

DALY CITY LIBRARY BOARD OF TRUSTEES
REGULAR MEETING
DALY CITY CIVIC CENTER – COUNCIL CHAMBERS
MINUTES – SEPTEMBER 16, 2014

The meeting was called to order by President Erlinda Galeon at 6:00 p.m.

PLEDGE TO THE FLAG

ROLL CALL

Library Board of Trustees Present:

President Erlinda Galeon, Vice-President Arlene Encarnacion and Trustee Lynne Shubunka

Staff Present:

Director Joseph Curran, Library Services Manager Chela Anderson and John Daly Library Branch Manager Ramses Escovedo

APPROVAL OF AGENDA

Agenda for the September 16, 2014 regular meeting unanimously approved.

(MSP: Shubunka /Encarnacion)

APPROVAL OF MINUTES

Minutes of the July 15, 2014 Regular meeting unanimously approved.

(MSP: Encarnacion/Shubunka)

REPORTS

1. Director's Report:

- a. Computer Use Policy – Library Branch Manager Chela Anderson discussed the Computer Use Policy that was last updated in 2006. Since then, the public computer equipment and software has been updated, and usage trends have shifted. The Library has also increased the daily time limit. This change was made in response to decreased demand and an increase in the number of computers at some locations. The session time remains one hour so that users do not have to wait longer during busy times, but if computers are available, users may continue or return for a second hour. Because all PLS Libraries share a computer timing and print management system, session time are enforced centrally; a patron who uses time at one location will have that time deducted from their total time when they go to another location in the same day. References to specific print fees have been removed from this policy as those fees are detailed in the Library and Fees Policy. References to outdated technology, such as floppy disks and periodical indices, have also been removed. (MSP: Encarnacion/Shubunka)
- b. Reintroduction of Bilingual Storytime at John Daly Library - Branch Manager Ramses Escovedo said that due to the high presence of Spanish speakers in the library, parents have requested a bilingual storytime. The Library will modify one of the weekly storytimes, the one on Thursdays at 4:00 p.m., to allow young Spanish speakers to be motivated to preserve the language and introduce non-speakers to the language. The storytime will be in English and Spanish. The storytime will also have music and dance in English and Spanish. The library has an array of Spanish books and other materials in the collection.

ANNOUNCEMENTS AND COMMUNICATION

- Filipino-American History Month Celebration on Saturday, October 11, 2014, 11:00 a.m. at Pacelli Event Center. There will be Food Trucks, Performances and Fashion Show
- Alice Kumares and Kumpares is offering a free seminar – resource fair on building safe and healthy family relationships, Thursday, October 2, 2014, 5:30 p.m. at the Philippine Consulate General in San Francisco

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- National Hispanic Heritage Month Celebration, Thursday, September 18, 2014, 5:00 p.m. at the War Memorial Community Center. Latin-American inspired entertainment – live band, folklorico dances, bilingual storytime and piñata fun time.
- Project Read Trivia Challenge will be held Friday, November 14, 2104 at South San Francisco Conference Center
- Ms. Anderson announced the upcoming Dia de los Muertos Storytime and Crafts at War Memorial Community Center, Wednesday, October 30, 2014 at 6:00 p.m. It's a free, festive family storytime, face painting and crafts including sugar skull decoration.
- City is Now Collecting New and Gently Used Items for the Reuse Exchange on Saturday, October 25, 2014. The City invites the community to donate new and gently used items.

PUBLIC COMMENT

ADJOURNMENT

The meeting was unanimously adjourned at 6:30 p.m.

**Next Meeting:
Tuesday, October 21, 2014
Daly City Council Chambers**