test of each hydrant in our system. Hydrant testing and safety inspections start with a physical inspection which includes a check for rusted or missing flange and bonnet bolts; inspection of lubrication of hose and pumper caps; check for missing chains and s-hooks; inspection of the condition of the pumper and hose nozzles; determination whether the hydrant needs painting; and much more. Crews service roughly 1,500 fire hydrants every other year to ensure proper operation.



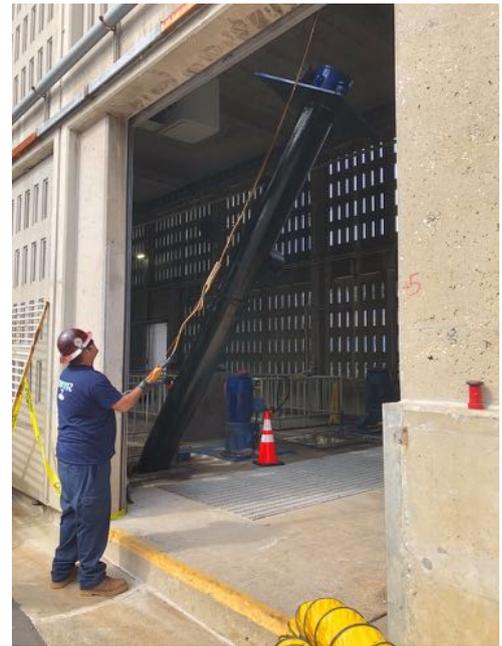
## Operations

Reservoir 2B, located at 57 Alta Vista Way, was recently inspected, cleaned and disinfected. Reservoir 2B is our newest potable water storage tank that has a two-million gallon storage capacity. This was a joint project that involved the Operations, Distribution and Plant & Equipment Maintenance divisions. The reservoir was taken out of service and washed down. The piping and diffusers were also inspected before the reservoir was disinfected and put back in service. Photos show Reservoir 2B and its freshly cleaned interior.



## ***Plant and Equipment Maintenance***

Plant and Equipment Maintenance Mechanic, Nicolas Peix, is lowering a primary effluent pump at the wastewater treatment plant back into place. This pump was inspected and refurbished offsite and the work will add approximately five more years to its service life. The purpose of this pump is to lift treated wastewater (effluent) from the primary clarifiers and introduce it into the biological reactors.



## **Department of Human Resources**

### ***Welcome New Hires***



**Alan Chu, Street Maintenance Worker I & Jose Padilla, Street Maintenance Worker I**

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## Citywide Events

On October 13, Human Resources staff along with City Administration staff supported Kasayahan Sa Daly City.



## ***Employee Wellness Efforts***

On October 18, employees participated in the monthly Urban Cycle session.



On October 24, employees participated in the monthly Chair Chi session.





## Flex 125 OPEN ENROLLMENT & RE-ENROLLMENT FOR 2019

Open Enrollment November 1<sup>st</sup> through November 14<sup>th</sup>

### Mark your calendar for Open Enrollment

The current Flexible Benefits Plan Year will be ending on December 31<sup>st</sup>. Open Enrollment is your annual opportunity to make changes to your Flex 125 Spending Accounts and increase or decrease your annual contribution effective January 1, 2019.

In addition, the City will be changing Flex 125 administrators to **Navia Benefit Solutions**. We will be holding live presentations at the top of every hour to explain the tax saving benefits by enrolling or re-enrolling, and help answer questions on Thursday, November 1<sup>st</sup>, 10am to 2pm. Navia Enrollment form will be available in November in Payroll and HR.

#### 2019 Flex 125 IRS Contributions Limits

Health Care: \$2,700

Dependent Care: \$5,000

Don't forget to attend the Flex 125 Open Enrollment Meetings!

**Date:** Thursday, November 1<sup>st</sup>

**Times:** 10am, 11am, 12pm & 1pm

**Place:** City Hall Council Chambers

333 90th Street, 2nd Floor

Daly City, CA 94015

**Questions:** Contact Payroll x8044 or HR x8028



## North County Fire Authority (NCFA)

### Fire Service Day

Fire Prevention Week culminated in Fire Service Day on October 13. The Open House Event welcomed members of the community and their children into NCFA's fire stations across the three cities. Fire Prevention Inspectors were on-hand to teach the public about fire safety and emergency preparedness. Firefighters provided "Hands Only CPR" instructions, conducted demonstrations, and gave tours of fire apparatus and the station.



### Free Drive-Through Flu Vaccine Clinic

Also on October 13, NCFA partnered with San Mateo County Health for a Flu Shot Clinic. Led by our EMS Division Battalion Chief, several people arrived to Station 94 to receive their free flu shot.



## The Great California ShakeOut

On October 18, NCFCA participated in The Great California ShakeOut, the state's largest earthquake drill. Millions of people worldwide practiced how to Drop, Cover and Hold On during this drill. NCFCA wants the community and local businesses to be prepared to survive and recover quickly from a big earthquake.



### North County Fire Authority

Serving the Cities of Brisbane, Daly City and Pacifica  
10 Wembley Drive, Daly City, CA 94015

#### MEDIA ADVISORY

Contact: Information Officer 650-991-8138  
North County Fire Authority - Public Information Section

#### FOR IMMEDIATE RELEASE

Date: October 16, 2018

HEADLINE: North County Fire Authority Encourages all Businesses and Residents to Participate in the Great California ShakeOut on October 18, 2018 at 10:18 a.m.

October 18, 2018 at 10:18 a.m., millions of Californians will "Drop, Cover, and Hold On" in The Great California ShakeOut, the state's largest earthquake drill. The North County Fire Authority encourages all businesses and residents to sign up and participate by going to [www.shakeout.org/california](http://www.shakeout.org/california). By signing up, individuals can receive ShakeOut news and earthquake information, learn what to do to get prepared and to be counted in the largest earthquake drill ever.

A major earthquake can strike at any time and can cause serious injuries or death to residents of our community. The ShakeOut gives people a chance to practice how to protect themselves and to be prepared. Why is a "Drop, Cover, and Hold On" drill important? During an earthquake, you may only have seconds to protect yourself before strong shaking knocks you down, or something falls on you. This is why practicing this is important.

Millions of people worldwide have participated in the Great ShakeOut Earthquake Drills since 2008. The Great California ShakeOut is held on the third Thursday of October each year.

## Peer Support and Mental Health Services

NCFCA is spreading awareness to their Firefighters and Administrative Staff about access to peer support and mental health services.



**NORTH COUNTY FIRE AUTHORITY**  
**PEER SUPPORT AND MENTAL HEALTH SERVICES**  
**FOR OUR FIREFIGHTERS**  
**AND ADMINISTRATIVE PERSONNEL**

<b>SIGNS SUGGESTING HELP MAY BE NEEDED:</b>	<b>HELP IS AVAILABLE</b>
DIFFICULTY SLEEPING	EMPLOYEE ASSISTANCE PROGRAM
INCREASED ALCOHOL OR SUBSTANCE USE	MENTAL HEALTH NETWORK (MHN)
FEELING ANGRY	BRISBANE 1-800-242-6220
FEELING DEPRESSED	DALY CITY 1-800-227-1060
LOW ENERGY	PACIFICA 1-800-227-1060
	PEER SUPPORT NETWORK
	<b>WWW.FIRESTRONG.ORG</b>
	CONTACT YOUR EMS DIVISION

NORTH COUNTY FIRE AUTHORITY HEADQUARTERS  
 10 Wembley Drive, Daly City, California 94015  
[www.northcountyfire.org](http://www.northcountyfire.org)

## Assistance to Firefighters Grant

The department has applied for a grant through AFG (Assistance to Firefighters Grant) via FEMA. This grant is for the funding of nine Thermal Imaging Cameras (TICs). NCFCA uses TICs for several reasons which include pinpointing hard to find fires in walls and other concealed areas, locating body heat in search and rescue situations, and for post fire scene inspection and investigation. The department hopes to have the grant approved in the near future.



## Department of Economic & Community Development

### *Housing Leadership Day*

On October 19, Betsy ZoBell, Housing and Community Development Supervisor, attended Housing Leadership Day at the College of San Mateo. The event was hosted by the San Mateo County Housing Leadership Council. The presentation slides can be found here: <http://hlcsmc.org/events/housing-leadership-day/>

The Conference theme this year was “Equity and Inclusion” and included the following workshops:

- Addressing the Needs of Survivors of Abuse
- Fighting Displacement Financing on the Peninsula
- Inclusive Housing for People with Intellectual and Developmental Disabilities
- Second Units in Low Income Neighborhoods: Preventing Displacement and Strengthening Inclusive Communities
- Including Childcare in Housing Developments: Meeting the Needs of Working Families
- El Camino Real 2.0: Building an Inclusive Vision for the Future of our Historic Road
- Vote Housing in 2018: Statewide Measures and their Local Impact



# EQUITY & INCLUSION

THE PREMIER HOUSING POLICY CONFERENCE FOR SAN MATEO COUNTY





## Department of Library & Recreation Services

### Recreation Updates:

#### Mini Hoops Program

The Mini Hoops program is in full swing on Friday evenings and Saturday mornings. A total of 120 young basketball enthusiasts enrolled in the annual program for boys and girls in the first and second grades. We are grateful for the dedicated volunteer coaches who make Mini Hoops possible each year. The program emphasizes sportsmanship and basketball fundamentals in a fun, supportive, and safe environment. The Mini Hoopers play on courts with 8-foot high baskets, but employ all the mad skills of their NBA idols. The Mini Hoops program comes to an end the weekend of November 10.



#### Haunted Pool Event



Ghouls and goblins descended on Giammona Pool last Friday night for the annual Haunted Pool event. The pool itself wasn't haunted, but the classroom adjacent to the pool was transformed into an eerie, frightful maze. Those who survived the haunted house experience enjoyed family time in the pool along with carnival-style games and lots of sugary treats.



### Trunk or Treat Extravaganza

The calendar may say November, but Halloween continues through the weekend at Westlake Park. Join us for the third annual Trunk or Treat extravaganza in the parking lot this Friday evening beginning at 6 p.m.. Kids will have a chance to don their Halloween costumes one last time and replenish their trick-or-treat goodie bags. The event is capped-off with a screening of Coco in Pacelli Gym at 7:30 p.m. This event is fun for all-ages and completely free!



### Three-on-Three Basketball



Exciting three-on-three basketball returns to War Memorial for a one-day tournament for middle schoolers on Saturday, November 17, starting at 10:00 a.m. The tournament is coordinated by the Recreation Division with a generous sponsorship from the Daly City Police Athletic League (DCPAL). Each participant will receive an event T-shirt.



## **Library Updates:**

### **Photography Exhibit at Serramonte Library**

Stop by the Serramonte Main Library to check out a new photography exhibit, A Glimpse of Cordilleras. This is artist Dave Leprozo, Jr.'s second exhibition at the Daly City Public Library. On display is a collection of photos of the Cordillera region's places of interest, scenes from daily life, festivals, human interaction, and the beautiful people who call the area home.



### **I.D.E.A. Lab After School Program**

Coming up in the I.D.E.A. Lab After School program is a pumpkin spice slime project and papel picado activity. We'll also have costume storytimes at all four libraries for Halloween. Young library patrons have the opportunity to show off their costumes while they prepare to become readers.

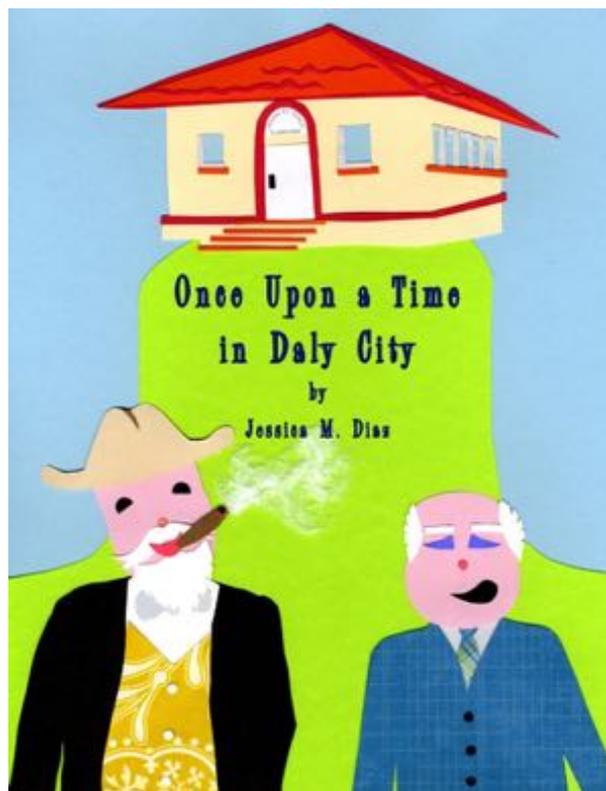
### **Library App for E-Books**

Daly City's libraries currently have a total of 192,108 print books in our collections, and a growing number of electronic books that now total more than 72,000 titles. If you haven't already downloaded it, try the new Libby app for browsing and reading e-books whenever, wherever, from your Kindle, iPad, or other devices.



### ***Fond Farewell To Jessica Diaz***

This week we learned that longtime library employee and lifelong Daly City resident Jessica Diaz will be leaving our department to pursue a career opportunity with the San Francisco Public Library. Jessica has served as the manager of both the John Daly and Bayshore branches. In 2011, Jessica published a children’s book, *Once Upon a Time in Daly City*, to coincide with Daly City’s centennial. The book celebrates Daly City’s historical heroes, including John D. Daly and John Marchbank. Diaz wrote and illustrated the book. Jessica will be missed by staff and patrons alike. Jessica loves her community and enjoys sharing her knowledge of its rich and colorful history.



Jessica Diaz (above) and the cover of her children’s book (right)

### ***Feedback from a Teacher:***

“Thank you John Daly Library for helping our class find materials on recycling for our program. The library is an invaluable resource we use often!”

## Department of Public Works

### *Enhanced Pedestrian and Bicycle Visibility Project*

The Contractor has finished the installation of the sign poles and bike signs for the project. Installation of the green sharrow markings has begun on Hickey Blvd and Serramonte Blvd.



### *Alta Loma Tot Lot Renovation*

The Alta Loma Tot Lot Renovation project reached a milestone in October with the completion of the California native pollinator garden and irrigation system. The contractor is finishing up the remaining site work including the installation of the perimeter fencing and other site furnishings. The playground equipment, wood fiber surfacing and drainage are scheduled to be installed by a certified subcontractor in mid-November and the project could be substantially complete and opened to the public as early as the beginning of December. A ribbon cutting ceremony is in the works to commemorate the completion of this project - so please stay tuned!



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