



City Council Newsletter

From the Office of the City Manager

City Manager's Office

The City Council newsletter is an ongoing publication to better communicate updates on the work behind the scenes, across City Departments, to our City Council. The newsletter is organized by Department. Please note that this newsletter is a snapshot of projects and programs and does not encompass all of the wide-reaching work occurring in our City organization. For more information, please contact the City Manager's Office at (650) 991-8127.

Community Tree Lighting - Wednesday, December 11

Daly City will hold its first annual Community Tree Lighting event, open to all community members, on Wednesday, December 11 from 5:00 to 6:30pm. A large conifer was planted on City Hall grounds to serve as our community tree during the winter season (and to further increase our urban canopy). The event will include light refreshments and activities for kids and the City will be accepting toy donations for Operation Santa Claus.



1st Annual Community Tree Lighting

Wednesday, December 11, 2019
5:00pm - 6:30pm
333 90th Street, Daly City

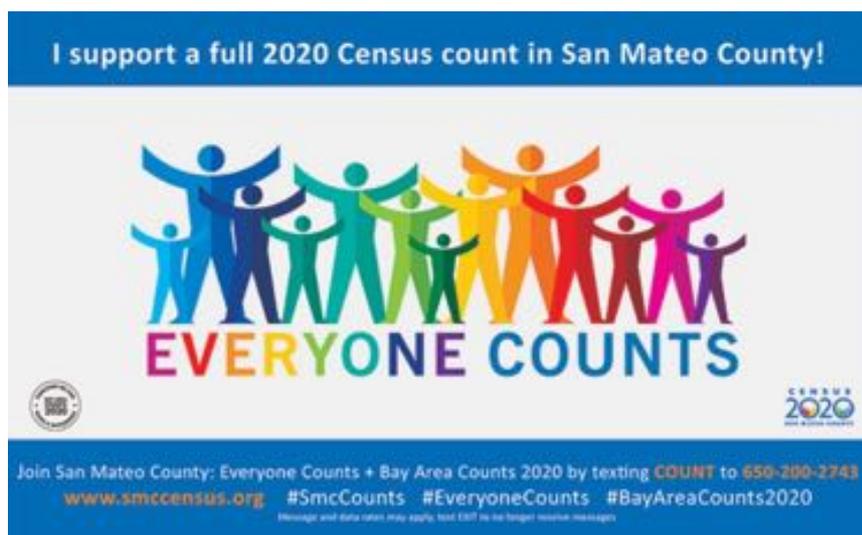
Come join the Daly City Community at City Hall to celebrate the holiday season at the 1st Annual Community Tree Lighting!

Bring an unwrapped toy to donate to "Operation Santa Claus"

Hot Cocoa and other light refreshments will be served



Census 2020 Updates

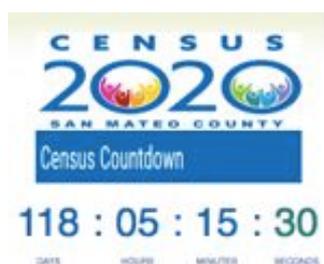


The new round of outreach on Census 2020 is now focusing on taking a pledge to respond:

Join San Mateo County: Everyone Counts + Bay Area Counts 2020 texting campaign by pledging to complete the 2020 Census survey. Text the start word COUNT to (650) 200-2743, and you can opt-in to receive timely information such as local events happening near you, or a reminder to complete the survey. The pledge is offered in multiple languages. For more information visit our [Pledge Page](#).

San Mateo County also released a new Request for Proposals to fund census outreach in areas that have been historically hard to count or are expected to be less likely to respond to the census given the current political climate. The RFP is open to nonprofits, government agencies including school districts, school groups and joint applications, all due on on Monday, December 9.

Check out the Census 2020 Countdown widget on the Daly City homepage!



Erlinda Tiongco Galeon Tot Lot Dedication Ceremony

On Saturday, November 23, the City held a dedication ceremony for the new Erlinda Tiongco Galeon Tot Lot (formerly the Alta Loma Tot Lot), located at 365 Alta Loma Ave that brought together community members, elected officials and the family of Ms. Galeon. The park was recently renovated with new play structures, picnic tables, benches and a California native pollinator garden!

Ms. Galeon was a resident of Daly City for more than 40 years and became a pillar in her community in the 15 years she dedicated to public service, through numerous leadership roles and a strong commitment to volunteerism. Her legacy of civic achievements, charitable endeavors and steadfast commitment to serving others helped to improve the quality of life for the communities she served and will always be cherished and remembered.



Daly City Services During the Holiday Season

In case you receive inquiries from constituents regarding holiday office closures, street sweeping, parking enforcement and garbage collection, the following information serves as a guide to City services during the end of December through beginning of January.

Holiday Office Hours

Daly City offices closed Tuesday, December 24, 2019 through Wednesday, January 1, 2020.

Daly City Police and Fire Departments will remain open. To report an emergency, dial 9-1-1. Call (650) 991-8119 to report non-emergencies to Police.

Department of Water & Wastewater Resources will remain open. To report an emergency, dial (650) 991-8200.

Street Sweeping

Suspended from Tuesday, December 24, 2019 through Wednesday, January 1, 2020.



Parking Enforcement

Street Sweeping parking enforcement suspended from Tuesday, December 24, 2019 through Wednesday, January 1, 2020.

All other parking enforcement activities, such as parking meter enforcement, will continue to be provided.

Garbage/Recycling/Organics Collection

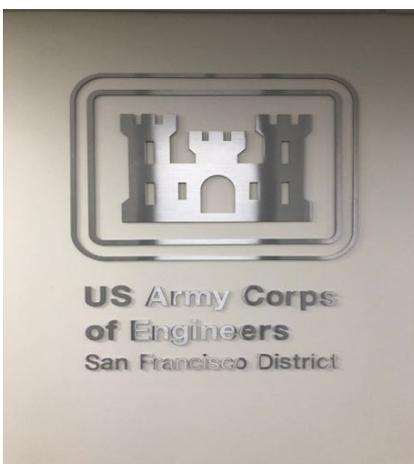
Republic Services has modified the collection schedule:

- Monday collection days are unaffected.
- Tuesday collection days are unaffected.
- For Wednesday collection days, Republic will collect on Thursday, December 26, 2019 and January 2, 2020.
- For Thursday collection days, Republic will collect on Friday, December 27, 2019 and January 3, 2020.
- For Friday collection days, Republic will collect on Saturday, December 28, 2019 and January 4, 2020.

Republic's offices will be open during the holidays, except they will be closed starting at noon on December 24, 2019 and December 31, 2019, all day on December 25, 2019 and January 1, 2020. For more information, contact Republic's Customer Service at (650) 756-1130 or at www.republicservicesdalycity.com.

Department of Water & Wastewater Resources

Administration



Vista Grande Drainage Basin Improvement Project

On Monday November 25, City Manager Shawanna Maltbie, City Attorney Rose Zimmerman, Director of DWWR Tom Piccolotti and staff met with the United States Army Corps of Engineers to discuss Section 206 & Section 219 water quality, environmental and flood control grant funding. Daly City continues to pursue all potential funding opportunities for the Vista Grande Drainage Basin Improvement Project.



Operations



Digester Rehabilitation & Cleaning Project

After approximately 20 years, the wastewater treatment plant’s main digester sludge tank was taken out of service, emptied and cleaned. All the valves, hatches and related equipment have been replaced. Pictured is the tank being filled with nitrogen gas, which slightly pressurizes the tank and appurtenances and allows staff to test for leakage. The leak test was completed and the digester will soon be seeded with sludge and put back in to operation.

The Department apologizes for any inconvenience due to elevated levels of odor coming from the wastewater treatment plant as a result of the Digester Rehabilitation and Cleaning Project. This complex project is vital, necessary and required. Circumstances beyond our control have caused delays in the project. The work is currently past the original schedule, but the project is very near completion. The process of returning to normal operation has begun. As a result, the elevated odor levels will improve in the coming weeks.

Collection System



Doelger Senior Center Backup

Collection Division staff responded to a sewer lateral backup at the Doelger Senior Center last week. Collection System Operators Richard Cortese, Ernesto Barroso and Derrick Emanuel used a high-pressure hose with a spinning nozzle to clear the blockage, open the lateral and re-establish normal flow. DWWP responds not only to citizen complaints but also to city facilities.

Distribution System

Outback Steakhouse Fire Service Leak

Distribution Division staff are pictured repairing a fire service valve near the Outback Steakhouse. Staff was assisting with a shut off of a fire service so a backflow device could be replaced by a contractor. The valve was found to be inoperable; the metal hub extender had fused to the valve riser. The 4-inch valve fed a 4-inch fire service that was approximately 3-feet deep. Staff was able to isolate the mainline and repair the valve. While the valve was being



repaired the contractor was able to remove and replace the defective backflow prevention device.



Environmental Compliance

St. Francis Boulevard Illicit Discharge

On November 25, Environmental Compliance staff, during routine field screening, found a contractor cutting a marble shower surround for a bathroom remodel on St. Francis Boulevard. The washwater flowed directly to the storm drain system. The storm drains in this part of Daly City flow to Colma Creek and eventually the Bay. Staff educated the contractor on proper BMPs and required immediate cleanup of the site, utilizing dry cleanup methods.



Plant & Equipment Maintenance

Air Flotation Thickener Repair

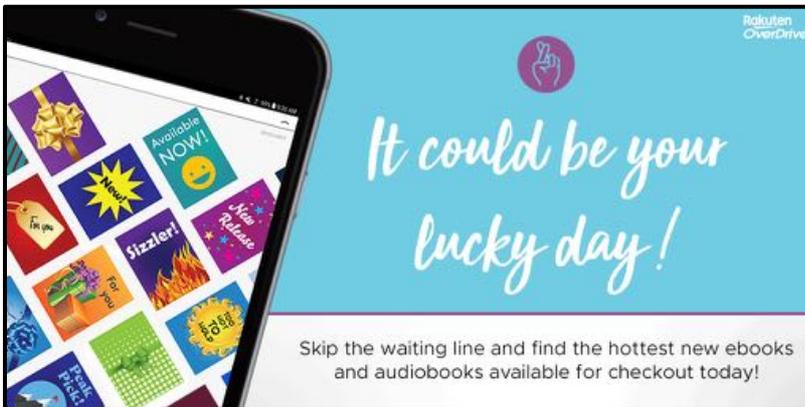


In this picture, the Plant and Equipment Maintenance Division is repairing the skimmers and chains for the Air Flotation Thickener (AFT) at the Wastewater Treatment Plant. The AFT is used to remove suspended solids by dissolving air in the wastewater under pressure and then releasing the air at atmospheric pressure in the flotation tank. The released air forms tiny bubbles which adhere to the suspended matter causing the suspended matter to float to the surface of the water where it is then removed by the skimmers.



Department of Library & Recreation Services

It's a Lucky Day for Daly City Public Library Patrons



Readers can find popular waitlisted ebooks and audiobooks available immediately through the award-winning Libby app.

Daly City's ebook readers can now find in-demand ebooks and audiobooks available to borrow immediately with our new Lucky Day Collection on [Overdrive](#).

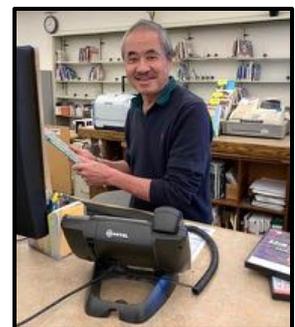
These titles can be found, borrowed and read on a first-come, first-served basis through Libby, the one-tap reading app from OverDrive. The program is inspired by the concept of a "browsing collection" with select copies of popular titles on display in library branches.

Within the Explore section in Libby, patrons can browse all available Lucky Day titles in the "Skip The Line" list. The list of titles will change as books are returned to the collection, so check back often. Patrons may also discover any Lucky Day copies by browsing or searching for a title.

The high demand books in this collection have a 14 day loan period and cannot be renewed. There is a checkout limit of one "Lucky Day" title per library card.

A Fond Farewell to Charles Yim

After eighteen years of service, Library Assistant II Charles Yim will be retiring later this month. Library visitors and staff will certainly miss Charles and his friendly service at the front desk. He is looking forward to spending time with his wife and three children. Charles is an avid traveler and is already planning his next trip. We wish him all the best.



Libraries Host Ugly Sweater Contest



The Library is hosting an Ugly Sweater contest through social media this month. Residents are invited to share their photos wearing their very best ugly holiday sweaters. The contest runs Friday, December 6 through Friday, December 13. Entries will be presented for voting via Facebook reactions from Saturday, December 14 to Tuesday, December 17; we will announce the winner on the 17. Don't yet follow us on social media? Find us @dalycitylibrary on Instagram, Facebook and Twitter.



Our Lady of Perpetual Help School at the John Daly Library

Second graders from Our Lady of Perpetual Help School, and their teacher, Meghan Highsmith, visited John Daly Library prior to their Thanksgiving holiday. Librarian (and branch manager) Patricia Delara gave them an overview of the resources available at the library. The group read from a collection of Thanksgiving-themed books and made crafts to take home as a memento of their visit.



Thanksgiving Feast at the Bayshore School



Merl Sabado and staff from the Department of Library and Recreation Services cooked a traditional Thanksgiving feast for students at Bayshore School prior to the holiday break. Recreation staff have collaborated with the Bayshore Boys and Girls Club and the school for many years – making the turkey feast one of the most anticipated activities of the school year.

Frosty Fest - December 7

CITY OF DALY CITY
DEPARTMENT OF LIBRARY AND RECREATION SERVICES

FROSTY FEST

**SATURDAY,
DECEMBER 7, 2019
DOORS OPEN AT 4:00P**

**PACELLI EVENT CENTER
145 LAKE MERCED BOULEVARD
FOR MORE INFORMATION, CALL (650.991.8001)**

NO ENTRANCE FEE

GIVE TOYS:
DONATE NEW UNWRAPPED TOYS TO HELP THOSE IN NEED THIS HOLIDAY SEASON.
RECEIVE A FREE MINI-GAME PASSPORT FOR EVERY TWO TOYS DONATED.
LIMIT 3 PASSPORTS PER FAMILY.
ALL DONATIONS WILL GO TO SUPPORT OPERATION SANTA CLAUS.

EVENT ACTIVITIES INCLUDE:

PHOTOS WITH SANTA:
BRING YOUR OWN CAMERA AND TAKE PHOTOS WITH SANTA FOR FREE!

ENTERTAINMENT:
SING-ALONGS AND PERFORMANCES

WINTER CARNIVAL:
ENJOY CARNIVAL GAMES THROUGHOUT THE DAY, WIN PRIZES, AND HAVE A LOT OF FUN! GAME PASSPORTS ARE REQUIRED TO PLAY.

\$20 FAMILY PACK INCLUDES 4 GAME PASSPORTS

ADDITIONAL PASSPORTS \$5 FOR 1 GAME PASSPORT \$2 FOR 1 MINI-GAME PASSPORT

Frosty Fest returns to Pacelli Gym this coming Saturday, December 7. Doors open at 4:00 pm.

Admission is free. This year’s event will feature games, photos with Santa Claus and entertainment from participants in the Afterschool Youth Recreation Program.



Upcoming Events

Saturday, December 7 – **Frosty Fest** – Pacelli Gym – 4:00 pm

Friday, December 13 – **It's Show Cold** (Teen Talent Showcase) – 6:30 pm

Wednesday, December 18 – **Zone After School** – Westlake Library – 2:00 pm

Wednesday, December 18 – **IDEA Lab** – Serramonte Main Library – 3:30 pm

Wednesday, December 18 – **Paws for Tales** – Westlake Library – 4:30 pm

Wednesday, December 20 – **Family Crafternoon** – John Daly Library – 3:00 pm



Families enjoying a watercolor painting IDEA Lab at the Serramonte Main Library

Storytimes



Bayshore Library:

Thursdays, 4:00 pm (Family)

John Daly Library:

Wednesdays, 6:00 pm (Family)

Serramonte Main Library:

Tuesdays, 10:15 am (Family)

Tuesdays, 4:00 pm (Preschool)

Thursdays, 10:15 am (Bouncing Babies)

Westlake Library:

Wednesdays, 10:15 am (Bouncing Babies)

Thursdays, 10:15 am (Family)



Volunteers Recognized at Annual Appreciation Luncheon



More than 30 city workers converged on Café Doelger to serve lunch to more than 140 volunteer active adults. The volunteers were guests of honor at the lunch funded by a grant from Wells Fargo. The grant also provided full bags of holiday groceries for each of the volunteers to take home. Volunteers at the Lincoln Park Community Center were also presented complimentary groceries as a token of appreciation.

Last year, staff and volunteers from the Department of Library and Recreation Services served 37,537

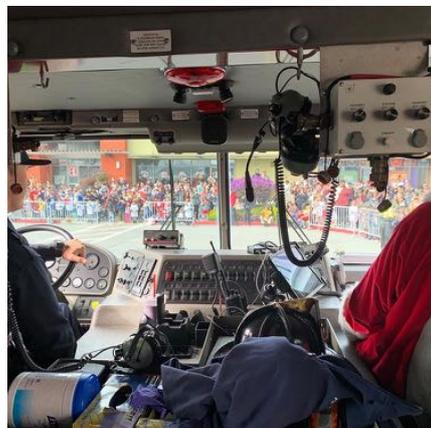
Congregate Nutrition Program meals to seniors at both the Doelger Senior Center and Lincoln Park Community Center.



North County Fire Authority (NCFA)

Giving a Ride to Santa

On November 16, Engine 94 was honored to give Santa Claus a ride to Serramonte Mall where all the local families were awaiting his arrival.



Volunteering at the Senior Center Luncheon

On November 21, two engine companies, two chiefs and two support staff personnel joined several other City departments to volunteer for the Doelger Senior Center Luncheon.

Storm Prep

Due to a forecasted storm event, upstaffing was required on November 30. An additional engine and battalion chief were staffed to supplement coverage.

Operation Santa Claus

Operation Santa Claus is in full effect! Packing of toys will be on Sunday, December 15 and delivery is on Monday, December 16. All volunteers are to report to Station 94.

Holiday Safety Tips

Nearly half of holiday decoration fires happen because decorations are placed too close to a heat source. As you deck the halls this season, be fire smart.



Did you know?

Nearly half of holiday decoration fires happen because decorations are placed too close to a heat source.

It's fun to decorate for the winter holidays, but holiday decorations can increase your risk for a home fire. As you deck the halls this season, be fire smart.

- ✔ Inspect holiday lights each year before you put them up. Throw away light strands with frayed or pinched wires.
- ✔ Water your Christmas tree every day. A dry tree is dangerous because it can catch on fire easily.
- ✔ Consider using battery-operated flameless candles, which can look, smell and feel like real candles.
- ✔ If you do use lit candles, make sure they are in stable holders and place them where they cannot be knocked down easily.

For more information and free fire-safety resources, visit www.usfa.fema.gov.



Police Department

The Police Department responds to an array of incidences and crime in Daly City. This section will highlight only some of the most notable, recent cases. Did you know that PD publishes the *Crime Alert and Community Update Bulletin* online each week? Past issues are available on the PD website and are regularly posted to NextDoor.

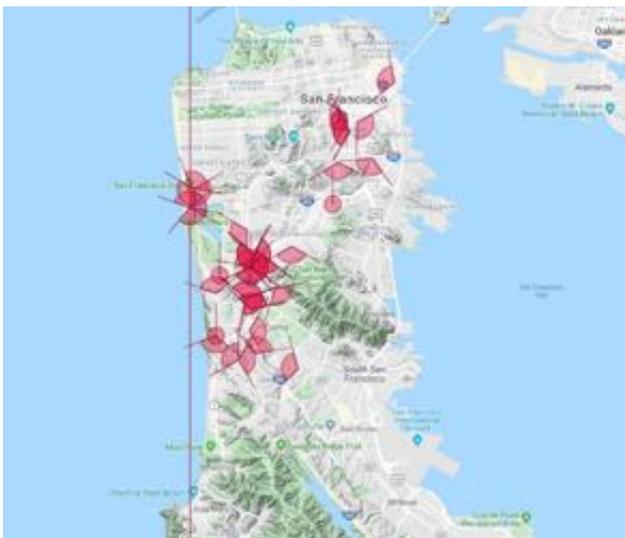
Swearing-in of New Hires and Promotional Employees!



On Monday, November 18, the Police Department had a swearing in ceremony for promotions and new hires. Promoted to Sergeant: Pete Skeehan and Brandon Scholes. New Officers: Kody Lizana, William Reininger, Guillermo Arguelles, Austin Chavez, Jeffery Leyson and Lorena Reyes. Civilian appointments: Police Information and Analysis Supervisor Joyce Gregorio, Records Clerk Rayleen Perez and Police Assistants Sabrina Hawthorne and Elijah Luyon.



Vehicle Theft and Possible Robbery Suspects Arrested



On Thursday, November 21, patrol officers responded to a residence on the report of a restraining order violation and threats. The victim stated their ex-boyfriend damaged the door to the building, threatened others in the house and said they would return with a firearm. The suspect fled prior to officers arriving. The Crime Suppression Team began tracking the suspects phone through tower usage (see photo). Additional investigation led to an extended family member's house across the bay, where officers were able to establish rapport. Later that evening, the family called officers advising the suspect, whom was moving from house to house, was currently

sleeping on the floor in their living room. Crime Suppression Unit officers went to the house and arrested the suspect without incident.



Arrest of Attempted Robbery Suspect



Just over one year ago, a 63 year old male was the victim of assault with a deadly weapon as well as attempted robbery. This occurred on Bismark Street, when an unknown suspect followed the victim to his residence and forced his way in the garage via a side door. The victim attempted to stop the suspect and a physical altercation ensued. The suspect proceeded to strike the victim with a metal pipe until his daughter interrupted the altercation. In the process, the daughter was thrown to the ground and the suspect fled the scene leaving the pipe behind. Both victims suffered moderate injuries. Daly City Detectives utilized DNA testing from the pipe to identify the suspect. It was later learned the suspect had been contacted by another jurisdiction the day after our attempted robbery, and a review of officer video showed the suspect still wearing the same clothing worn during our attempted robbery. By the time we received the DNA match and learned of the suspects identity, he had already been booked into another county jail for unrelated charges. We learned of his release date and met him to arrest him on our charges and book him into our county jail for assault with a deadly weapon charge and attempted robbery.

Arrest of Armed Burglary Suspects



On Friday, November 29, two subjects were observed trying to steal merchandise from Target in Serramonte. Responding officers were able to locate a vehicle matching the description provided by store employees entering Hwy 280. Officers stopped the vehicle and confirmed the occupants matched the description of the reported suspects.

Officers arrested the subjects, and search of the vehicle incident to arrest revealed a firearm located in plain view in the trunk of the vehicle. The subjects were arrested for the theft, burglary tools and possession of the loaded .45 caliber firearm.

Arrest of Armed Shooting Suspect

On Saturday, November 30, officers responded to the area of Higate on the report of shots fired. As officers were approaching the suspected house where the shots came from, they observed a male subject walking towards them with a firearm tucked into his waistband. The subject was cooperative and complied with officers' orders. He was detained and the gun, with an extended magazine, was safely recovered. It was determined the subject was coming from a house party, and he likely shot the gun into a hillside to show off to others at the party.



The house was cleared, and shell casings were recovered in the backyard. The occupants were extremely cooperative and claim the suspect was not known to them, and that he came with another individual. The subject was booked into jail for numerous felony charges.

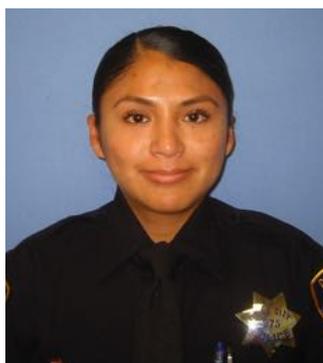
Department of Human Resources

Recruitment and Retention Efforts

During this period staff administered the following examinations:

1. Senior Custodian Oral Exams
2. Police Officer Interviews
3. Police Assistant Oral Exam
4. Opened recruitment: Payroll Supervisor (Promotional)
5. Opened recruitment: Management Analyst (Promotional)
6. Opened recruitment: Plant & Equipment Maintenance Mechanic
7. Opened recruitment: Plant Maintenance Mechanic I
8. Opened recruitment: Hourly/Temporary Office Assistant I
9. Opened recruitment: Hourly/Temporary Engineering Intern I

New Hires



Lorena Reyes, Police Officer



Austin Chavez, Police Officer



Jeff Leyson, Police Officer



Catherine Praw, Police Records Clerk



Training and Development

Employees participated in the following trainings:

- November 18 & 19 and November 25 & 26: Excel Introduction Trainings

Upcoming Events

2020 Calendar Contest

1st Annual Employee City Calendar Contest

Do you love taking photos?

Do you love sharing your photos?

If so, then enter our
1st Annual Employee City Calendar Contest!

Please submit your photo to:
Karen Fong at: kfong@dalycity.org
by Monday, December 2, 2019
for your chance to get your photo featured on the
City's 2020 Calendar

When submitting your photo, please include:

- Your Name
- Your Department
- Description of the image

Photo Requirements:

- High Resolution
- Must be a Daly City Location (i.e. landmarks, landscape, buildings, etc.)
- Featuring a Group or Department of Daly City employees are permissible

You don't need to be a professional photographer —
we'd love to see your artwork!

A Photo Release Form will need to be signed if you're entering the contest



Department of Public Works

Walk Bike Daly City – Public Draft



The Public Works Department has been leading a year-long effort to update the City’s 2013 Bicycle and Pedestrian Master Plan. We are excited to announce the upcoming release of the public draft of the updated plan, *Walk Bike Daly City*. This public draft will soon be available on the project website (<https://www.walkbikedalycity.org/>) for public comment in early December through early 2020. We are thrilled to share a plan that sets a new vision for

walking and biking in Daly City and reflects the many community comments and concerns collected through extensive public outreach. After review of any public comments received on the release of the public draft, a Final Plan will be brought to both the Planning Commission and City Council for adoption in February/March 2020.

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