



City Council Newsletter

From the Office of the City Manager

City Manager's Office

The City Council newsletter is an ongoing publication to better communicate updates on the work behind the scenes, across City Departments, to our City Council. The newsletter is organized by Department. Please note that this newsletter is a snapshot of projects and programs and does not encompass all of the wide-reaching work occurring in our City organization. For more information, please contact the City Manager's Office at (650) 991-8127.

Minimum Wage Ordinance Webpage is Now Live

The new Daly City Minimum Wage Ordinance webpage is now available at www.dalycity.org/MinimumWage. The website explains the ordinance requirements and provides required documents and posters including the Official Notice and Employer/Employee Bulletin.

An email address has been set up for any inquiries or complaints: MinimumWage@dalycity.org.

The next step in implementation is a mailer to 5,000+ businesses that includes a letter and both the Official Notice and Bulletin.



CITY OF DALY CITY

POST WHERE EMPLOYEE MAY READ EASILY
- VIOLATORS SUBJECT TO PENALTIES -

OFFICIAL NOTICE

THE CITY OF DALY CITY MINIMUM WAGE RATE IS

\$12.00

per hour

Effective February 13, 2019

Beginning February 13, 2019, Daly City's local minimum wage of \$12.00 applies to all businesses within the geographic boundaries of Daly City and any employee working at least two (2) or more hours per week. The minimum wage applies to all companies that have employees who work in Daly City. An employer may not use tips, or fringe benefits such as health insurance, vacation, sick leave or other benefits to offset or use as a credit towards the employer's obligation to pay the City's minimum wage.

The minimum wage requirement set forth in the City of Daly City Minimum Wage Ordinance applies to adult AND minor employees who work two (2) or more hours per week (tips not included). The minimum wage will be adjusted annually beginning on January 1st of each year. Beginning January 1, 2020 the Daly City minimum wage will be \$13.75 per hour. January 1, 2021 it will be \$15.00, and annually thereafter the Daly City minimum wage will be adjusted based on the Regional Consumer Price Index.

Under the Ordinance, employees who assert their rights to receive the City's minimum wage are protected from retaliation. Employees may file a civil lawsuit against their employers for any violation of the Ordinance or may file a complaint with the City of Daly City. The City will investigate possible violations and will require access to payroll records. The City will enforce violations of the Minimum Wage Ordinance by ordering reinstatement of employees, payment of back wages unlawfully withheld and penalties.

If you have questions, need additional information or believe you are not being paid correctly, contact your employer or the City Manager's Office at:

City of Daly City, City Manager's Office
333 90th Street
Daly City, CA 94015
(650) 991-8127
MinimumWage@dalycity.org
www.dalycity.org/MinimumWage



CITY OF DALY CITY

**MINIMUM WAGE INFORMATION
FOR EMPLOYERS AND EMPLOYEES**

What does this mean for EMPLOYERS?

- Starting February 13, 2019, minimum wage in the City of Daly City is \$12.00 per hour. Tips and other benefits may not be considered an offset to the Minimum Wage.
- Each employer must give written notification to each current employee and to new employees (at the time of hire) of the employee's rights under the Minimum Wage Ordinance.
- The employer must post the Official Notice prominently in the areas at the work site where it will be seen by all employees. Failure to post such notice will be a violation of the Municipal Code.
- Each employer shall maintain for at least three years for each employee, a record of their name, hours worked and pay rate.
- Under the Ordinance, an employer may not retaliate against an employee for making a complaint to the City regarding their right to receive the minimum wage specified. The City of Daly City will investigate possible violations and may take enforcement action including reinstatement of the employee, payment of back wages and civil penalties.

What does this mean for EMPLOYEES?

- Starting February 13, 2019, minimum wage in the City of Daly City is \$12.00 per hour.
- Covered employees include anyone who performs two (2) or more hours of work per week within the geographical boundaries of the City of Daly City, including employees who are under 18 years old.
- Covered employees are entitled to these rights regardless of immigration status.
- The minimum wage will be adjusted annually on January 1st of each year.

For additional information or to report a violation:

City of Daly City, City Manager's Office
333 90th Street
Daly City, CA 94015
(650) 991-8127
MinimumWage@dalycity.org
www.dalycity.org/MinimumWage



Finance Department

The Government Finance Officers Association (GFOA) is pleased to announce that City of Daly City, Department of Finance & Administrative Services has received the GFOA's Distinguished Budget Presentation Award for the Fiscal Years 2019 and 2020 Biennial Budget.

The award is the highest form of recognition in governmental budgeting and represents a significant achievement by the organization. It reflects the commitment of the governing body and staff to meeting the highest principles of governmental budgeting. In order to receive the budget award, the entity had to satisfy nationally recognized guidelines for effective budget presentation.

These guidelines are designed to assess how well an entity's budget serves as (1) a policy document; (2) a financial plan; (3) an operations guide; and (4) a communication device. Budget documents must be rated "proficient" in all four categories, and in the fourteen mandatory criteria within those categories, to receive the award.

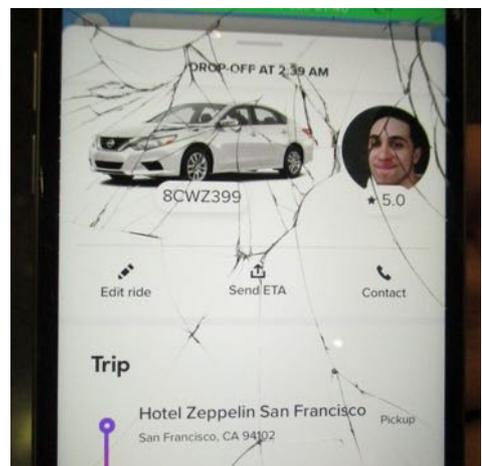


Police Department

The Police Department responds to an array of incidences and crime in Daly City. This section will highlight only some of the most notable, recent cases. Did you know that PD publishes the *Crime Alert and Community Update Bulletin* online each week? Past issues are available on the PD website and are regularly posted to NextDoor.

Sexual Assault Arrest – Lyft Driver

In the early morning hours of Monday, January 14, a female summoned a Lyft driver for a ride from San Francisco back to her house in Daly City. Upon arriving at her house, the suspect asked the victim to get into the front seat following a consensual discussion they were having. Once in the front seat the suspect grabbed the victim and attempted to sexually assault her. The victim was able to escape and call the police. Working with the Lyft corporation, investigators were able to identify the suspect, who resided across the bay. Investigators authored warrants for the suspect and set up on his known address, ultimately arresting the suspect for attempted sexual assault. He was later booked into jail on associated charges.



Cops vs. Students! – Basketball with Westmoor HS

A few Daly City Officers participated in a student basketball game on January 18. The officers and students were mixed between the two teams, playing as one! This game leads up to the Quad Games, which is the Westmoor/Jefferson basketball game for both the girls and boy’s junior varsity and varsity teams.



Brandishing of a Firearm – Arrest Made



On Saturday, January 19, at approximately 2:55pm, officers responded to Mission and Bepler on the report of a brandishing of a firearm. Arriving officers obtained the suspect’s description and learned that the suspect fled into a building at 50 Hillcrest. Officer’s set a perimeter and shortly after the suspect exited the apartment building holding a crowbar. After being detained, the suspect admitted to the altercation but claimed he was only in possession of the crowbar and not a handgun. Officers diligently searched the area and were able to locate a loaded handgun stashed in a communal laundry room. Officers then located indicia

for the two suspects, as well as surveillance video showing the second suspect hiding the firearm. Both suspects were booked on various assault and weapons charges.

Armed Robbery

On Sunday, January 27, at approximately 10:45pm, officers responded on the report of a robbery at the Lucky’s Supermarket located at 6843 Mission Street. The suspect stole liquor and when confronted by store employees, brandished a hammer and threatened to use it if the employees did not leave him alone. The suspect was located by responding officers and he was arrested and booked into the jail for armed robbery.



Department of Water & Wastewater Resources

Collection System

Collection System Maintenance Workers, Matangi Tonga and Ken Holmes, set up equipment to vacuum grease from the Avalon Lift Station wet well. Grease is a combination of just about everything that gets flushed or drained from residences and businesses alike. Each of the five Daly City and three Westborough lift stations have a wet well that functions as a holding tank until sewage is pumped (or lifted) to a point in the system where gravity will enable the flow to make it to the wastewater treatment plant. Once the grease is removed, excess liquid is drained from the debris tank and the solids are then dumped at the treatment plant for disposal.



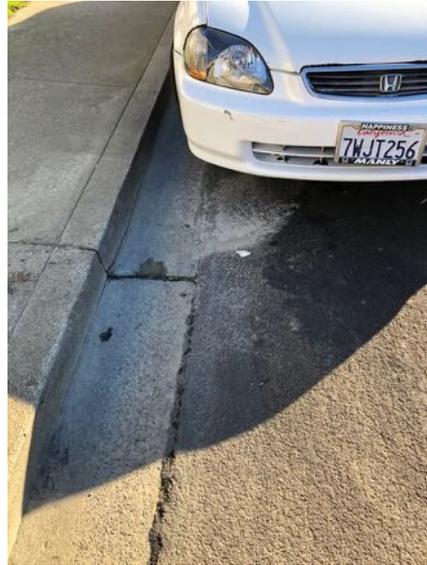
Distribution System

Water Distribution crews responded to an emergency water main break in the Westlake neighborhood over the weekend. 15 feet of two-inch galvanized steel pipe had to be replaced. Chad Halverson, Billy Linney, Kyran Milton and Mauro Rodriguez worked six hours to remove part of the sidewalk and lawn area, digging down approximately three feet to make the repair. Pictured is the water main during repair and the job after completion.



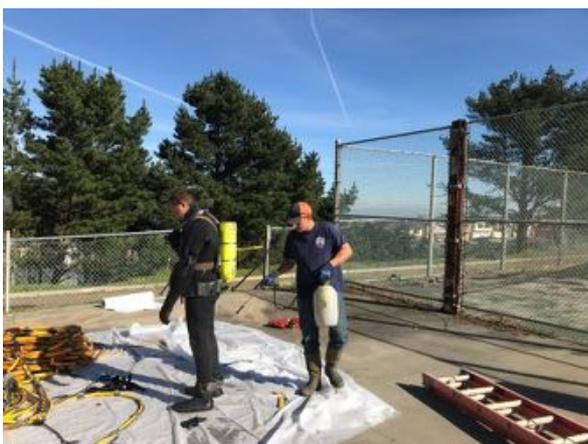
Environmental Compliance

A contractor was installing pavers in a driveway and illegally washed the polymeric sand into the storm drain system. The storm drains in this part of Daly City flow to Colma Creek and eventually San Francisco Bay. The contractor was educated on Best Management Practices (BMPs) and required to clean the sidewalk, street, curb and gutter of all material utilizing dry cleanup methods.



Operations

In the photo, specialized divers are preparing to enter Daly City's largest reservoir, 5B. Reservoir 5B is located in the Serramonte area of Daly City and has a potable water storage capacity of 10 million gallons. The work involved having the divers enter the reservoir with disinfected clothing, equipment and materials to make a repair to a valve on a pipe at the bottom of the reservoir. Using this method of repair ensures the benefit of keeping the reservoir full and safely in service.



Plant and Equipment Maintenance

Plant and Equipment Maintenance staff recently overhauled one of the wastewater treatment plant's main compressors. The plant has three main compressors that each supply approximately 1,000 cubic feet of air per minute. In the picture, staff is working on one of the Penn Cooper reciprocating type air compressors. The unit has been in service for over 40 years at the plant which has only been possible because of the many years of good maintenance performed by Daly City staff over that time.



Project Development and Inspection

Park Plaza Drive, Southgate Avenue, San Fernando Way, and Miriam Street Sanitary Sewer Rehabilitation Project



San Fernando Way Sewer Project in Progress

Work has started on the Park Plaza Drive, Southgate Avenue, San Fernando Way, and Miriam Street Sanitary Sewer Rehabilitation Project. Darcy & Harty Construction Inc. was awarded the contract and hit the ground running on January 7 on San Fernando Way. The project has been designed to replace the majority of the sewer main using the pipe burst method, where there is the least amount of ground disturbance and the least impact to our residents. Crews have already replaced 670 feet of pipe on San Fernando Way and are moving on to Miriam Street where they will replace 1020 feet of sewer main. Look for us on Southgate Avenue and Park Plaza Drive in the upcoming weeks where we will replace another 1350 feet of sewer main. Operations Technician, Jeff Oblanca, is performing an incredible job inspecting the project, keeping the contract on track and costs down. Keep up the great work!



Department of Human Resources

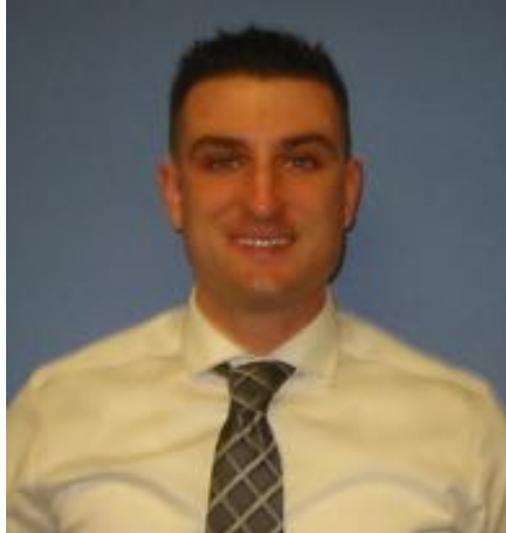
Please Join Us in Welcoming the Following Staff Members to Daly City:



**Carmelisa Morales, Associate Planner,
Economic & Community Development**



**Opal Fuller, Food Service Assistant II,
Library & Recreation Services**



**Nicholas McCarthy, Police Officer, Police
Department**



North County Fire Authority (NCFA)

Severe Weather Response

On January 16, NCFA staffed additional personnel in preparation for the severe weather storm. In a span of seven hours, NCFA responded to over 120 calls for service.



Incident Action Plan



North County Fire Authority

North IC
Severe Weather Event
January 16, 2019

Operational Period
0800-8000Hours

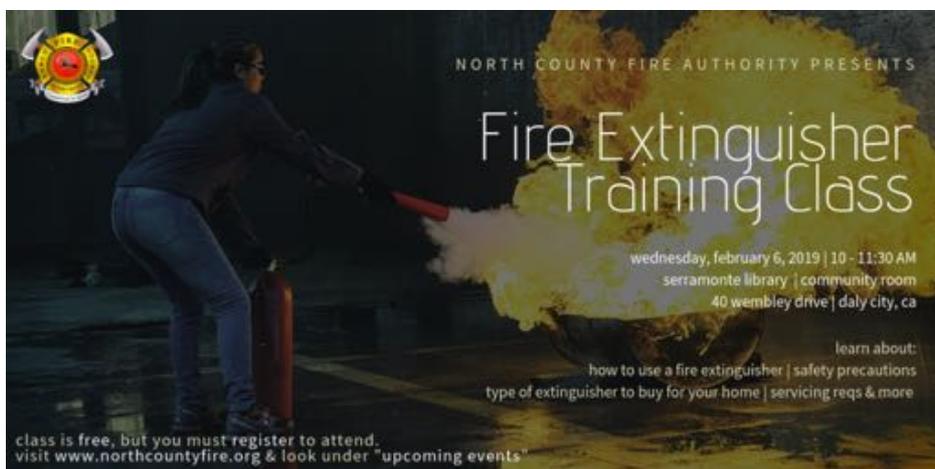
Promotions

On January 28, the department promoted Firefighter James Galvis to Engineer/Operator.



Fire Extinguisher Training

On February 6, NCFA will conduct a FREE class on Fire Extinguisher Training where the attendees will learn about how to use an extinguisher, safety precautions and more.



Earthquake Preparedness Class

On February 9, the department will conduct a FREE class on Earthquake Preparedness where the attendees will learn about how to prepare their homes for the next disaster, how to make a disaster kit and more.



Department of Library & Recreation Services

Author Visit

In conjunction with the Young Adult Novel Convention (YANov Con), held at the Millbrae Library on Saturday, January 26, many teen authors led presentations at local middle and high schools on Friday, January 25, throughout San Mateo County. Daly City was thrilled to have [Author Mark Oshiro](#) visit and give 2 presentations to 230 of the 9th-12th grade students at Westmoor High School. He spoke about his novel *Anger is a Gift* which is set in Oakland, where Mark previously lived for 5 years. He also talked openly and honestly with the students about his own life and even with the many roadblocks he faced in his younger years, he was resilient throughout. Students were engaged during each presentation and were shocked to learn that he was kicked out of his house at age 16 for being gay. Mark didn't let that stop him, however, and said he loves the word "spite," because in spite of his obstacles, he finished high school with a GPA of 4.4 and was valedictorian of his school!



Some of the students came up to him after the presentation and thanked him for coming. Westmoor hadn't had an author visit in 15 years. Here is what some of the students and administrators had to say:

"Thank you so much for coming. It meant so much to me! I never thought I'd meet a real author!"

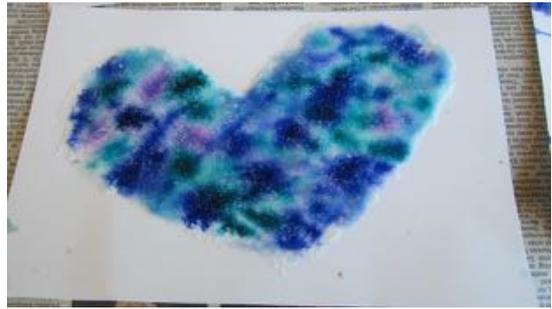
"I am currently writing a screen play, so thank you for talking about the publishing aspect of writing."

"We haven't had an author visit in 15 years! You were amazing!!!"



The Zone After School at Westlake Library

The Zone is a safe space for kids to build connections twice a week with friends and peers in their community. On Wednesdays at the Westlake Library, *The Zone* greets 1st-12th graders with crafts, STEM challenges, and experiences with new technology. On Thursdays, *Zone* activities focus on middle school and high school students, and offer opportunities for skill-building and social connection through game-play.



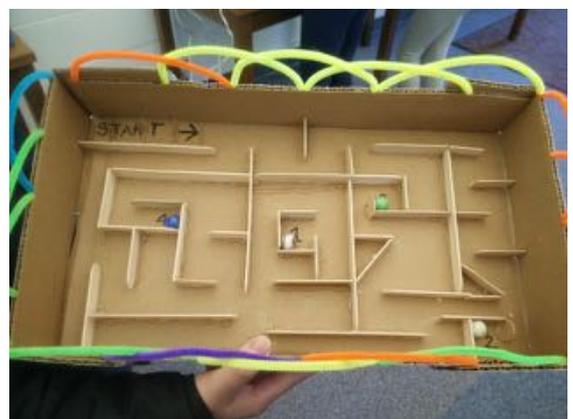
This past week at *The Zone*, students took on an art project to explore the scientific principle of capillary action.



Using self-designed watercolor paintings, participants dripped liquid watercolor onto salt-sprinkled lines of glue. As capillary absorption wicked color into nearby areas, each drop of watercolor blossomed into colorful crystalline snowflakes along the glue. Once the students discovered the unexpected ways the liquid pigment and glue interacted with the salt, they worked out new design techniques for each iteration of their projects, letting each piece of art evolve as they learned.

I.D.E.A. Labs Afterschool at Serramonte Main Library

The latest STEM activity in the I.D.E.A. Lab was a fun and educational Marble Maze Challenge. As with the best kind of STEM activities, this challenge was open-ended, allowing children to go through the design process at their own pace, starting with brainstorming through sketching and testing their designs.



Paws for Tales

Paws for Tales is a literacy program offered in partnership with the Peninsula Humane Society and SPCA. Children are so excited each month when therapy dog, Loki, and his owner, Joann Hurley, arrive at the Serramonte and Westlake Libraries. Loki visits each of the two branches once a month for an hour and during that time, children are encouraged to practice their reading and comprehension skills. They have the option of either bringing a book from home or choosing one from the collection and are given 5-10 minutes to read out loud to Loki and Joann. Each branch provides a quiet space and judgement free environment where Loki lays calmly throughout each reading. Joann shows interest in each story and gently encourages the readers if needed. When they finish reading, Joann lets the children pet Loki if they want and they often get to give him a treat as well! It is a wonderful opportunity for the children to not only practice and develop their reading skills, but also to gain confidence and continue to make the connection that reading is enjoyable.



Loki and Joann visit the Serramonte Library on the 1st Wednesday of each month at 4:30 pm. They also visit the Westlake Library on the 4th Wednesday of each month at 4:30 pm.



Technology E-Books

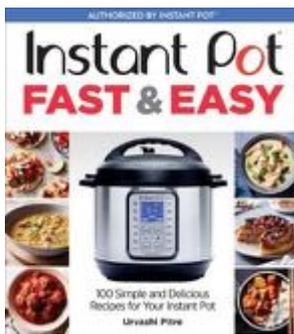


Safari Books Online, accessible on the Daly City Public Library’s [eLibrary page](#), is a collection of over 3,500 technology ebooks from leading authors and publishers that appeal to the interests of casual readers wanting to improve basic skills as well as the needs of IT professionals at any stage of their career. The Daly City Public Library has always purchased books to help our patrons become technologically literate and improve their skills. Safari Books Online expands our collection and increases its reach by offering materials at any time and with no waiting since the full text of the books can be accessed with a few mouse clicks.

A sampling of the featured categories gives a sense of the currency of the material with sections devoted to “Lean Startup”, “Java Development”, “Game Programming”, “Mobile Development”, and many other hot topics in high demand. There are also categories on “Desktop and Web Applications”, “Digital Media”, “Engineering”, “Information Technology & Software Development”, “Math & Science”, and “Personal & Professional Development”, which comprise a complete library of cutting-edge ebooks available to our patrons when they need it.

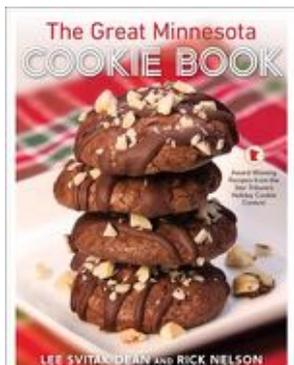
Safari Books Online is another way that the Daly City Public Library is fostering the educational growth of our community and giving our citizens the edge they need to succeed in today’s employment market.

New Cookbooks available at the Library



[Instant Pot Fast & Easy](#)

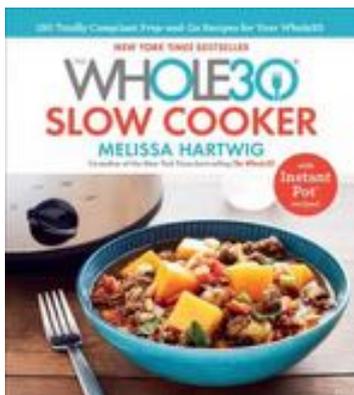
“Presents a collection of recipes that use an Instant Pot pressure cooker to make simple, timesaving dishes, including Jamaican chicken curry, crustless crab quiche, cheesy polenta, and baba ghanoush.”



[The Great Minnesota Cookie Book](#)

“A celebration of the rich traditions, creativity, and taste of the region, The Great Minnesota Cookie Book collects the best-loved recipes and baking lore from fifteen years of the Star Tribune’s popular holiday cookie contest. These are winning cookies in every sense, the best of the best chosen by the contest’s judges, accompanied by beautiful photographs as instructive as they are enticing.”





[The Whole30 Slow Cooker](#)

Since 2009, millions of people have transformed their lives with the Whole30. Now co-creator Melissa Hartwig is making it even easier to achieve Whole30 success with delicious slow cooker recipes that turn ingredients into delicious, hearty meals while you're out and about. The 150 recipes are designed to get you out of the kitchen fast, so you can enjoy all the benefits of your Whole30-inspired lifestyle. Roasts transform into tacos, salads, and soups, for easy meals throughout the week; and satisfying one-pot meals that make prep and cleanup a breeze. These meals use whole-food ingredients found in any supermarket, and include directions for making your meals Instant Pot-friendly!

Farewell Kathy, Welcome Aboard Opal!

Kathy Everly cooked her final meal for the seniors at the Doelger Senior Center and Lincoln Community Center on Thursday, January 24. Kathy has been in food services at the Doelger Senior Center since 1988. She started her career as a part-time employee with the City of Daly City, working 15 hours a week. She then transitioned under the Adult Education program through the Jefferson Union High School District, still supporting food services and nutrition for seniors. In 2007, she was officially hired full-time as the Food Service Assistant II for the City of Daly City. She has dedicated over 30 years of her life in making sure seniors have healthy and nutritional meals on a daily basis.

Kathy has many memories of her time at the Doelger Senior Center, but one that came to her mind was the flooding of the Westlake Park one stormy day (February 25, 2004). She remembers garbage bins floating from the back of the Pacelli Gym across the parking lot to the Larcombe Clubhouse. What a sight to see; cars floating in the parking lot!

Although Kathy’s commute was more than an hour and a half both ways, it didn’t matter to her, because she knew at the end of each day she was totally appreciated by the seniors and that’s why she did it. People grew on her and she felt love from them all.



Opal Fuller is the new Food Service Assistant II. Her official start date in a full-time capacity was Monday, January 28. Opal is a familiar face at the Doelger Senior Center. She was hired in in 2008, but it was 2010 when she was asked to sub in at the Deli in the Doelger Senior Center for two weeks. That two week stint turned into eight years! She also became the “back-up to Kathy” with the Congregate Lunch Program, and supported wherever needed.

Opal also served as the Operations Liaison to the Supporters of the Doelger Senior Center, Inc., the non-profit group that helps raise funds for the senior center. As an employee of the



Supporters, Opal planned special events at the center, including the annual Crab Feed, Independence Day Celebration, Mother's Day Tea, and the Fall Festival.

Opal says that she loves building relationships with the seniors and making a difference in their lives. She loves what she does and appreciates the opportunities given to her such as revamping the deli menu, the day-to-day shopping process and the chance to learn about each individual and their many quirks. She can't wait to see what tomorrow brings.

Upcoming Events and Activities

Commissioners Workshop

Saturday, February 9 – 10:00 a.m. to 12:00 noon

City Hall, Training Room

City Attorney Rose Zimmerman will present an overview of the Ralph M. Brown Act. Light refreshments will be served (including birthday cake to celebrate Commissioner Luis Landos' birthday).

Daly City Rock and Roll Flea Market

Sunday, February 10 – 9:00 a.m. to 7:00 p.m.

Pacelli Event Center

Featuring live music by Surfer Joe (Italy), Frankie and the Pool Boys, Young Barons, The Greasy Gills, and others. More than 30 vendors will be selling records, vintage clothing, jewelry, and instruments.

Gilman Brewing is donating beer. Proceeds from the event will benefit the Recreation Division's scholarship fund and Daly City Baseball Association (DCBA). Admission is \$5.

27th Annual Black History Month Celebration

Saturday, February 16 – 12 noon to 3:00 p.m.

Café Doelger

No Entrance Fee – Entertainment includes Dimensions Dance Theater. Isaac Stevenson returns as the emcee. Food will be available for purchase from Keith's Chicken and Waffles of Daly City.

Supporters of Doelger Senior Center, Inc.'s Crab Feed

Saturday, February 23 – 12 noon

Café Doelger

No Host Bar, 50/50 Raffle and Door Prizes

\$50 for Members / \$55 for Non-Members



Fun, Health and Safety Fair

Saturday, March 2 – 10:00 a.m. to 2:00 p.m.
Serramonte Center

Free Health Screenings and Department Information

Department of Economic & Community Development

New Hire

The Planning Division welcomes Carmelisa Morales to our team as an Associate Planner! Carmelisa was born and raised in San Francisco. She graduated from the University of California, Irvine with Bachelor’s degrees in Urban Studies and History. After graduation, Carmelisa moved back to San Francisco and worked for San Mateo County for three and a half years. She is in the Master in Public Administration program at San Francisco State University. Carmelisa enjoys traveling, listening to music, watching sports, and spending time with her family and friends.



Department of Public Works

The Daly City iHelp App for Reporting of Civic Issues

The Public Works Department received and responded to 175 iHelp service requests during the month of January. The request types and quantities are show in this chart:

Request Type	# of Request	Percent
Debris/Litter	95	54.6%
City Tree/Park/Landscaping	20	11.5%
Street Lights	20	11.5%
Traffic Signal/Signs/Striping	9	5.2%
Pavement Condition/Potholes	8	4.6%
Broken Parking Meter	8	4.6%
Public Works General Request	4	2.3%
Sidewalk Conditions	4	2.3%
Graffiti Abatement	3	1.7%
Construction Problems (Public)	2	1.1%
Bad or Unusual Odors	1	.6%



January Storm Events

Public Works staff responded to multiple service requests because of the storm events in early January. Streets staff worked into the night to respond to traffic signal outages, fallen signs, and other weather-related issues.

The below photos shows Street Maintenance staff cleaning the bar screen located within the Vista Grande Canal. This is a routine maintenance activity that staff are assigned to perform during all rainfall events.



Parks staff responded to 15 services requests related to downed trees or fallen tree limbs throughout the day and into the late evening hours.

The below photos show Public Works staff responding to a fallen tennis court light pole at Westlake Park.



Lincoln Park Community Center

The Lincoln Park Community Center floor replacement project was completed on January 16. While the contractor was working on the floor, Public Works Maintenance staff repainted the lobby, hallway, and doors. Additionally, Public Works contracted with the flooring contractor to replace the wainscoting in the main hall. The Center opened on Friday, January 25. A Re-Opening Ceremony is scheduled for Friday, February 8, at 12:00 pm.



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