



City Council Newsletter

From the Office of the City Manager

City Manager's Office

The City Council newsletter is an ongoing publication to better communicate updates on the work behind the scenes, across City Departments, to our City Council. The newsletter is organized by Department. Please note that this newsletter is a snapshot of projects and programs and does not encompass all of the wide-reaching work occurring in our City organization. For more information, please contact the City Manager's Office at (650) 991-8127.

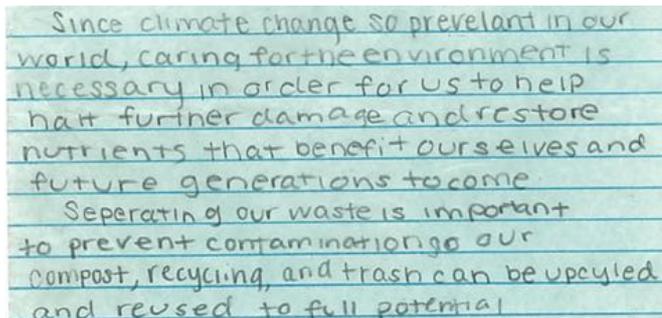
City Council Budget Retreat



On Saturday, January 11, a Special Study Session of the City Council was held to review accomplishments on Council-identified goals and priorities from the March 2019 City Council retreat, review the most up-to-date budget information and identify budget priorities for FY2020-2022.

Recycling & Composting Updates at Daly City Schools

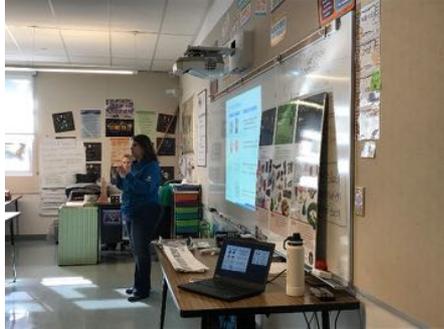
Republic Services has now successfully partnered with all 15 Elementary and Middle Schools in the Jefferson Elementary School District to set up compost services and waste sorting in their lunch rooms, with the addition of organics recycling at Ben Franklin Intermediate School this month. Republic worked with the school's newly formed Green Team of about 15 students and held two school-wide assemblies on January 10 that educated students on the importance of composting.



< Students shared their answers to recycling and environment questions with 350+ of their peers at the assemblies.



Republic has also partnered with the Jefferson Elementary School District’s Director of Facilities & Maintenance to provide training to custodians and food service workers on January 13 about the status of recycling programs in the District, current and upcoming State mandates and best practices. In the past, every school in the District was allowed to create their own program to create and sustain composting and recycling. Now, all the schools will partner with and receive support and direction from the Administration.



Census 2020 - Kickoff Meeting on January 29 & Updates

Census 2020 outreach endeavors are underway among funded partners, the County of San Mateo, the US Census Bureau and the City.

All Councilmembers and are invited to a Census Kickoff Meeting with a variety of local stakeholders on Wednesday, January 29, from 6:00 to 7:30pm in Council Chambers, organized by the Office of County Supervisor David Canepa. Please join us!

Currently, the County of San Mateo has only reached about 27% of the recruitment goal for Census jobs, representing a wide range of roles from Supervisors to Census Takers. San Francisco and San Mateo County census jobs are the highest paid in the entire country. The City is partnering with the US Census Bureau to promote Census jobs, which are well-paid, part-time jobs suitable for students, seniors and even full-time workers that can dedicate evening or weekend time to promote census participation. A variety of outreach methods are being used to promote recruitment, including advertisements on the City-owned digital board in Serramonte. A Census Bureau recruiter will be tabling at City Hall during passport application times on January 21 and 28 starting at 10:00am.

The City is currently meeting with funded partners that are working in Daly City to coordinate efforts and will be attending the joint Census Steering Committee (Daly City is a member) and Complete Count Committee meeting on January 22. This County effort will bring together government leaders and diverse stakeholders that have informed a variety of marketing strategies on the census.



Department of Water & Wastewater Resources

Collection System

Televised Sanitary Sewer Main on Northgate Avenue

Collection System Operator I, Derek Emanuel, places the Division's television camera inside a manhole on Northgate Avenue to televise the sewer main. The Collection Division inspects Daly City's sewer infrastructure for any deficiencies, such as broken pipes, root intrusion, grease or debris areas. Using the NASSCO pipe rating system, the information gathered from the inspections helps identify line segments for replacement in the Department's Capital Improvement Program. DWWR also assists Public Works when needed, televising the storm system infrastructure.



Distribution System

Water Service Leak on Fairlawn Avenue



Water Distribution crews repaired a leaking water service on a 2-inch galvanized water main on the 100 block of Fairlawn Avenue. The service was replaced and customers put back in service within two hours.



Environmental Compliance

Illicit Discharge on Belhaven Court

Environmental Compliance staff responded to a report of an illicit discharge to the storm drain system on Belhaven Court. The storm drains in this part of Daly City flow to Colma Creek and eventually the Bay. Staff found that a mobile carpet cleaner business had discharged from its tank and hose onto the sidewalk, curb and gutter. Staff educated the business owner on proper best management practices and required immediate cleanup of the area using the business’s own vacuum and hose.



Operations

Fire Flow Test on San Diego Avenue



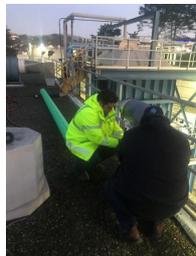
Water/Wastewater Operator II, Chris Broadway, is pictured performing a requested fire flow test from Daly City’s Engineering Division. A fire flow test involves opening a fire hydrant to maximum capacity, while a downstream fire hydrant is monitored by instruments for flow and pressure. The water discharged is dechlorinated before it reaches the storm drain system. The data is used to measure the recovery time on the local water system being tested. A favorable test result would indicate a moderate drop in

pressure at first, until the water distribution system recovers to a minor drop in pressure during the overall event.

Plant & Equipment Maintenance

Digester #1 Odor Control

The Digester #1 cleaning and rehabilitation project produced a temporary increase of odors from the Wastewater Treatment Facility. Staff has performed some temporary odor control



work in an effort to capture and treat these odors. Pictured: Nick Peix and Juan Carvajal are installing piping from the centrifuge exhaust to odor scrubber ducting; a new odor scrubber unit was brought in to capture and treat the gas that normally flows through the flare; and a chemical treatment system was installed at the headworks of the treatment facility.



North County Fire Authority (NCFA)

Vehicle Accident

On December 17, NCFA units were dispatched to a motor vehicle accident on southbound 280. Only one vehicle and one patient were involved. Crews were able to extricate the driver from the vehicle. The scene was secured and turned over to the California Highway Patrol.



Natural Gas Leak



NCFA responded to a natural gas leak in the 100 block of Wembley Drive on December 18. Evacuations were ordered for residents nearby, but were lifted soon after as PG&E worked to replace the leaking gas shut off valve. Using gas monitor detection devices, crews were able to deem safe entry for the residents.

Roof Fire

On December 23, NCFA units were dispatched to a roof fire at Banana Island Restaurant in Westlake Center. The fire was fully extinguished and confined to the area of origin. Cause is under investigation by NCFA Fire Prevention Services Division.



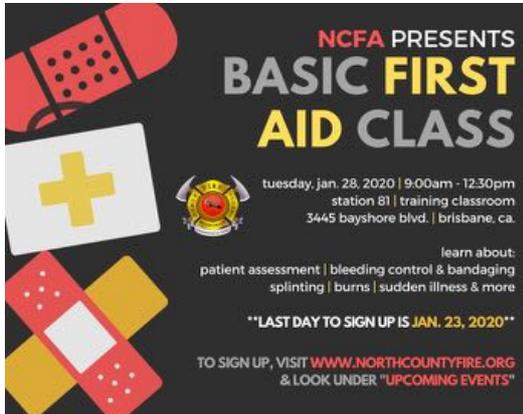
2020 Plan for Action

NCFA Chief Officers held a meeting on January 7 to discuss the Department's plan of action for 2020.



Public Classes

On January 28, NCFE will conduct a morning training session of Basic First Aid and an afternoon session of CPR & AED training at Station 81. Both classes are 3.5 hours long and \$35 per person per class. Deadline to sign-up is January 23.



Police Department

The Police Department responds to an array of incidences and crime in Daly City. This section will highlight only some of the most notable, recent cases. Did you know that PD publishes the *Crime Alert and Community Update Bulletin* online each week? Past issues are available on the PD website and are regularly posted to NextDoor.

Auto Burglary Detail - Gun Arrests

Members of the Detective Division and Crime Suppression Unit (CSU) were working in collaboration on a burglary detail at local shopping centers. During patrols, they located a stolen black Audi A3 parked in a parking lot. Detectives and CSU conducted surveillance on the vehicle and a short while later, a male subject entered the driver's seat. Officers approached and the subject fled on foot but was shortly after apprehended. When they searched the subject, they located a loaded semi-automatic, Smith & Wesson MP Shield 9mm firearm on his person. The firearm was determined to be stolen out of Oregon. Officers also located suspected heroin, Xanax pills, counterfeit \$100 bills and identification belonging to a different person. A record check also revealed three outstanding felony arrest warrants and multiple prior felonies.



An officer conducted another traffic stop on a GMC Envoy in a shopping mall and upon contact, the driver admitted to having a pistol in the car. During a search of the subject the officer located methamphetamine and a 9mm Berretta pistol, found behind the front passenger seat. The subject was arrested and booked into jail without incident.



Arrest of Possible Robbery Suspect - Armed



On Thursday, January 2, Crime Suppression officers conducted a traffic stop on a vehicle at the Arco Gas Station on Mission Street. They learned the driver was subject to search conditions, and when advised of such the suspect attempted to get back into the vehicle. After a short struggle the officers were able to detain the subject. When they searched him, they located a loaded, Glock 23 semi-automatic firearm with a high capacity magazine that had been reported stolen out of

Oakland. A search of the vehicle also revealed suspected methamphetamine and related paraphernalia.

Disturbance with a Firearm

On January 2, officers responded to an apartment complex on Serramonte Blvd. on the report of a disturbance. When they arrived in front of the apartment complex, there were three individuals standing near the rear of a vehicle. A female ran up to officers stating one of the subjects struck her in the face with a pistol. All of the subjects were immediately detained without incident. A semi-automatic pistol with no serial numbers (ghost gun) was located on the ground where one of the subjects was standing. This subject was on probation for carjacking, assault with a deadly weapon and robbery. The subject with the gun was booked into jail, along with one of the other subjects who was on parole.



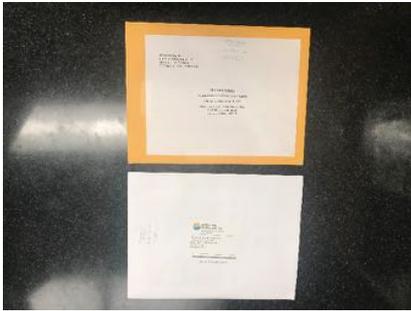
Life Saving Award Presentations

On Friday, January 10, Officers Hart, Shoopman and Perez were presented with their Life Saving awards during a dayshift/graveyard overlap. These officers received awards for conducting CPR and applying tourniquets, all of which were directly related to saving the lives of the individuals they helped.



Department of Public Works

Public Works Construction Projects – Bid Openings



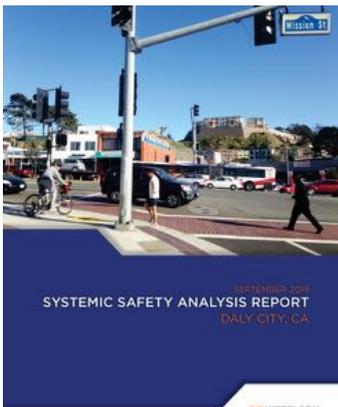
The Public Works (PW) Department recently held a public bid opening at the City Clerk’s office for the Police Parking Lot Security Fence Project. Often times PW assists other departments to carry out their projects. On this project, PW procured the consultant design contract, coordinated with the Police Department on the design and put together the bid package for advertisement. When construction begins, PW will perform inspections and handle the construction management and administration.



Public bid openings are part of the competitive bidding process set forth in the California Public Contract Code that are utilized for the City’s Capital Improvement Program and other publicly-bid contracts. The first step in the competitive bidding process is to publicly advertise the specific bid opening date and time through a local newspaper. Contractors submit their sealed bids to the City Clerk’s office, where the sealed bids are publicly opened and read aloud at the specified date and time.

Contractors often times show up to the bid openings as they are open to the general public. Staff will then analyze the bids to ensure there are no irregularities before making a recommendation to City Council to award to the lowest responsible bidder. Competitive bidding statutes were enacted for the benefit and protection of public funds and to ensure fairness, efficiency and security in the procurement of contractors for the construction of public improvements.

Systemic Safety Analysis Report Program



The Systemic Safety Analysis Report Program (SSARP) is a safety program administered by Caltrans to assist local agencies in performing collision analysis, identifying safety issues on the roadway network and developing a list of systemic, low-cost countermeasures to improve overall safety for roadway users on the City’s streets. Daly City was awarded a competitive grant in April 2018 to prepare its own Systemic Safety Analysis Report. The SSARP focused on citywide crash patterns and trends to identify a list of high-risk corridors and intersections, which is different than the analysis performed in the City’s other efforts such as the Vision Zero Action Plan and the Walk Bike Daly City Plan. City staff and members of the Daly City Bicycle/ Pedestrian Advisory Committee reviewed the prioritized list of proposed safety improvements. The final report documenting the data

analysis, proposed systemic treatments and project scopes will be completed by the end of January 2020. Staff will use the concept plans and project scopes developed as part of the study to submit additional competitive grant applications to improve safety for Daly City residents.



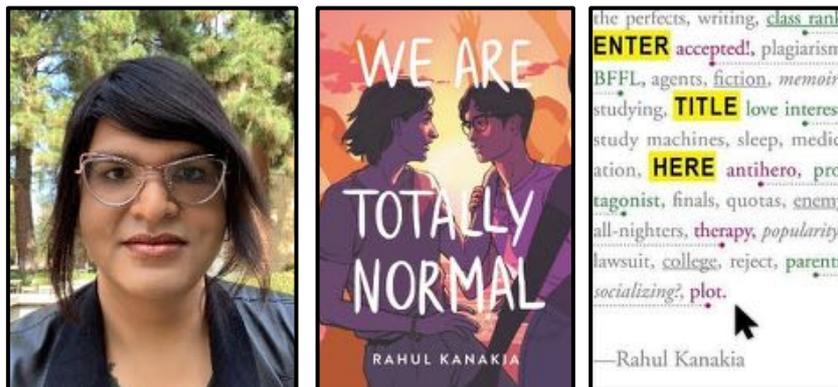
Department of Library & Recreation Services

YANovCon 2020 Comes to San Mateo County

The Peninsula Libraries are hosting our 5th annual Young Adult Novelist Convention (#YANovCon) this month. This year's events are focused on providing awareness and resources for teens who experience social media and academic-induced anxiety. In the I.D.E.A. Lab at the Serramonte Main Library, participants recently made anxiety-reducing bracelets. The beaded bracelets provide a simple and safe way for teens to work out nervous energy and self-soothe when experiencing anxiety. The program will be offered again at Westlake Library as part of the Thursday after-school Teen Zone and then again at the John Daly Library during the January 31 Family Crafternoon.



The Library will be bringing local author [Rahul Kanakia](#) to speak with students at Jefferson High School on Friday, January 24. Rahul Kanakia's novels include *We Are Totally Normal* and [Enter Title Here](#). Additionally, Rahul's stories have appeared in *Asimov's Science Fiction*, *Clarkesworld*, *Fantasy & Science Fiction*, *Lightspeed*, *Indiana Review* and *Nature*. Rahul has received fellowships from the Virginia Center for the Creative Arts and the Lambda Literary Foundation. Originally from Washington, DC, Rahul now lives in San Francisco.



Finally, the big author panel event will be held on January 25 at the Millbrae Library from noon to 6:00pm. You can [register online](#). This free half-day celebration will include panel discussions, author hangouts and book signings with at least twenty award-winning, notable and new YA novelists including Gloria Chao, Faith Gardner, Katie Henry, Doogie Horner, Ann Jacobus, Kelly Jensen, Kalyn Josephson, Rahul Kanakia, Claire Kann, CB Lee, Anna-Marie McLemore, Gretchen McNeil, Kate O'Shaughnessy, Parker Peevyhouse, Amy Reed, Scott Reintgen, Darcey Rosenblatt, N.H. Senzai, Mathangi Subramanian and more.





San Mateo County’s Libraries’ Contributions to Preserving Local History Acknowledged with County of the Month Honor

Daly City Public Library is excited to have participated in two rounds of the California Revealed grant. California Revealed is a State Library-funded initiative to help California’s public libraries, in partnership with other local heritage groups, digitize, preserve and serve online historically significant Californiana (e.g., books, documents, audiovisual recordings and already digitized materials). The California State Library recently reached out to express their heartfelt thanks for all of the hard work for California in general and for San Mateo in particular done by Daly City librarians. Without the efforts of organizations such as the Daly City Public Libraries, local residents would lack a sense of community and shared past.

In the spirit of celebrating a job well done, we have selected San Mateo as the [California History Section’s County of the Month](#), featuring your organization in the accompanying [documentation](#). This distinction highlights organizations involved in local cultural preservation and outreach, as well as the varied local history resources available to researchers at the State Library.

More information is available on their website: <http://www.library.ca.gov/california-history/county-month/>.

Black History Month Celebration Set for February 15

Daly City will observe its 28th Black History Month with a cultural celebration on Saturday, February 15 from 12:00 noon to 3:00pm at Café Doelger. This year the focus of the observance is Black Americans and the Vote to mark the sesquicentennial of the 15th Amendment (1870) and the right of Black men to the vote after the Civil War. This year also marks the centennial of the 19th Amendment and the culmination of the women’s suffrage movement.



Daly City’s celebration will include culturally-centered dance performances featuring Dimensions Dance Theater Ensemble, jazz artist Isaac Stevenson, Gospel singer Billy Wiggins, and guest speakers Dr. Khalid White (documentarian, “Black Fatherhood”) and Shakeel Ali.



Upcoming Events

Friday, January 17 – **Youth Basketball Season Starts**

Monday, January 20 – **Martin Luther King, Jr. Day** – Facilities Closed

Wednesday, January 22 – **IDEA Lab: Bubbles! The Science Inside** – Serramonte Main Library – 3:30pm

Saturday, January 25 – **YANovCon Panel** – Millbrae Library – 12:00pm-6:00pm

Friday, January 31 – **Family Crafternoon: Comfort Bracelets to Reduce Anxiety** – John Daly Library – 4:00pm

Tuesday, February 4 – **Family Game Night** – Westlake Library – 6:00pm

Saturday, February 15 – **28th Annual Black History Celebration** – 12 noon – Café Doleger

Saturday, February 22 – **Annual Crab Feed** – 12 noon – Café Doelger

Department of Human Resources

Recruitment and Retention Efforts

During this period staff administered the following examinations:

1. Plant & Equipment Maintenance Worker I Written Exam
2. Plant & Equipment Maintenance Mechanic Written Exam
3. Water/Wastewater Operator-In-Training Written Exam

New Hire

Congratulations to Johnson Hang, the new Network Administrator in the Department of Finance & Administrative Services.

Training and Development

Employees participated in the following trainings:

- January 7 & 8: Advanced Excel Training
- January 8: Managing Your Time & Tasks
- January 9: Legal Issues Regarding Hiring and Promotion



Benefits

Vision Reimbursement:

To all full-time regular employees,

This is a friendly reminder that there are only a couple more weeks left in 2019 if you wish to take advantage of our Vision Reimbursement Benefit. Please note, this is separate from the Voluntary Vision Benefit provided by Superior Vision.

The Vision Reimbursement Form can be found [here](#) or on our [Commonly Used Forms page](#) (second link available on Fognet intranet site only). To help our Green Initiative, please try to utilize the Seamless Doc link or email a soft copy of the form to avoid printing paper.

Please ensure that if you incurred a lens, frame and/or contacts expense in 2019, that you **submit it to HR by March 31, 2020**. Anything submitted after March 31 with a purchase date in 2019 will not be reimbursed.

Events

BLOOD DRIVE

Donate blood and dream big

January is National Blood Donor Month

Daly City Blood Drive
Thursday, January 23, 2020
10:00 AM - 2:00 PM
Bloodmobile in Parking Lot at
333 90th St & Edgeworth Ave
Daly City, CA 94015

To make an appointment, visit vitalant.org and click donate. Use your unique sponsor code: **cityemployeesdc**

We're celebrating blood donors all month long. Give & be entered for a chance to win one of three dream trips: Hawaii, Cancun, or Disneyland. Donate Blood & Dream Big.

For more information or to schedule a donation, call 877-258-4835 or visit us at vitalant.org. Find us @vitalantbayarea

vitalant
The new name for Blood Centers of the Pacific

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