



City Council Newsletter

From the Office of the City Manager

City Manager's Office

The City Council newsletter is an ongoing publication to better communicate updates on the work behind the scenes, across City Departments, to our City Council. The newsletter is organized by Department. Please note that this newsletter is a snapshot of projects and programs and does not encompass all of the wide-reaching work occurring in our City organization. For more information, please contact the City Manager's Office at (650) 991-8127.

Veteran's Day - POW MIA Flag Raising Ceremony



The City Council in collaboration with Congresswoman Jackie Speier and a group of local veterans held a special Veteran's Day POW MIA flag raising ceremony at City Hall. After remarks by the Congresswoman and City Council, the flag was raised as a bugler played the song, "To The Colors."



Cities of Service Annual Convening



Daly City has participated in the last four annual convening events of an organization called Cities of Service, which provided the first two years of funding for Project Green Space. This November, Stephen Stolte traveled to Dallas to learn from cities across the US, UK, Italy and Colombia. All of the participants were part of the Cities of Service network. The convening is focused on citizen engagement and brings together a diverse mix of City Manager’s Office/Mayor’s Office staff, Chief Service Officers, Chief Resilience Officers, Innovation Directors, Community Relations

Officers, Neighborhood Liaisons, Sustainability Directors and many more. This year, cities explored topics relating to building trust in government, crowdsourcing for public projects, managing crisis situations and innovation through award winning projects in Georgia, Michigan, Italy and the UK. One particular activity included presentations from Virginia Beach about responding to the shooting at a government office and Orlando about the Pulse Nightclub shooting. Stephen brings back many ideas to implement in Daly City and a growing network of professionals to rely upon across the globe doing similar work in engagement.

Cities of Service supports a coalition of more than 270 cities, representing over 73 million people across the Americas and Europe and was founded in 2009 by then NYC Mayor Michael Bloomberg.

EcoHero Assembly Shows for Local Schools



As part of our youth outreach efforts, the City has teamed up with [The Ecohero Show](#) to host environmental assemblies at local elementary schools. Mr. Eco and his Environmental Superhero sidekicks empower their student audiences with the message that each and every one of them is an EcoHero who can change the world. The EcoHero Show uses hip hop music to relay their sustainability messages in an effort to teach youth the importance of properly disposing trash, reducing food waste and caring for the environment. Both students and teachers get up to dance during the assembly to make the learning experience fun and memorable.



Daly City Age-Friendly City Task Force

On November 18, the Age-Friendly Task Force, which includes Vice Mayor Glenn Sylvester, had an initial meeting with the City Manager's Office to review short and long term priorities as well as potential partnership opportunities with the City to better communicate with seniors. The City is excited to partner with this group to better align City services for our aging population.



Last Household Hazardous Waste (HHW) Event of the Year

The last HHW collection event of the year will take place on Saturday, December 14. The event is free and provided by the County of San Mateo's Environmental Health Services. All residents must make an appointment by visiting smchealth.org/hhw or calling (650) 363-4718, select option 3. Limit 10 gallons (liquid) or 50 pounds (solid) per appointment. No business waste.



FREE Household Hazardous Waste Collection Event

Daly City
Saturday, December 14th

smchealth.org/hhw



Department of Public Works

Softball and Baseball Field Renovations



Parks maintenance crews have been working hard to renovate some of our softball and baseball infields now that the season has ended. The process of renovating an infield can vary depending on the amount of play each field receives during the season. There is a very short window of time to perform these tasks, usually from the middle of October to just before Thanksgiving.

Marchbank Park renovation included over seeding and installing over 1,000 sq ft of outfield sod. Westlake Park's south field was also completed by replacing over 4,000 sq ft of sod. Field renovation work is needed to ensure safe play during the season.

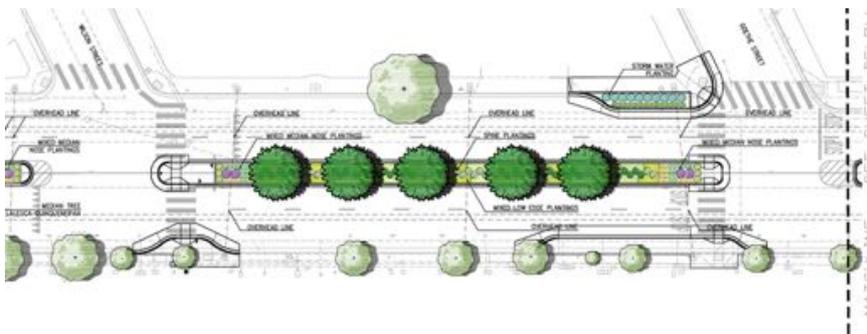
TDA3 Grant Award for the Mission Street Streetscape Project

In an effort to improve pedestrian safety and support local businesses, Engineering staff has been working on the City's Mission Street Streetscape project along Mission Street between Crocker Ave and Templeton Ave. The project will replace the existing concrete medians with wider, landscaped medians by narrowing travel lanes, extending median noses further into the intersections to provide a pedestrian median refuge and installing high visibility crosswalks. In June 2018, Daly City received \$810,000 in Measure A grant funds from San Mateo County Transportation Authority for the project.



In July 2019, Staff submitted another grant application to City/County Association of Governments of San Mateo County (C/CAG) for Transportation Development Act (TDA) Article 3 funds. C/CAG received 12 capital applications, totaling approximately \$4.2 million. Daly City's project ranked third and was recommended for full funding. On November 14, 2019, C/CAG awarded Daly City \$400,000 in TDA Article 3 grant funds, bringing the project to a total of \$1.21 million in grant funding. The additional TDA funds will supplement existing project funds to include additional pedestrian safety improvements such as additional pedestrian bulb-outs, new pedestrian scale lighting and rapid rectangular flashing beacons. The revised total cost of the project is \$1.35 million (\$1.21 million in grant funds and \$450,000 in local match).

Engineering staff has been designing the project in-house and will complete the project plans within the next few months. The project is scheduled to begin construction in Fall 2020.



Department of Water & Wastewater Resources

Collection System



Collection System staff completed a task in the Bayshore Sanitary District (BSD), providing rim and invert elevations for all manholes in the BSD service area. Pictured are Collection System Operators Ken Holmes and Rich Cortese checking depth from a manhole on Alexis Circle. The work performed is part of a recent service agreement between the North San Mateo Sanitation District and BSD which also includes sewer line maintenance and customer service response.

Distribution System



DWWR participated in Daly City's annual Trunk or Treat event at Westlake Park on November 1. Distribution System Operators Kyran Milton and Luis Navarrete created the theme and decorated the Division's Vac-Con truck to look like an elephant. The elephant was a hit and voted the kids favorite.



Environmental Compliance

During a routine business inspection, environmental compliance staff discovered that a commercial business on Mission Street was washing vehicles and allowing the washwater to enter the storm drain conveyance system. Not capturing the washwater is a violation of the stormwater Municipal Regional Permit (MRP). The business was issued a Notice to Comply and required to cease vehicle washing activities.



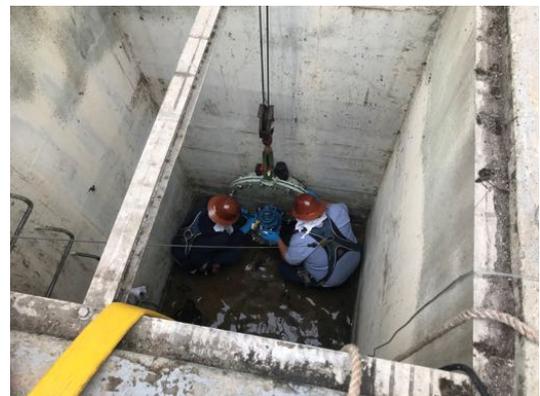
Operations



Water/Wastewater Operator, Michael Popiel, is calibrating one of the wastewater treatment plant's final effluent chlorine analyzers. These sensitive pieces of equipment monitor the final stage of the wastewater treatment process. The analyzers measure chlorine as it disinfects the final effluent prior to being neutralized before being discharged into the Pacific Ocean. Calibration and maintenance of this equipment is important in order to maintain their accuracy. The values interpreted by these analyzers are used to determine the chemical dosage for the disinfection process.

Plant & Equipment Maintenance

In this picture, Plant and Equipment Maintenance Division's Charlie Michielsen and Juan Carvajal are installing a new drain valve for the wastewater treatment plant's Digester #1. This digester was recently cleaned and new hatches, gas handling equipment and valves were installed. The digester is used to biologically treat and breakdown biodegradable material in the incoming wastewater.



Department of Library & Recreation Services

Library Patrons Comfort Veterans through Quilts of Valor



On the first Monday of each month, a little benevolent industry springs up in the Serramonte Main Library Community Room. Members of Silicon Valley Quilts of Valor set up sewing machines and other equipment and get to work making quilts to comfort and heal veterans touched by war. Experienced quilters and new aspiring sewists work side by side to piece together complex patterns of patriotic fabrics. The group creates over 125 quilts each year to present to veterans in our community. California Bay Area State Coordinator Jerilyn Lightfoot attests, “The hidden impact of military conflict is quite real. Quilts of Valor are a powerful, tactile, comforting Thank You for your service. I am in awe of the power of our quilts having witnessed the healing power in action as servicemen and women are enveloped in a loving cocoon by the quilts.” You can

support their efforts by joining them on a Sewing Day at the library or by donating money or supplies. More information is available on [their website](#).

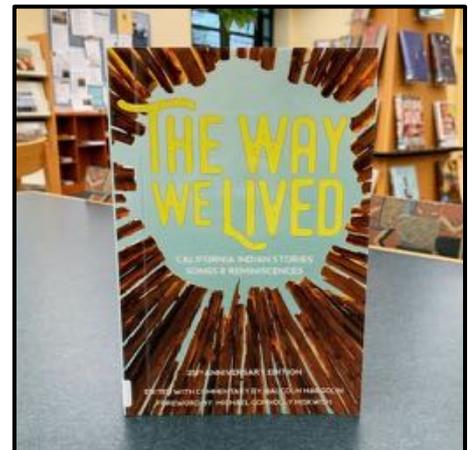
Bayshore Library’s Seed Collection Continues to Grow



Thanks to Wegman's Nursery in Redwood City, the Bayshore Library has more seeds ready for planting in the winter and early spring. Also, since library patrons know we love gardening at Bayshore, we were gifted with a new baby plant (Dieffenbachia Hybrid) to keep at our branch. The seed library is the creation of branch manager Patricia DeLara. Library patrons have the ability to “check out” seeds from a specially curated collection. The seeds were selected based on the Bayshore neighborhood’s unique micro-climate. We are all anxious to see how the vegetables planted this winter are doing come spring.

Libraries Observe Native American Heritage Month

November is Native American Heritage Month, and today we highlight “The Way We Lived”, a collection of personal histories, songs, chants and stories from Native communities in California. Speakers featured in this book share traditional knowledge as well as address challenges that Native Americans experience today. Check it out at your #DalyCityLibrary!



Welcome Active Adult/Senior Services Supervisor Ann Cooney!



Please welcome Ann Cooney to the Department of Library and Recreation Services. Ann is the new Active Adult/Senior Services Supervisor and will work primarily at the Doelger Senior Center. She fills the position vacated by Donna Pineda who retired earlier this year.

Though Ann is new to our department, she certainly isn't a stranger to Daly City. She grew up in Westlake and Serramonte, and enjoyed her childhood in a community where libraries and recreation programs were a large part of her life. Ann fondly recalls folk

dancing and guitar lessons at the (old) War Memorial Center, basketball practices at Westmoor High School, volleyball games in Pacelli gym, swim meets at what became the Giammona Pool, marching down John Daly Boulevard in the bicentennial parade and enjoying the opening of Gellert Park and its beautiful library.

Ann has spent the bulk of her 35-year career in non-profit management and resource development including the last 10 years with the Pacifica Resource Center and Pacifica Senior Services (both agencies originally part of the City of Pacifica's Parks, Beaches and Recreation Department). She is thrilled to join the Daly City Department of Library and Recreation Services team and looks forward the opportunity to honor the traditions and programs of the past by serving with her new colleagues and volunteers to meet the current aspirations and needs of Daly City residents and visitors.

Upcoming Events

Friday, November 22 – **Crafternoon at the Library** – John Daly Library – 3:00 to 4:00 pm

Wednesday, November 27 – **Paws for Tales** – Westlake Library – 4:30 pm

Friday, December 6 – **It's Show Cold** (Teen Talent Show) – Pacelli Gym – 6:30 pm

Saturday, December 7 – **Frosty Fest** – Pacelli Gym – 6:00 pm



North County Fire Authority (NCFA)

Kincade Fire Support



On November 2, we welcomed home Strike Team 2801A from the Kincade Fire in Sonoma County. NCFA's three OES Engines, apparatus from San Mateo Consolidated Fire, Mountain View Fire and South San Francisco Fire made up the strike team.

Emergency Operations Center Drill

On November 7, NCFA led an Emergency Operations Center (EOC) Drill at War Memorial. In the event of a natural or man-made disaster, War Memorial will act as an EOC. Daly City employees from several departments attended the drill. Emergency scenarios and situations were acted out for attendees to practice planned response procedures. These periodic drills are essential as they ensure emergency preparedness.

POW MIA Flag Raising Ceremony

On November 11, NCFA showed support by attending the POW MIA Flag Ceremony to honor Veteran's Day.

CA Firefighter Joint Apprenticeship Committee



Several fire personnel were in attendance at the California Firefighter Joint Apprenticeship Committee's (Cal-JAC) 15th Biennial Conference. This conference featured inspiring keynote speakers and workshops intended to make California's fire service better equipped to meet the challenges of their profession.

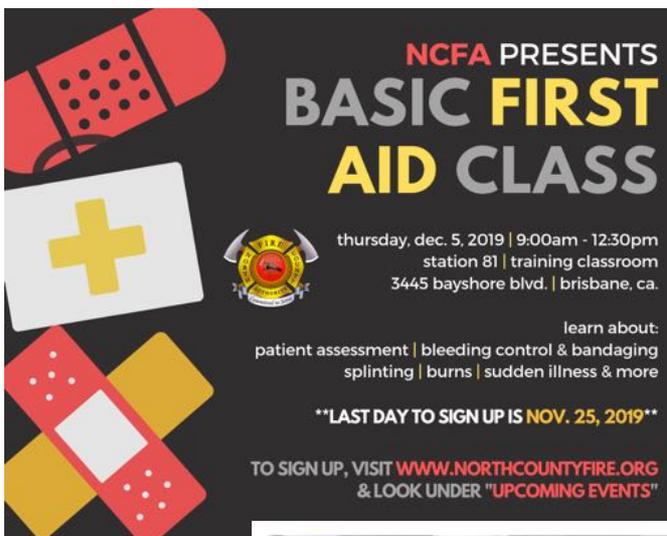


Promotions

NCFA congratulates three fire personnel on recent promotions to Battalion Chief, Captain and Engineer-Operator. They will start their new positions in the new year.

Public Classes - First Aid and CPR & AED

On December 5, NCFA will conduct a morning training session of Basic First Aid and an afternoon session of CPR & AED training at Station 81. Both classes are 3.5 hours long and \$35 per person per class. Deadline to sign up is November 25.



NCFA PRESENTS
BASIC FIRST AID CLASS

thursday, dec. 5, 2019 | 9:00am - 12:30pm
station 81 | training classroom
3445 bayshore blvd. | brisbane, ca.

learn about:
patient assessment | bleeding control & bandaging
splinting | burns | sudden illness & more

****LAST DAY TO SIGN UP IS NOV. 25, 2019****

TO SIGN UP, VISIT WWW.NORTHCOUNTYFIRE.ORG
& LOOK UNDER "UPCOMING EVENTS"



SIGN UP!

NCFA PRESENTS
CPR & AED TRAINING

thursday, dec. 5, 2019 | 1:30 - 5:00PM
station 81 | training room
3445 bayshore blvd. | brisbane, ca.

learn about:
adult, child and infant CPR
AED training & more

****LAST DAY TO SIGN UP IS NOV. 25, 2019****

TO REGISTER, VISIT WWW.NORTHCOUNTYFIRE.ORG
& LOOK UNDER "UPCOMING EVENTS"



Police Department

The Police Department responds to an array of incidences and crime in Daly City. This section will highlight only some of the most notable, recent cases. Did you know that PD publishes the *Crime Alert and Community Update Bulletin* online each week? Past issues are available on the PD website and are regularly posted to NextDoor.

Imagination Station - Trick or Treaters!



Handing out candy to the Halloween trick-or-treaters from Imagination Station is one of the most anticipated opportunities all the Police Department employees look forward to every year! Cute costumes and big smiles from the kids make everyone's day!

Vehicle Theft and Possible Robbery Suspects Arrested

On November 1, an officer came across an occupied stolen vehicle in the Serramonte Mall parking lot. Other officers arrived and stopped the vehicle, and it was determined the occupants were both parolees for prior robbery charges, and one of them had an active parole warrant. During a search incident to arrest, officers located replica firearms and masks commonly used in robberies. Both occupants were arrested and booked into the main jail.



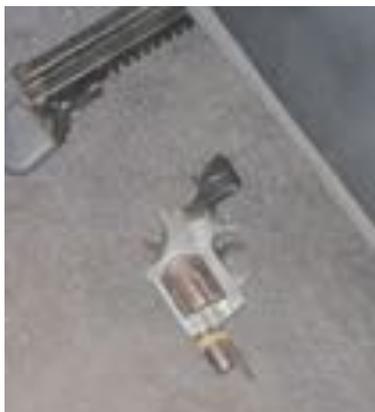
National Records and Support Personnel Appreciation Luncheon



On November 7, all county agencies attended an appreciation luncheon with their records and support staff personnel at Dominic's at Oyster Point in SSF. This is an annual event, and it provides organizations the opportunity to recognize the efforts and significance of what these individuals do to support their organizations on a daily basis.

Felon in Possession of a Firearm

On November 7, an officer conducted a traffic stop on a vehicle with no license plates. The driver stated they had just bought the car, which was confirmed to be stolen by the officer. It was also determined the driver was a parolee for illegal possession of a firearm. Upon detaining the occupants, officers located a firearm on the backseat floor board. Additionally, officers located amphetamine pills, heroin, Xanax and rock cocaine. The subjects were arrested and booked into the main jail.



Auto Burglary Suspects In-Custody!



On November 8, officers checked on a suspicious vehicle at the Royal Palace Inn in the Bayshore. Officers contacted three subjects, and determined they were in possession of numerous stolen items from vehicle burglaries that were recently committed in San Francisco. Property from five different victims totaling almost \$5,000 was located. All three subjects were arrested and booked accordingly for the stolen property and possession of burglary tools.



Cars, Cops and Toys

On November 9, Daly City officers and command staff attended the Cars, Cops and Toys event at Jefferson High School, which was hosted and presented by Pacific Islanders Together and the Filikino Car Club.



Officer Perdomo and K9 Utah at Fernando Rivera



On November 11, Officer Perdomo and his K9 Utah visited Fernando Rivera to discuss the importance and value of a police K9 to effective policing. The students were part of the W.I.N (What I Need) program.



Department of Human Resources

Recruitment and Retention Efforts

During this period staff administered the following examinations:

1. Account Clerk I/II Oral Exams
2. Police Officer Interviews
3. Senior Water/Wastewater Operator (Promotional) Oral Exams
4. Police Assistant Written Exam
5. Opened recruitment: Lead Meter Reader (Promotional)

New Hire



Randy Robel, Custodian, Public Works

Training and Development

Employees participated in the following trainings:

- November 6: Successfully Dealing with Difficult People: The Five Most Difficult Types of People and How to Effectively Approach Them
- November 7: Nuts & Bolts: Navigating Common Legal Risks for the Front Line Supervisor
- November 13: Diversity and Inclusion in the Workplace
- November 14: Leading vs. Managing



1st Annual Halloween Extravaganza

On October 31, we had our 1st Annual Employee Halloween Extravaganza! Thank you to all who attended – we saw amazing costumes. We hope you all had fun and can't wait until next year.



Best Department: ECD - Mickey Mouse Club



Best Solo: Holly Bennett, Finance - Victorian Ghost



Best Pair/Group: Edgardo Bolanos, Lib & Rec - Gnomes



Best in Show: City Manager's Office - Wizard of Oz





Upcoming Events

December 4: Employee Holiday Tree Lighting & Bake Off

2nd Annual Employee
Tree Lighting &
Holiday Bake Off

Wednesday, December 4, 2019
11:30am-12:30pm
City Hall Rotunda

Every department is encouraged to bring 2 baked goods
Submit your recipe to HR by Wednesday, November 20, 2019
Please RSVP by Friday, November 22, 2019

Bring an unwrapped toy to donate to "Operation Santa Claus" ...
and get a raffle ticket to win a prize - everyone is a winner!

Come and enjoy some baked goods, light snacks, and
refreshments

The first 100 employees will receive our
first limited edition City Ornament!

Section 125 Flexible Benefits Plan Open Enrollment and Re-Enrollment for 2020 Plan Year

The official OPEN ENROLLMENT/RE-ENROLLMENT period for the new plan year is NOVEMBER 1 through NOVEMBER 27, 2019. Please contact Human Resources or Payroll for an enrollment form.

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