

City of Daly City  
Regular Meeting  
**PARKS AND RECREATION COMMISSION**

Tuesday, February 28, 2012 – 6:00 p.m.  
City Hall Council Chambers – 2<sup>nd</sup> Floor  
333 – 90<sup>th</sup> Street, Daly City, CA 94015

For those wishing to address the Parks and Recreation Commission on any item on the Agenda or under Public Appearances/Oral Communications, please complete a Speaker Card located at the entrance to the City Council Chambers and submit to a Staff Member as early in the meeting as possible.

Persons with disabilities who require auxiliary aids or services in attending or participating in this meeting should call the Library and Recreation Services Department as soon as possible prior to the meeting.

CALL TO ORDER

PLEDGE TO THE FLAG

ROLL CALL

APPROVAL OF MINUTES

Meeting of November 22, 2011-corrected (Action)  
Meeting of January 24, 2012 (Action)

APPROVAL OF AGENDA (Action)

REPORTS

1. Director's Report:
  - a. City Cultural Affairs Programs – Burns (Discussion)
  - b. Municipal Code Update – Burns (Presentation)
  - c. Proposed Expansion of the Summer Youth Recreation Program – Brown (Presentation)

ANNOUNCEMENTS AND COMMUNICATIONS

PUBLIC COMMENT

Speakers are limited to two minutes, unless modified by the Chair. The Commission cannot take action on any matter raised under this item.

AGENDA BUILDING FOR NEXT MEETING

Facility Rental Policy and Fees and Charges  
Programs and Classes Refund Policy

ADJOURNMENT -

Next Parks and Recreation Commission meeting on March 27, 2012 – 6:00 p.m.

**AVAILABILITY OF PUBLIC RECORDS:**

*All public records relating to an open session item on this agenda, which are not exempt from disclosure pursuant to the California Public Records Act, that are distributed to a majority of the legislative body will be available for public inspection at the City Clerk's Office, City Hall located at 333-90<sup>th</sup> Street, Daly City, CA during normal business hours, at the same time that the public records are distributed or made available to the legislative body.*

**DALY CITY PARKS AND RECREATION COMMISSION**  
**DALY CITY CIVIC CENTER – COUNCIL CHAMBERS**  
**MINUTES – NOVEMBER 22, 2011**

The meeting was called to order by Parks and Recreation Commission Chair Jack Pastor at 6:01pm.

**ROLL CALL**

**Parks and Recreation Commission Present:**

Chair Jack Pastor, Vice Chair Teresa Proaño, Commissioners Thomas Ledda, Genevieve Jopanda, Mary Tevis

**Staff Present:**

Assistant City Manager/Interim Director Kerry Burns, Assistant to the Director Tim Birch, Neighborhood and Senior Services Manager Sue Horst, Administrative Assistant Judy Bush

**APPROVAL OF MINUTES**

Motion made by Commissioner Tevis and seconded by Commissioner Jopanda to approve the October 25, 2011, minutes of the Joint Special Meeting of the Library Board of Trustees and Parks and Recreation Commission. Unanimously approved.

**APPROVAL OF AGENDA**

Motion made by Commissioner Ledda and seconded by Vice Chair Teresa Proaño to approve the November 22, 2011, Agenda of the Parks and Recreation Commission. Unanimously approved.

**REPORTS**

**1. Director's Report:**

**a. Overview of Initial Prioritization of Programs, Events and Services:**

Assistant City Manager/Interim Director Kerry Burns provided a historical overview of how the Department had been funded to provide the many programs and services. With the economic reality facing the City, the Recreation Services Division will be looking at a framework of programs and services that will define our core services that are affordable to the community and bring value to the City.

Ms. Burns reviewed a Power Point presentation that Staff will use to prioritize recreation services. The pyramid framework listed core services (have to do); important services (should do) and added value/discretionary services (nice to do). The Power Point presentation also identified program providers, participants, purpose, and benefit, which Staff will reference when reviewing the Department's programs and services.

The next steps will be to review programs and services in meetings scheduled for December 1 and December 2; develop a proposed budget in February; budget input/review by the Commission in April; and budget adoption in May by City Council. Soliciting Commission input will begin at the January 2012 meeting.

Commissioners engaged in discussion with comments and questions specific to participation/attendance, fees and subsidy levels.

Ms. Burns advised the Commission that the community will be kept informed of any changes to programs, services and fees. As an Agenda Building item for the January meeting, we will include the fee study and subsidy study.

**b. Winter 2011/2012 Closure:**

Assistant City Manager Kerry Burns reminded the Commission that City Offices will be closed Friday, December 23, 2011, through Monday, January 2, 2012. Offices will re-open on Tuesday, January 3, 2012. No facility rentals or programs are scheduled.

**c. Election of Officers:**

Chair Jack Pastor thanked everyone for having the honor to serve as Chair of the Commission.

Motion by Chair Jack Pastor to nominate Vice Chair Teresa Proaño as Chair. Motion seconded by Commissioner Thomas Ledda. Unanimously approved; 5-0 Vote.

Motion by Chair Teresa Proaño to nominate Commissioner Mary Tevis as Vice Chair. Motion seconded by Commissioner Thomas Ledda. Unanimously approved; 5-0 Vote.

Newly elected Chair Teresa Proaño led the rest of the meeting.

**ANNOUNCEMENTS AND COMMUNICATION**

None.

**PUBLIC COMMENT**

None.

**AGENDA BUILDING FOR NEXT MEETING**

- Input from the Parks and Recreation Commission for Consideration in the Development of the City Manager's Proposed Fiscal Year 2012/2014 Biennial Budget
- Review of the 2011 Recreation Fee Study
- General Fund Subsidy Study

**ADJOURNMENT**

Motion made by Commissioner Ledda, seconded by Commissioner Jopanda and unanimously approved to adjourn the meeting at 7:01pm.

**DALY CITY PARKS AND RECREATION COMMISSION**  
**DALY CITY CIVIC CENTER – COUNCIL CHAMBERS**  
**MINUTES – JANUARY 24, 2012**

The meeting was called to order by Parks and Recreation Commission Chair Teresa Proaño at 6:05pm.

**ROLL CALL**

**Parks and Recreation Commission Present:**

Chair Teresa Proaño, Commissioners Thomas Ledda, Jack Pastor, and Genevieve Jopanda.

**Staff Present:**

City Councilmember David J. Canepa; Assistant City Manager/Interim Director Kerry Burns; Assistant to the Director Tim Birch; Recreation Services Manager Denise Brown; Neighborhood and Senior Services Manager Sue Horst; Administrative Assistant Judy Bush

**SWEARING IN CEREMONY**

Councilmember David J. Canepa thanked Mary Tevis for her many years of service as Parks and Recreation Commissioner.

Councilmember David J. Canepa introduced and performed the swearing in duties of the newly appointed Parks and Recreation Commissioner Gerardo Murillo.

**APPROVAL OF MINUTES**

Motion made by Commissioner Ledda and seconded by Commissioner Pastor to approve the November 22, 2011, Minutes of the Parks and Recreation Commission. Unanimously approved.

**APPROVAL OF AGENDA**

Motion made by Commissioner Pastor and seconded by Commissioner Ledda to approve the January 24, 2012, Agenda of the Parks and Recreation Commission. Unanimously approved.

**REPORTS**

**1. Reorganization – Appointment of Vice Chair:**

Commissioner Jack Pastor motioned to nominate Commissioner Thomas Ledda as Vice Chair. Commissioner Gerardo Murillo seconded the nomination. Nominations were closed. Commissioner Thomas Ledda was unanimously approved as Vice Chair of the Parks and Recreation Commission.

**2. Director's Report:**

**a. Input for 2012/13 Strategic Plan:**

Assistant City Manager/Interim Director Kerry Burns provided a review of the Strategic Plan presented at the October 25, 2011, Joint Special Meeting of the Library Board of Trustees and Parks and Recreation Commission and the Department's progress.

Commissioners discussed and provided input on what is important as staff develops the Budget and the 2012/13 Strategic Plan. The items included: potential revenue, community outreach to seek ideas and needs, facility capacity.

**b. Recreation Fee Study:**

Assistant City Manager/Interim Director Kerry Burns reviewed the March 8, 2011, Recreation Fee Study. This Study helped define where the revenues and expenses of the

Department and the subsidy vs. the benefit. This information will be used for the development of the Biennial Budget.

Commissioner Pastor inquired about grants, donation and charitable fund opportunities. Commissioner Murillo also asked about requesting donations from the business community. Ms. Burns stated that staff is looking at grant/revenue opportunities in each of the division areas. Ms. Burns also noted that a donation policy will be forthcoming.

#### **ANNOUNCEMENTS AND COMMUNICATION**

State of the State, Thursday, January 26 – City Council Chambers

20<sup>th</sup> Annual National Black History Event, Saturday, February 4 – Pacelli Event Center, Westlake Park  
National Women’s History Month Celebration, - Seeking nominations. Nomination forms and event information available online.

Supporters of Doelger Senior Center, Inc. Crab Feed, Saturday, February 25 – Doelger Café. Tickets on sale at \$30 per person through the Supporters of Doelger Senior Center, Inc. at the Doelger Senior Center.

Interim Director/Assistant City Manager Kerry Burns provided an update on the Daly City Dolphins agreement. At the Monday, January 9 City Council meeting, Council requested a Study Session. The Study Session has been scheduled for Monday, January 30, 6:30pm, in the City Council Chambers. The Study Session will provide Council an opportunity to ask questions. Depending on the outcome of the Study Session, formal consideration of the agreement will be agendaized for City Council on Monday, February 13.

#### **PUBLIC COMMENT**

None.

#### **AGENDA BUILDING FOR NEXT MEETING**

Interim Director/Assistant City Manager Kerry Burns provided information on items for the February 28 meeting:

- Update to Municipal Code for Parks and Recreation Commission and Library Board of Trustees. With a change of an Ordinance, a public hearing is scheduled. The first public hearing is scheduled for Monday, February 13 at the City Council meeting; with the second public hearing scheduled for Monday, March 26.
- Facility Reservation Policy
- Refund Policy
- Contract Class Provider Agreement

#### **ADJOURNMENT**

Motion made by Chair Proaño to adjourn the meeting in memory of Vice Chair Thomas Ledda’s father, Thomas C. Ledda; Commissioner Jack Pastor requested to adjourn the meeting in memory of Larry Pasero, Serramonte Athletic League coach. Meeting was adjourned at 7:20pm.

## Chapter 2.20 - RECREATION COMMISSION

### Sections:

- 2.20.010 – Recreation Commission--Created.
- 2.20.020 - Membership—Appointment—Compensation.
- 2.20.030 - Membership—Term.
- 2.20.040 - Membership—Vacancy or Removal.
- 2.20.050 - Chair—Vice Chair—Selection—Term.
- 2.20.060 – Relation with the Press.
- 2.20.070 – Relation to the City Council.
- 2.20.080 - Recordkeeping—Filing.
- 2.20.090 - Powers and Duties.
- 2.20.100 -. Effect.
- 2.20.110 -. Relation to Staff.
- 2.20.120 – Meetings.

### **2.20.010 – Recreation Commission-Created.**

Pursuant to Section 10900 et seq. of the California Education Code there is created an advisory recreation commission in and for the City.

### **2.20.020 - Membership—Appointment—Compensation.**

The City Recreation Commission shall consist of five members, to be appointed by the Mayor, subject to the confirmation of the City Council. Such members shall serve without compensation.

### **2.20.030 - Membership—Term.**

Commissioners serve in an advisory capacity at the pleasure of the City Council. Initially, the terms of two members of the Recreation Commission shall be for two years. The remaining three members shall serve for three years. Thereafter, the terms of all members shall be for three years.

### **2.20.040 - Membership—Vacancy or Removal.**

Any member may be removed, with or without cause, by a majority vote of the City Council. If a vacancy occurs, other than by expiration of a term, it shall be filled by the Mayor's appointment and confirmation by the City Council for the unexpired portion of the term.

### **2.20.050 - Chair—Vice Chair—Selection—Term.**

Upon appointment and organization of the Recreation Commission, the members shall select, from among themselves, a Chair and a Vice Chair, whose terms of office shall extend for a period of one year.

**2.20.060 –Relation with the Press.**

Commissioners shall refer all requests for information made by the press to the Director of Library and Recreation Services and shall not endeavor to interpret any action of the Commission.

**2.20.070 – Relation to the City Council.**

The position of the Commission, on all matters which the Commission wishes brought before the City Council, will be done by either the Chair, Vice Chair, or designated Commissioner or staff member.

**2.20.080 - Recordkeeping—Filing.**

The Director of Library and Recreation Services, or designee, shall act as Secretary of the Recreation Commission and shall keep a record of all the proceedings, determinations and transactions of the Commission. Such record shall be a public record, and a copy of such record shall be filed with the City Clerk.

**2.20.090 - Powers and Duties.**

The powers and duties of the Recreation Commission shall be as follows:

- A. Act in an advisory capacity to the City Council on all matters pertaining to recreation services offered by the City, including key budget items, capital improvements, facility issues affecting the community, recommendations for user fees, service levels in relation to core and discretionary programs, fundraising initiatives, and legislative issues affecting the Department of Library and Recreation Services while addressing the diverse elements of the Daly City community.
- B. Consider the annual budget of the Department of Library and Recreation Services prior to its submission by the City Manager to the City Council and provide advice with respect thereto to the City Manager and to the City Council.
- C. Provide advice and community perspectives regarding recreation services and programming for the inhabitants of the City, promote and stimulate public interest therein and to the fullest possible extent the cooperation of special authorities and other public and private agencies interested therein.
- D. To gather community opinions, needs and perceptions regarding recreational opportunities and needs and to advise the Director of Library and Recreation Services of this information. Further, to provide information to the community regarding available programs and facilities and encourage their participation and use.

**2.20.100 - Effect.**

Nothing in this chapter shall be construed as restricting or curtailing any of the powers of the City Council or City Officers, or the delegation to the Recreation Commission of any authority or discretionary powers imposed by law in such City Council or City Officers. The City Council declares that the public interest and convenience requires the appointment of a Recreation Commission to act in a purely advisory capacity to the City Council.

**2.20.110 – Relation to Staff**

The City Manager shall appoint a Staff Liaison to the Recreation Commission who will coordinate and provide all staff support. The Staff Liaison will attend all Commission meetings and act as Secretary to the Commission. She/he will bring Department related policy matters for consideration to the Commission as well as respond to policy related inquiries.

**2.20.132 – Meetings.**

- A. Regular meetings shall be held on the fourth Tuesday of each month at 6:00 p.m. in the Daly City Council Chambers located at 333-90<sup>th</sup> Street, Daly City, California.
- B. The Commission may approve a Special Meeting in an alternative location and/or on an alternative date.
- C. All meetings shall be open to the public and shall be held in accordance with the Ralph M. Brown Act. Public participation shall be encouraged prior to the Commission taking an action on any item.
- D. Agenda for meetings will be prepared by the Staff Liaison in consultation with the Chair. The Commission may suggest agenda items to the Chair for inclusion on an agenda. The agenda shall appropriately provide a section for public comment on matters not on the agenda.
- E. Minutes of all meetings shall be kept and filed with the City Clerk.



**Meeting Date:** February 28, 2012

**Subject: Recommendations to Expand the Summer Youth Recreation Program**

**Recommended Action**

Staff recommends the Parks and Recreation Commission review and provide input to staff on the revised and expanded Summer Youth Recreation Program (SYRP).

**Background/Discussion**

Historically, the SYRP was free, operating from 11:00 a.m. to 4:00p.m., five days a week for eight weeks. The program serves youth 6-12 years of age with a 1:20 staff to participant ratio. The locations, in most recent years, have been at Gellert Complex, JF Kennedy and Panorama schools, Westmoor Clubhouse and Westlake Park Complex. As a result of the economic downturn and in an effort to reduce the General Fund subsidy for the program, in 2010 a program fee was adopted. This fee is currently \$25 per week for Daly City residents and \$50 per week for non-residents. A primary challenge affecting the rate of participation has been the operating times of the program. For some time, parents who enroll, or wish to enroll their child(ren) in the program have expressed the need for longer program hours. Others, who have a child(ren) enrolled in a morning summer school program seek only an afternoon program.

The proposed program expansion would allow for participants to register for either an all-day program from 9:00 a.m. to 5:00p.m. or a half-day program from 1:00p.m. to 5:00p.m. The proposed cost for an all-day program is \$60 for Daly City residents and \$75 for non-residents. The proposed cost of a half-day program reflects a weekly increase of \$5 from \$25 to \$30 for Daly City residents and \$37 for non-residents. The benefits to the new times and fees are:

- Serving families who need an “all day” program, as well as serving families who only wish to participate half-day;
- Providing families with a significantly less expensive alternative to summer camps;
- Programming which allows for more time to participate in recreational opportunities and a diversity of experiences; and,
- Decreasing the General Fund subsidy for the program by nominally increasing participant fees while continuing to offer an excellent program at an excellent value.

Staff proposes the new and expanded program focus on incorporating the Six Pillars of Character as the foundation of the program. The Six Pillars of Character are basic values that define ethical behavior, whether at school, at home or at play. The standards of conduct that arise out of those values constitute the ground rules of ethics, and therefore of ethical decision-making. The Six Pillars of Character include:

**Recommendations to Expand the Summer Youth Recreation Program**  
**Meeting Date: February 28, 2012**

1. Trustworthiness – Trust is the basis of all good relationships and a cornerstone of good character (integrity, honesty, reliability and loyalty);
2. Respect – Treating people with respect helps us get along with each other, avoid and resolve conflicts, and create a positive social climate (golden rule, tolerance and acceptance, non-violence and courtesy);
3. Responsibility –Responsible people do what needs to be done, fulfill their obligations, are accountable for their actions, use good judgment and do not let people down (duty, accountability, pursuit of excellence and self-control);
4. Fairness – Fairness means living by the golden rule, doing what it takes to be a fair and just person and realizing how much our personal actions do matter (justice and openness);
5. Caring – Caring people respond selflessly to the needs of others and treat others with kindness, concern, and generosity (concern for others and charity); and,
6. Citizenship – It is doing your part for the common good, serving your community, and helping make our democracy work (do your share and respect authority and the law).

Staff also proposes implementing the essence of both the Kids Kamp and Great Play camps, former Daly City traditional summer camps, into the SYRP and infusing the core values of inclusivity, diversity of experience, lifelong learning, service to community, environmental stewardship, personal development, healthy lifestyles, professional growth, and fun and celebration within the activities throughout the weekly program.

A typical “all-day” SYRP would consist of:

- **Rules/Expectations:** Site rules would be created and reviewed with input from program participants based on the Six Pillars of Character. These rules would be reviewed daily to remind the participants that they are responsible for following through, especially since they created the rules;
- **Jumpstart (Morning/Afternoon):** A game or activity would be delivered to program participants intended to energize and wake up the senses and body for a new day and new experiences;
- **Group Activity-Leader Choice:** Program participants would be broken into evenly distributed groups of children. Groups could be divided by age, skill, or mixed depending on the sites. The leader would lead his/her group of participants in an appropriate activity for their group. These activities would vary daily;

**Recommendations to Expand the Summer Youth Recreation Program**  
**Meeting Date: February 28, 2012**

- **Group Challenge** - Group challenges would be daily activities earning groups points. The intention of these games would be to build self-respect, trustworthiness, fairness and caring. Points would be earned in numerous ways for each group. Each group or participant at the end of the week would receive an award or special recognition. Points could be earned for showing trustworthiness, respect, responsibility, fairness, caring and citizenship. Points could also be deducted from a group for participants not following the rules or demonstrating behavior inconsistent with the Six Pillars of Character;
- **Positive Play-Free Play:** Positive Play-Free Play would allow participants to explore a range of activities on their own. Staff would supervise all areas that the participants are allowed access to. This would allow participants to make positive choices and follow the rules created and reviewed each day;
- **Kids Choice:** The leaders would supervise areas of play. Staff would structure an activity or be involved in some aspect of the programming. The participants would choose one of the options provided by the leaders, reflecting the Pillar of Citizenship. Participant choice would not be free play. Staff would ensure all participants engaged in the activities;
- **Cool Down:** A low energy, low impact activity, including review of the day with the participants, with the goal of bringing the group back together and calming everyone down;
- **Snack Program:** Group leaders would provide an afternoon snack as part of the regular program and incorporate nutritional guidelines consistent with the schools “After School Education and Safety program.” Additionally, the program would maintain its partnership with the “Soda Free Summer” mission of reducing or eliminating products full of sugar/high fructose corn syrup – beginning with soda;
- **Award Ceremony:** Leaders would create special or themed awards to present to program participants; and,
- **Thank You Cards:** Pre-printed thank you/ friendship cards would be made available to the program participants to provide them with the opportunity to thank someone during the week.

Other special collaborative program components include:

- **Daly City Public Library Summer Reading Program:** With the consolidation of the Department of Library and Recreation Services, the opportunity now exists to deliver collaborative programming including special guests and reading programs as part of the weekly schedule;

Recommendations to Expand the Summer Youth Recreation Program  
Meeting Date: February 28, 2012

- **Science Technology Engineering Mathematics (STEM):** In collaboration with the City College of San Francisco, Science Technology Engineering Mathematics institute will provide hands-on science activities to promote interest in sciences, technology, engineering and math. A STEM leader would lead youth in a variety of design-it and explore-it activities throughout the summer;
- **Junior Giants Baseball Program:** The Junior Giants Baseball Program is a collaborative program between the City of Daly City and the Giants Community Fund. Participants do not have to be enrolled in the SYRP program to be participants in the Junior Giants Baseball Program. The Junior Giants Baseball Program includes a fitness program, nutrition model, reading incentive program, and a “character building” model program related to baseball;

Other potential opportunities requiring an additional fee for program participants to enjoy within the Summer Youth Recreation Program may include (See Attachment 1 - Weekly Program Schedule):

- Local Field Trips to the bowling alley, San Francisco Zoo, etc.
- Swimming at Giammona Pool
- On-site barbecues

**Fiscal Impact**

In summer 2011, there were 1,415 SYRP registrations. Over 95% were Daly City residents. The fees were \$25 for Daly City residents and \$50 for non-residents. The program operated from 11:00a.m. to 4:00 p.m. The newly proposed fees for the full-day program are \$60 for Daly City residents and \$75 for non-residents. Program hours would increase to 9:00 a.m. to 5:00 p.m. As mentioned earlier in this report, half-day program fees would increase by \$5 per week to \$30 for Daly City residents and \$37 for non-residents. The half-day program would run from 1:00 p.m. to 5:00 p.m. These program fees reflect, consistent with prior City Council action, a premium of 25% for non-residents.

The summary below illustrates the anticipated future, full-season direct cost to deliver the program, based on an average of 55 program participants/per week:

Part-time Hourly Wages	\$87,665.00
Social Security (7.65%)	\$ 6,706.37
Promotional and Weekly Flyers	\$ 1,000.00
Program Supplies	\$10,000.00
Entrance Fees for Off-site Trips	<u>\$ 5,000.00</u>
Total Estimated Program Cost	\$110,371.37

Based on the proposed rates discussed above, it is anticipated the program would generate \$118,080. The additional program revenue above the direct program delivery costs of \$7,700 would be used to off-set the overhead cost of the full-time staff overseeing the program.

**Recommendations to Expand the Summer Youth Recreation Program**  
**Meeting Date: February 28, 2012**

Conclusion

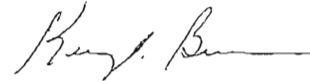
Staff is pleased to present this re-branded and expanded program for the Commission's review and future Daly City community enjoyment. Staff is available to provide any additional information desired by the Parks and Recreation Commission.

Respectfully submitted,

Jennifer Der  
Recreation Supervisor



Denise Brown  
Recreation Services Manager



Kerry Burns  
Interim Director  
Department of Library and  
Recreation Services and  
Assistant City Manager

Daly City Department of Library and Recreation Services

## Summer Youth Recreation Program



Westlake Park  
111 Lake Merced Boulevard, Daly City  
650.991.8001

Summer 2012

## Summer Youth Recreation Program Westlake Park

Your Leaders:

**Group 1**

Roxy P.

**Group 2**

Donna D.

**Group 3**

David Z.

9:00 AM	Sign In
9:30 AM	Rules/Expectations
9:30 AM	AM Jumpstart- Create Groups
10:00 AM	"Name Game"
10:00 AM	Group Activity
10:30 AM	Leader Choice
11:00 AM	All Activity
11:30 AM	"Four Corners"
12:00 PM	Cool Down/ Lunch Prep
12:00 PM	Lunch
12:30 PM	Lunch Clean-Up
1:00 PM	Positive Play-- Free Time
1:00 PM	Sign In Afternoon Group
1:30 PM	Afternoon Jumpstart
1:30 PM	Group Activity
2:00 PM	Arts and Crafts
2:00 PM	Name Tags
2:30 PM	Arts and Crafts
2:30 PM	Group Banner
3:00 PM	Clean Up
3:00 PM	Kids Choice
3:30 PM	
4:00 PM	Cool Down
4:30 PM	Snack Program-- Healthy Choices
4:30 PM	Clean Up
	Next Day Review

Welcome  
to Westlake Park  
Session 1<sup>st</sup> June 11 thru June 15  
#10001 (Full Day)/ #10045 (Half Day)

Things to bring! Each day please pack your child a brown bag lunch. Be aware that the weather in Daly City constantly changes. Please dress your child(ren) appropriately, closed toe shoes, layered shirts or sweatshirts and be earth friendly, refillable water bottle to stay hydrated!

**JUNIOR GIANTS-- Separate registration required**  
Practice Mondays: 2:00-- 3:30pm  
Practice Thursdays: 1:30-- 3:00pm  
Junior Giants Play Day, Fridays:  
Leave 11:00am -- Return 4:00pm (van transportation)

LEADER CHOICE		
Group 1	Group 2	Group 3
Parachute Play	Lanyards	Capture the Flag

KIDS CHOICE	
Playground	Board Games/ Coloring Pages
	Basketball

# MONDAY

Summer Youth Recreation Program  
Westlake Park

Your Leaders:

**Group 1– Lions    Group 2– Tigers    Group 3– Bears**

Rox P.    Donna D.    David Z.

9:00 AM	Sign In~ Rules/ Expectations
9:30 AM	AM JUMPSTART ALL GROUP CHALLENGE
10:00 AM	Group Activity Leader Choice
10:30 AM	
11:00 AM	All Activity "Where the Wind Blows"
11:30 AM	Cool Down/ Lunch Prep Lunch
12:00 PM	
12:30 PM	Lunch Clean-Up
1:00 PM	Positive Play~ Free Time Sign In Afternoon Group Afternoon Jumpstart
1:30 PM	Group Activity STEM "Science Enrichment" "COOL SUMMER"
2:00 PM	Exploring Nature Adventure Walk
2:30 PM	
3:00 PM	Kids Choice
3:30 PM	
4:00 PM	Cool Down Snack Program~ Healthy Choices Clean Up
4:30 PM	Next Day Review

**Westlake Park**

Session 1~ June 11 thru June 15  
#10001 (Full Day)/ #10045 (Half Day)

Swimming field trip- \$5.00  
\$3.00 admission/ \$2.00 transportation  
Additional permission slip required  
See site staff for details

What to bring: swim suit, towel, shampoo, etc...

<b>LEADER CHOICE</b>	
Group 1	Group 2    Group 3
Exploring Nature Adventure Walk	Escape~ Escape Sports Game Relay Game

<b>KIDS CHOICE</b>	
Playground	Board Games/ Coloring Pages

**TUESDAY**

Summer Youth Recreation Program  
Westlake Park

Your Leaders:

**Group 1– Lions    Group 2– Tigers    Group 3– Bears**

Rox P.    Donna D.    David Z.

9:00 AM	Sign In~ Rules/ Expectations
9:30 AM	AM JUMPSTART ALL GROUP CHALLENGE
10:00 AM	Group Activity Leader Choice
10:30 AM	
11:00 AM	All Activity "Ooobleck"
11:30 AM	Cool Down/ Lunch Prep Lunch
12:00 PM	
12:30 PM	Lunch Clean-Up
1:00 PM	Positive Play~ Free Time Sign In Afternoon Group Afternoon Jumpstart
1:30 PM	Group Activity Daily City Library Summer Reading Seminar
2:00 PM	
2:30 PM	
3:00 PM	Kids Choice
3:30 PM	
4:00 PM	Cool Down Snack Program~ Healthy Choices Clean Up
4:30 PM	Next Day Review

**Westlake Park**

Session 1~ June 11 thru June 15  
#10001 (Full Day)/ #10045 (Half Day)

Ooobleck is messy! Please dress to make a mess!

Summer Reading Program  
1:30pm– 3:00pm

<b>LEADER CHOICE</b>	
Group 1	Group 2    Group 3
Baseball Challenge	Exploring Nature Adventure Walk Lanyards

<b>KIDS CHOICE</b>	
Playground	MOVIE: The Wizard Of Oz Baseball

**WEDNESDAY**

Summer Youth Recreation Program  
Westlake Park

Your Leaders:

Group 1– Lions    Group 2– Tigers    Group 3– Bears

Rox P.    Donna D.    David Z.

9:00 AM	Sign In~ Rules/ Expectations
9:30 AM	AM JUMPSTART ALL GROUP CHALLENGE
10:00 AM	Group Activity Leader Choice
10:30 AM	All Activity "Ooobobbleck"
11:00 AM	Cool Down/ Lunch Prep
11:30 AM	Lunch
12:00 PM	Lunch Clean-Up
12:30 PM	Positive Play~ Free Time
1:00 PM	Sign In Afternoon Group Afternoon Jumpstart
1:30 PM	Group Activity Daily City Library
2:00 PM	Summer Reading Seminar
2:30 PM	Kids Choice
3:00 PM	Cool Down
3:30 PM	Snack Program~ Healthy Choices Clean Up
4:00 PM	Next Day Review

Westlake Park

Session 1~ June 11 thru June 15  
#10001 (Full Day)/ #10045 (Half Day)

LOCAL FIELD TRIP-  
San Francisco Zoo \$20.00  
\$11.00 admission/ \$9.00 transportation  
Additional permission slip required

See site staff for details  
What to bring: bag lunch or cash for purchasing food  
Dress appropriately, good walking shoes, sunscreen,  
refillable water bottle, etc....

Leave site @ 10:00am  
Return site @ 4:00pm

LEADER CHOICE

Group 1/ 2/ 3	Group 1/ 2/ 3
Monkey See Monkey Do	Paper Airplanes

KIDS CHOICE

Playground	Board Games/ Coloring Pages
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THURSDAY

Summer Youth Recreation Program  
Westlake Park

Your Leaders:

Group 1– Lions    Group 2– Tigers    Group 3– Bears

Rox P.    Donna D.    David Z.

9:00 AM	Sign In~ Rules/ Expectations
9:30 AM	AM JUMPSTART ALL GROUP CHALLENGE
10:00 AM	Group Activity Leader Choice
10:30 AM	All Activity On~ Site "Cook-Out"
11:00 AM	Cool Down/ Lunch Prep
11:30 AM	Lunch
12:00 PM	Lunch Clean-Up
12:30 PM	Positive Play~ Free Time
1:00 PM	Sign In Afternoon Group Afternoon Jumpstart
1:30 PM	Group Activity Leader Choice
2:00 PM	Award Ceremony "Special Treat"
2:30 PM	Clean Up
3:00 PM	Kids Choice
3:30 PM	Board Games/ Coloring "
4:00 PM	Thank You Cards
4:30 PM	Snack Program~ Healthy Choices Clean Up Good Byes!

Westlake Park

Session 1~ June 11 thru June 15  
#10001 (Full Day)/ #10045 (Half Day)

"Cook-Out" Menu  
\$5.00  
Chicken Skewers  
Corn on the Cob  
Fresh Fruit~ Watermelon  
Additional permission slip required  
See site staff for details

"Special Treat"  
SMORES~ marshmallow, chocolate and  
graham cracker snack sandwiches

LEADER CHOICE

Group 1	Group 2	Group 3
Popsicle Stick Stacking	Basketball Skills	Paper Airplanes

KIDS CHOICE

Playground	Board Games/ Coloring Pages	Basketball
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FRIDAY