City Manager’s Office
The City Council newsletter is an ongoing publication to better communicate updates on the work behind the scenes, across City Departments, to our City Council. The newsletter is organized by Department. Please note that this newsletter is a snapshot of projects and programs and does not encompass all of the wide-reaching work occurring in our City organization. For more information, please contact the City Manager’s Office at (650) 991-8127.

State of the City Invitations for March 25
Staff have distributed invitations to the State of the City event on March 25 to Commissioners, community members and elected officials. The invite is posted to the City’s website, cable channel, social media accounts and NextDoor. Additional marketing will continue up until the event. This year, the event is hosted entirely by the City.
**EVgo to Install Additional DC Fast Electric Vehicle Charging Stations**

In an effort to expand electric vehicle charging infrastructure to accommodate ever growing EV ownership rates, EVgo explored the possibility of additional installations in Daly City. As previously reported, EVgo will be installing charging stations at City Hall and Serramonte Library at no charge to the City. The next project will include three DC Fast charging stations—models that offer the fastest charge time—near the transit hub in Top of the Hill. There will be one charging station per parking stall. This area is an important connection between Mission St and the Daly City BART station and the City is excited to expand charging capabilities along that transit corridor.

**Happy 108th Birthday to Daly City!**

The Daly City Arts & Culture Commission and the Daly City History Guild Museum & Archive held an art exhibit opening reception on March 14 at City Hall to celebrate the 108th anniversary of the incorporation of Daly City (which occurred in 1911!).

**Police Department**

The Police Department responds to an array of incidences and crime in Daly City. This section will highlight only some of the most notable, recent cases. Did you know that PD publishes the *Crime Alert and Community Update Bulletin* online each week? Past issues are available on the PD website and are regularly posted to NextDoor.

**Lunch with the Bayshore Seniors**

On March 7, Daly City personnel provided safe transportation to and attended a luncheon with the Bayshore Seniors group. The Police Department has a great relationship with the Bayshore Seniors, as we regularly attend their meetings and support their requests as feasible.
**Arrest and Gun Recovery**

On Saturday, March 9, dayshift Officers were conducting surveillance at a house in an attempt to locate a missing female juvenile. They observed a male subject matching the description of someone associated to the female, who was also believed to have arrest warrants. They contacted the subject and it immediately turned into a violent struggle, with the officers and the suspect falling down a flight of stairs. Once detained, the male subject was found to be in possession of a loaded handgun in his pants pocket. An additional subject was also arrested on outstanding warrants, and the missing female juvenile was subsequently located shortly after because of their investigation.

**Blue Commendation Recipients for Outstanding Investigation**

On Tuesday, March 12, Sergeant Sean Begley and Officer Tyler Greene received a Blue Commendation from Chief Hensley for an outstanding investigation that was likely a life changing experience for a 2-year old boy. Officer Greene was dispatched to an RV that appeared suspicious near the Mar Vista stables. Upon arrival he contacted the occupants and noted that a young child inside appeared to be inconsolable. Concerned for the welfare of the child, he contacted Sergeant Begley, and together they were able to conduct a thorough review of the situation. They learned that the 2-year old boy was reported as involuntarily missing by Child Protective Services out of Arizona. Further inspection revealed the child was being subjected to a hazardous narcotics environment and lacked proper care. The child was provided medical attention and was turned over to local protective services. The parents were arrested on numerous charges. This investigation undoubtedly impacted the life of the child and provided opportunity for his future. Job well done!
Department of Water & Wastewater Resources

Collection System

Beginning March 1, the Collection Division began providing the Bayshore Sanitary District with both sewer main cleaning and service request response. The cleaning has resulted in the removal of a lot of debris from the sewer mains including items such as PVC pipe pieces, pieces of wood and very heavy rags. All of these items can cause blockages in sewer mains resulting in overflows that can cause property damage and stormwater pollution. This illustrates why having a preventive maintenance program in place is so important to ensuring the sanitary sewer system infrastructure operates efficiently.

Distribution System

Distribution crews responded to an emergency water main leak in the Westlake neighborhood. Four crew members utilized a large vacuum truck to excavate the hole to remove the dirt and expose the 4-inch cast iron water main that was approximately 3-feet deep. Staff made the repair, reinstalled the landscape and poured a new section of the concrete driveway.
Environmental Compliance

Staff responded to a complaint of an illicit discharge to the storm drain system from a remodel of a duplex. Staff found the contractor cutting porcelain tile and allowing the cutting and tub water to drain to the gutter and eventually the storm drain. This part of the city drains to Colma Creek and eventually San Francisco Bay. All work on site was stopped until the contractor cleaned the driveway, sidewalk, curb and gutter of all tile cutting waste using dry cleanup methods.

Operations

Operations staff is shown closing valves to isolate equipment for the Plant & Equipment Maintenance Division. For safety reasons, both the mechanical energy and electrical power are locked out and tagged out. Lock out-Tag out is a safety procedure used to ensure that dangerous machinery is properly shut off and not able to be started up again prior to completion of maintenance or repair.
Plant and Equipment Maintenance

On February 27, Plant and Equipment Maintenance (PEM) crews replaced a motor on one of the pumps for the wastewater treatment plant’s recycled water system. PEM stores backup motors at our facility so that in the case of a failure, crews can replace it immediately and keep the system operating. The motor that failed was sent to a shop for testing and possible refurbishment. If the cost to refurbish the motor is less than the cost of a new one and will provide at least another 5 to 10 years of service life, we will have it fixed. If the cost to refurbish is prohibitive we will order a new motor to be stored at our facility as a backup. Maintaining backup equipment is a primary function of our inventory system for both our water and wastewater systems and helps us preserve robust and reliable systems.

Project Development and Inspection

Last year was the strongest construction season on record and has kept staff very busy. This year, construction remains strong and proves to be another busy year for our inspection staff. During any major residential renovation, remodel or accessory dwelling unit conversion, the private water and sewer systems are inspected for compliance and their ability to serve the new needs of the project. If either of the systems is found to be deficient, they are required to bring them up to current specification as part of the project. Operations Technician, Jeffrey Oblanca, seen in the picture above, performs a great many of the residential inspections and ensures code compliance and public health requirements are met.

Department of Human Resources

Recruitment and Retention Efforts

During this period, staff conducted the following written and oral examinations:

- Plant Operator II;
- Plant & Equipment Maintenance Electrician;
Police Officer Trainee;
Account Clerk I/II;
Distribution System Maintenance Worker I/II

Staff also assisted in the department interviews for Management Analyst for the City Attorney’s Office.

**Congratulations on Recent Promotions:**

Shane Cypert, Plant & Equipment Maintenance Supervisor, DWWR
Patrick Sumner, Plant & Equipment Maintenance Supervisor, DWWR
Anthony Tofiga, Senior Management Analyst, Finance

**Welcome New Hire:**
Patricia Delara, Librarian II

**Farewell to the Following Staff:**
Hector Lugo, Plant Maintenance Mechanic I, DWWR
David Donatelli, Waste/Wastewater Operator II, DWWR
Employee Training and Development Efforts: Worker’s Compensation Educational Forum

On Wednesday, March 13, the Human Resources Department and our third party administrator, Innovative Claim Solutions (ICS) provided an in-depth training on the Worker’s Compensation Process to city employees which included Department Heads, Supervisors and Union Representatives.

Citywide Events: Fun, Health & Safety Fair

On Saturday, March 2, the Department of Library & Recreation Services along with the Police and Fire Departments hosted a Fun, Health & Safety Fair at Serramonte Center. The event was an informative and collaborative one, with City Councilmembers, Commissioners, City Manager and City Staff in attendance.
North County Fire Authority (NCFA)

2018 Annual Report Released

The 2018 Annual Report highlights our accomplishments in public service, emergency response and fire prevention.

Fun, Health & Safety Fair

Members of NCFA attended the event at Serramonte Shopping Center to teach the community about fire safety and disaster preparedness.

Fire Response

Within less than one week, NCFA responded to three structure fires: residential fire on March 3, apartment fire on March 5 and another residential fire on March 8. The North County Fire Authority wants to remind everyone of the importance of installing and maintaining smoke detectors in their homes.


**Hands-Only CPR Class**

In partnership with American Medical Response (AMR), NCFA conducted a Hands-Only CPR class at Westmoor High School. In addition, an NCFA Deputy Chief met with members of Westmoor’s school administration to review the school’s Safety Plan in the event of an emergency.

**Training for New Recruits**

Lead by two NCFA training Battalion Chiefs, our seven new recruits have completed a fourth week of training in the Academy.

**Department of Library & Recreation Services**

**Celebrating Daly City’s Rich and Colorful History**

Everyone has their favorite stories about Daly City but did you know that there are a number of interesting books and videos at the Library waiting for you to learn more? Here are a few of our favorites.

Do you want to know more about the iconic mid-century homes in Westlake? Rob Keil’s *Little Boxes* is essential viewing and the accompanying book is beautifully illustrated with illuminating writing.

Why not make it a double feature? *Daly City: Growing Up in America* is a fascinating documentary.

*Bunny Gillespie* was the author of several important works on Daly City. Be sure to check out *Daly City, Westlake*, and the endlessly entertaining *The Great Daly City Historical Trivia Book*.

*Every Book Counts* by former DCPL City Librarian *Samuel C. Chandler* is the memoir of a devoted City servant who led the Library for twenty-five years. He also wrote *Gateway to the Peninsula*, a fascinating history of our City that is available to read online.
Daly City’s first City-owned public library, gifted to the City by John D. Daly and John Marchbank, opened April 25, 1920 at 6351 Mission St, the current site of the Daly City museum.

**Coffee with a Commissioner**

The Library Board of Trustees held their first *Coffee with a Commissioner* event at the Serramonte Main Library on March 7. New Trustees Theresa Faapuaa and Justine Santos were joined by Board Vice President Angella Logarta and Trustee Marcel Balmeo for this outreach event.

As it often is, the Library was bustling that morning with families attending storytime, retirees reading the newspaper and catching up with friends, college students studying, and people using the library’s public computers and wifi. Library visitors enjoyed the opportunity to meet their Library Trustees and get a cup of coffee (or cocoa).
**March is Women’s History Month**

The community is celebrating Women’s History at the Daly City Library.

The Westlake Branch Library will host a special Women's History Poetry Reading event on Saturday, March 16 in partnership with Recreation's Cultural Arts Coordinator and the Poets Laureate of San Francisco and San Mateo County.

Leading up to the event, the Library is bursting with artwork and featured books to encourage today’s women all month long.

Posters featuring scientists and inventors line the wall above the laptop-friendly study counter. The Children’s Room showcases American women who have broken barriers with their accomplishments, including Olympic gold medal winner Victoria Manalo Draves, Brigadier General Coral Wong Pietsch, Supreme Court Justice Ruth Bader Ginsberg, and astronaut Mae Jemison.

On library shelves, books & documentaries teach the next generation’s barrier-breakers about the lives of scientists, inventors, activists, and secret agents as they explore notable women’s lives in greater depth.

**Senior Volunteers to Be Celebrated at Luncheon**

Volunteers who contribute their time and talents to the senior communities at both the Doelger Senior Center and Lincoln Park Community Center will be feted at a luncheon on Thursday, March 28, beginning at 11:30 a.m. in Café Doelger. Each senior volunteer will receive a delicious lunch prepared by Opal Fuller and her crew. The luncheon is a way to express our gratitude to those volunteers who collectively contributed 55,228 total hours of service last fiscal year. For more information or to sign up to volunteer, please contact Opal Fuller at ofuller@dalycity.org.

**Youth Basketball Championship Games Cap Season**

The Daly City Youth Basketball League, which started in early January, is culminating in Championship Week. More than 1,000 boys and girls from 3rd through 8th grades have been battling all season for a chance to reach the finals. The winning teams will be featured in the next edition of this newsletter.

Youth Basketball by the Numbers:

- 110 teams in the league
- 1,100 players total
- 90 volunteer coaches made it all possible
President’s Week – Daily Adventures Camp (SYRP)

School children who didn't go skiing during Ski Week had the opportunity to join the fun of the President’s Week Adventures Camp. This new camp, catering to kindergarten through 8th grade, featured daily excursions. Supervised field trips and onsite specials included: Tuesday – Movie Trip, Wednesday – San Francisco Zoo, Thursday – Bowling, and Friday – Treasure Hunt/BBQ. The camp had an average of 37 participants attending daily, while the maximum enrollment for the camp was 40.

Fun, Health & Safety Fair

The Department of Library and Recreation Services brought the community together to learn about upcoming summer camps and programs. The Fun, Health, and Safety Fair took place on Saturday, March 2 at the Serramonte Center. Members of the community had the chance to create arts and crafts projects, speak with Recreation and Library staff with regard to upcoming camps and programs for the summer, receive free library books and learn about what's going on within the Daly City area. The Daly City Partnership, American Cancer Society, Rotacare Northern Peninsula, Education First San Francisco, Duggan’s Mortuary and Peninsula Clean Energy were just a few of the groups that were represented and distributed information.

Upcoming Events and Activities

Laureates Speak Poetry

Celebrating Women’s History Month
Saturday, March 16 – 2:00 to 4:00 p.m.
Westlake Library
Featuring Aileen Cassinetto and Kim Shuck

Senior Volunteer Appreciation Lunch

Thursday, March 28 – 11:45 a.m.
Café Doelger
(Meals for volunteers only)

Teen Spring Showcase

Friday, April 12 – 6:00 p.m.
Pacelli Event Center
Refreshments will be available for purchase.

Spring Fun Day

Saturday, April 13 – 10:00 a.m.
Westlake Park
Games, Activities and an Egg Hunt

Daly City Youth Track and Field Meet

Saturday, May 4 – 9:00 a.m.
Jefferson High School Track

Active Adult/Senior Resource and Fitness Fair

Thursday, May 23 – 9:30 a.m. to 12 noon
Pacelli Event Center
Free health screenings and resources.
Department of Public Works

*Emergency Tree Work*

Staff responded to an after-hours tree situation on March 12. A tree on Winchester was toppled due to strong winds and was blocking the sidewalk.