



# City Council Newsletter

From the Office of the City Manager

## City Manager's Office

The City Council newsletter is an ongoing publication to better communicate updates on the work behind the scenes, across City Departments, to our City Council. The newsletter is organized by Department. Please note that this newsletter is a snapshot of projects and programs and does not encompass all of the wide-reaching work occurring in our City organization. For more information, please contact the City Manager's Office at (650) 991-8127.

## Next HHW Event on Saturday, September 14



The third HHW event of the year will be held next month. There are currently over 70 appointments for the event. Marketing over the next month is expected to fill the event to full capacity at 200 appointments. The final HHW event for the year is scheduled for December 14.

**FREE Household Hazardous Waste Collection Event**  
**Daly City**  
**Saturday, September 14th**  
[smchealth.org/hhw](http://smchealth.org/hhw)



## Countywide Integrated Waste Management Plan Ad Hoc Committee

Assistant to the City Manager, Stephen Stolte, and Senior Management Analyst, Leilani Ramos, are participating in the update of the Countywide Integrated Waste Management Plan (CIWMP). AB 939, the Integrated Waste Management Act of 1989, created the State agency, CalRecycle, mandated jurisdictions to meet diversion goals and required counties to update CIWMP's every



five years. In San Mateo County, C/CAG acts as the Local Task Force and has convened an Ad Hoc Committee to provide recommendations to the C/CAG board regarding the CIWMP update.

An interesting piece of the CIWMP is the Siting Element, which describes the areas used for disposal in the county. It must demonstrate a 15-year capacity for disposal using existing or planned facilities. Ox Mountain Landfill in Half Moon Bay, owned and operated by Republic Services, is the only operating landfill left in the county.

Councilmember Ann Schneider of Millbrae was elected Chair of the Ad Hoc Committee, which will meet approximately two more times this fall before presenting feedback to C/CAG.

### ***National Night Out***

City Manager staff supported National Night Out on Tuesday, August 6, at Serramonte Shopping Center. Multiple City departments, including Police, Fire, Library and Recreation Services and Water and Wastewater Resources, offered fun activities, raffles and giveaways for children.

## **Department of Public Works**

### ***Westlake Elementary School Pilot Green Streets Improvements***

Vanguard Construction of Livermore began construction on the Westlake Elementary School Pilot Green Streets Improvement Project on June 17. Engineering staff designed the project in-house, which includes the installation of stormwater bulb-outs, a form of green infrastructure, at the intersection of Fieldcrest Dr. and Westlawn Ave. The project aims to increase safety for students walking to and from the school. It will also improve the quality of stormwater runoff and replenish underground aquifers by using bioswales to treat stormwater before it reaches the groundwater table. The City received \$144,500 in grant funds from C/CAG in 2018 and appropriated \$100,500 to cover the City's required local match to help pay for the project. The project is scheduled to be substantially complete in late August, just before the beginning of the upcoming school year.



## High School Engineering Intern

This summer, Maya Dewan joined the Public Works Engineering Division team as an intern from the MTC High School Internship Program. Maya started at the end of June and worked until the beginning of August. During her time with Daly City, she was able to see the day-to-day life of a civil engineer. Maya assisted the engineers with various tasks such as putting together a grant application, tracking traffic safety committee agenda items and working on the red tip program survey. Maya returns to school in the fall as a senior at San Mateo High School. Good luck to Maya as she applies to college this fall and thanks for all your help!



## Slurry Seal Project Update



The 2019-20 Crocker/Hillside, Junipero Serra Blvd., and San Pedro Rd. Slurry Seal project kicked off on June 18, 2019 with *Phase I – Base Repairs*. This phase took place throughout the end of June and was completed during first week of July.

During the month of July, the City’s contractor (VSS International, Inc.) also completed *Phase II – Slurry Seal*. This phase included the application of slurry seal on the selected City streets. The slurry seal process spreads a thin asphalt and aggregate mixture on the street surface

to provide a protective coating to extend the pavement life and improve its appearance. Slurry seal is the single most cost-effective means to preserve a pavement’s condition and thereby reduce long term pavement operations and maintenance cost.

Currently the project is completing *Phase III – Thermoplastic Striping*, where the contractor is installing the lane striping and pavement markings essential for safe driving throughout the City. Staff will be preparing a list of outstanding items for the contractor to address prior to substantial completion of the project which is estimated for September 2019.



## Zero-Emission Equipment (ZEE) for Ground Maintenance

The Public Works Parks Division reached out to the California Air Resources Board to participate in the ZEE Roadshow. In an effort to reduce emission, noise and exhaust exposure, staff arranged to have a trailer full of zero-emission equipment delivered to the Corporation Yard so that Parks personnel can try out the equipment. Staff will have the opportunity to use the equipment for two weeks to determine if additional investment in ZEE is needed in the near future.



## iHelp – Public Works Citizen Service Request

The Public Works Department received and responded to 892 iHelp service requests from January 1, 2019 through June 30, 2019. The request types and quantities are show below:

Request Type	# of Request	Percent
Debris/Litter	422	47.3%
City Tree/Park/Landscaping	113	12.7%
Street Lights	70	7.8%
Traffic Signal/Signs/Striping	70	7.8%
Pavement Condition/Potholes	78	8.7%
Broken Parking Meter	25	2.8%
Public Works General Request	45	5.0%
Sidewalk Conditions	28	3.1%
Graffiti Abatement	41	4.6%



### ***Doelger Senior Center Complex Roofing Project***

Crews are on the final phase of the Doelger Senior Center Complex Roofing Project. The contractor completed the installation of the rain gutters and down spouts. The roof work is completed. Staff will create a punch list the week of August 19.

### ***Fire Station 92 Roofing Project***

Crews started working on roof repairs at Fire Station 92. The roof will be coated with a white, water-based, non-toxic coating that will extend the lifecycle of the roof by preventing aging and deterioration from UV damage. Additionally, rain gutters, down spouts and a roof access door will be installed.



## **Department of Library & Recreation Services**

### ***Camps Wind Down as Summer 2019 Comes to an End***

Schools throughout Daly City are gradually welcoming students back to start another academic year. This is the last week of the Summer Youth Recreation Program (SYRP). Last week, children in SYRP enjoyed a potluck celebration, trips to Giammona Pool, Classic Bowl and the Ropes Course at Fort Miley in San Francisco.



*SYRP kids at Fort Miley Ropes Course, Aug. 7*





SYRP Carnival at Pacelli Gym, Aug. 1

### Teens Tap Talent at 3rd Annual Summertime Showcase

Some of Daly City’s most talented teens took the stage at the Summertime Showcase to perform in front of supportive friends and family.



### End of Summer Luau at Giammona Pool – the Last Splash

Swimmers of all ages congregated at Giammona Pool on August 3 to mark the end of the summer swimming season. The pool party attracted 52 participants who enjoyed recreation swim, luau-themed arts and crafts and tasty snacks. The next big community event at the pool is Friday, October 25, when the Haunted Pool returns for another frightful year.



## Volunteer Leadership Program Celebrates with Ice Cream Social



Volunteer Leadership Program (VLP) participants celebrated the end of their summer training with an ice cream social and a fun-filled night at Escape SF, a popular escape room experience. Volunteens are focused on back-to-school activities, but they are already planning on a series of events for the fall.



## Upcoming Community Events



Saturday, August 17 – **Fun, Health and Safety Fair** – Serramonte Center – 10:00am to 2:00pm

Monday, August 26 – **Free Flu Shot Clinic** – War Memorial – 2:00 to 4:30pm

Saturday, September 14 – **DCPLA Crazy About Cars** – Serramonte Center – 11:00am to 3:00pm

Saturday, September 21 – **LatinX Celebration “Placita”** – City Hall – 12:00 to 3:00pm

Sunday, October 6 – **Fall Festival** – Doelger Senior Center – 8:00am to 1:00pm

Saturday, October 12 – **Kasayahan Sa Daly City** – Marchbank Park – 11:00am to 4:00pm



## Online Resources for Students from the Library

Did you know that the Daly City Public Library offers a fun, easy-to-use tool that helps students complete research and class assignments? And did you know that this tool also helps you find primary source documents, informational texts and curriculum-support materials?

With Explora, students will discover reliable information on thousands of topics that cover a wide range of subjects and support STEM to STEAM initiatives. In addition, Explora offers the following:

- Simple search that quickly delivers relevant results
- Easy-to-browse categories organized by popular topic
- Topic overviews that provide students with a starting point for research
- Reading level indicators (Lexile® Measures) to help you find grade-appropriate content
- Text-to-Speech for HTML articles to assist auditory learners, struggling readers or those developing English-language proficiency

Explora provides a simple interface that accesses a number of authoritative databases. Use Explora today by visiting [dalycity.org/elibrary](http://dalycity.org/elibrary) and clicking on the link for [Middle Search Plus](#) or [Primary Search](#). Enter your library card number for free access.

The screenshot shows the Explora website interface. At the top, there is a navigation bar with 'New Search' and 'For Educators'. A search bar is present with the placeholder text 'Enter any words to find books, journals and more' and a 'Search' button. Below the search bar, there is a large banner image of a coral reef. A text box overlaid on the banner reads: 'Great Barrier Reef. The Great Barrier Reef is the largest coral reef system in the world, extending more than 1,200 miles (2,000 kilometers) along the northeastern coast of Australia. Learn More'. Below the banner, there are eight category tiles arranged in a 2x4 grid: 'Animals' (with a frog), 'Arts and Music' (with colorful hands), 'Biographies' (with historical figures), 'Geography' (with a landscape), 'Language Arts' (with children reading), 'Mathematics' (with a chalkboard), 'Science and Health' (with children in a classroom), and 'Social Studies' (with a ship).



For teachers, Explora includes:

- Curriculum Standards Module to help correlate EBSCO content quickly and easily to Common Core and state curriculum standards
- Google Drive and Google Classroom integration so teachers can quickly save and share content with students
- Professional development resources

View [Research Made Easy with Explora](#), an introductory video that explains how to get started with this powerful tool.

## ***Upcoming Library Activities***

September 3 – Westlake Library – 6:00pm

**Family Board Game Night:** Get a break from your screens, come meet your neighbors and enjoy some family-friendly games.

September 11 – Serramonte Main Library – 3:30pm

**I.D.E.A. Lab After School:** Participants will explore and experiment with STEM projects.

September 25 – Serramonte Main Library – 3:30pm

**I.D.E.A. Lab After School:** Participants will tap into their creative sides with art & craft projects.

September 27 – John Daly Library – 3:00pm

**Family Craft Hour:** In response to the popularity of the after-school story time craft projects, the library is introducing a special monthly workshop where participants will get to take on more advanced projects.

**The Zone at Westlake** returns! Each Wednesday from 2:00 to 4:00pm, kids in first through twelfth grade are welcomed for an after-school activity. Activities will rotate and will include STEM experiments, art projects and games. Each Thursday from 3:00 to 5:00pm, older kids in fifth through twelfth grades can come and play games. Games will also rotate and will include classic board games, innovative new tabletop games and virtual reality games. The program will run while school is in session.

Summer is coming to an end, but there is still time to complete the Summer Learning Challenge. The last day to turn it in is August 31.



## Department of Water & Wastewater Resources

### Administration

DWWR was proud to once again take part in the National Night Out event at Serramonte Mall. Representatives from each Division came out to greet the public, discuss conservation and public health, provide literature and hand out materials to encourage water conservation. Also, our mascot Drippy made an appearance taking pictures and having fun with the public.



### Collection System

Collection System Operator II, Ernesto Barroso, uses the Division's mini-cam to inspect the house line (lateral) from the cleanout of a residence. This is part of the Division's one time service when responding to a residential sewer backup. Once the blockage has been cleared, the mini-cam is used to check the pipe condition all the way to the connection at the City's mainline. Any problem areas are identified with pipe locating equipment and the location is marked for further maintenance by the property owner. Property owners in Daly City are responsible for the operation and maintenance of the lateral from their home to the mainline.



### Distribution System

Distribution crews responded to a report of a water leak on a unit block of Skyline Dr. Crews dug approximately two feet deep and found the water leak; repairs were made quickly. A PG&E meter box had sunk and caused the 1-1/2" plastic line to leak. The line was replaced with a new section of copper pipe and the area was backfilled and secured. DWWR is currently waiting for PG&E to replace their box so that the sidewalk can be restored.



### Environmental Compliance

Environmental Compliance staff received a citizen complaint regarding a white, milky substance in the gutter that reached the storm drain. Staff responded and found that a resident had washed/rinsed latex paint and tools into a backyard drain inlet. The resident was unaware that the backyard drain was piped to the front curb of his property, which flows down the gutter into the nearest catch basin. Staff educated the resident on proper BMPs and required immediate cleanup of the gutter using dry clean-up methods.



## Operations

The Digester #1 Cleaning and Rehabilitation Project has begun. The Digester tank cleaning contractor, Solids Waste Management, is removing the residual sludge from the bottom of the Digester. The watery sludge is pumped to a Belt Press that squeezes it into a more solid form by removing most of the water. The dry sludge or “cake” is then conveyed to the bed of a semi-trailer. The trailer is filled to capacity and trucked offsite to a landfill for proper disposal. This process is repeated until the Digester is empty. Once the Digester tank is empty, it will be hosed out and a general inspection will be performed by the contractor and City staff. Needed equipment will be replaced before the tank is placed back into service.



## Plant & Equipment Maintenance



Before cleaning Digester #1, it was taken out of service and isolated from other processes. After being isolated, the roof hatches were removed to allow the cleaning contractor access to the remaining solids inside the tank. In this picture, the Plant and Equipment Maintenance Division is supervising the removal of the main hatch by a contractor using a large crane. Throughout August, contractor crews will be cleaning and removing all the solids from the Digester and replacing the related equipment and hatches on the roof. When this project is complete the Digester will be back to its designed capacity for solids treatment, gas handling and odor control.



## Police Department

The Police Department responds to an array of incidences and crime in Daly City. This section will highlight only some of the most notable, recent cases. Did you know that PD publishes the *Crime Alert and Community Update Bulletin* online each week? Past issues are available on the PD website and are regularly posted to NextDoor.

### ***Arrest for a Multiple Vehicle Collision While Under the Influence of Xanax***



On August 1, a Daly City officer was conducting a follow near Hillside when they heard a loud collision around the corner. The officer responded and located a subject who was seated in a black Mitsubishi that rear ended a parked vehicle causing a domino effect, which damaged five cars in total. The subject lied and initially told the officer he was the victim of hit and run and that the suspect fled south on Hillside. Additional

investigation and interviews revealed that the subject was lying and was responsible for the collision. Officers were able to determine the driver was under the influence of Xanax. The streets were closed for over an hour while conducting the investigation and cleaning up the multiple vehicle wreckage. The subject was booked in the main jail.

### ***Social Media Training – Nextdoor***

On Thursday, August 1, Diane McCarthy, our lead social media administrator and Management Analyst, attended a training course at the Nextdoor headquarters. She was able to learn about upcoming applications and uses within Nextdoor that will help improve communication with our community through the online application.



### ***National Night Out***

On August 6, the Police Department hosted the annual National Night Out event at the Serramonte Mall in conjunction with Off the Grid. The weather was great, the turnout was just as good and there were many opportunities for community members to interact with our elected officials, different community partners, city departments and interactive displays. Thank you to all that supported and participated in this great event!



### ***26th Annual Fun Day at Classic Bowl!***



On August 7, members of the Police Department participated in Fun Day at Classic Bowl. This great event provides the opportunity for developmentally disabled children and adults to interact with officers and other public officials. Officers could bowl and hand out medals and awards throughout the event.

### ***A Warm Thank You from Gateway Christian Church***



On August 7, Pastor John and two members of the Gateway Christian Church paid a visit to the Police Department with a poster signed by some of the members of the congregation who expressed their thanks and appreciation to us.



## North County Fire Authority (NCFA)

### National Night Out

NCFA, along with several other public agencies, attended National Night Out at the Serramonte Shopping Center. Company officers gave engine tours and basic Hands-Only CPR demonstrations. Fire inspectors were on-hand giving out fire prevention and safety materials for members of the public.



### Knights of Columbus Annual Fun Day



On August 7, NCFA personnel attended the Bay Area Knights of Columbus 26th Annual Fun Day at the Classic Bowling Center. Staff awarded medals to several individuals with disabilities in support of this cause.

### Children's Summer Camp

On August 8, NCFA Engine 71 visited a children's summer camp to talk about fire safety and prevention. The children were able to tour the engine and learn all about the tools the firefighters use.



### Beach Rescue



On August 8, NCFA responded to a rescue involving a bicyclist who fell 30-40 feet off a cliff.

### Fire Weather Roundtable

NCFA Deputy Chief attended the San Mateo County Fire Weather Roundtable on August 13. The purpose of this event was to gather all public and private agencies in an effort to share knowledge and discuss measures that need to be taken before, during and after a wildfire in our county.

### Trainings for the Public

On Saturday, August 25, NCFA will conduct a morning training session of Basic First Aid and an afternoon session of CPR & AED training at Station 81. Both classes are 3.5 hours long and \$35 per person per class.

**NCFA PRESENTS**  
**BASIC FIRST AID CLASS**

sunday, aug. 25, 2019 | 9:00am - 12:30pm  
 station 81 | training classroom  
 3445 bayshore blvd. | brisbane, ca.

learn about:  
 patient assessment | bleeding control & bandaging  
 splinting | burns | sudden illness & more

**"LAST DAY TO SIGN UP IS AUGUST 16, 2019"**

TO SIGN UP, VISIT [WWW.NORTHCOUNTYFIRE.ORG](http://WWW.NORTHCOUNTYFIRE.ORG)  
 & LOOK UNDER "UPCOMING EVENTS"



**NCFA PRESENTS**  
**CPR & AED TRAINING**

sunday, august 25, 2019 | 1:30 - 5:00PM  
 station 81 | training room  
 3445 bayshore blvd. | brisbane, ca.

learn about:  
 adult, child and infant CPR  
 AED training & more

TO REGISTER, VISIT [WWW.NORTHCOUNTYFIRE.ORG](http://WWW.NORTHCOUNTYFIRE.ORG)  
 & LOOK UNDER "UPCOMING EVENTS"

**"LAST DAY TO SIGN UP IS AUG. 16, 2019"**



## Department of Human Resources

### Recruitment and Retention Efforts

During this period, staff conducted the following written and oral examination:

- Active Adult/Senior Services Supervisor Interviews

### Welcome New Hires



*Mario Sigala, Building Plans Engineer, ECD*

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*Christina Navarro, Account Clerk I, Finance*

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*Joseph Leone, Groundskeeper/ Gardener I, DPW*

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*Nicholas Hefner, Distribution System Maintenance Worker I, DWW*

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*Luis Navarrete, Distribution System Maintenance Worker I, DWW*

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## National Night Out

On Tuesday, August 6, the annual National Night Out event was held at Serramonte Shopping Center. The event is designed to encourage the community to meet neighbors and public safety partners.



## Employee Wellness



**2019 EMPLOYEE WELLNESS MONTH SNEAK PEEK**

The Daly City Human Resources Department looks forward to hosting its 15th Annual Employee Wellness Month in September.

Event Date: Wednesday, September 4th, 12-5pm.

City Hall Rotunda

### WHAT TO EXPECT

- Health Plan Vendors with answers to your Open Enrollment questions
- Legal Resources
- Employee Assistance Program Information
- Blood Pressure Screenings
- Commute Information
- Deferred Comp Information
- Dental, Life & Disability Information
- Financial Resources
- Flexible Benefits 125 Information
- Voluntary Vision Information



City of Daly City

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