

DALY CITY LIBRARY BOARD OF TRUSTEES
REGULAR MEETING
DALY CITY CIVIC CENTER – COUNCIL CHAMBERS
MINUTES – FEBRUARY 18, 2014

The meeting was called to order by Vice President Erlinda Galeon at 6:00 p.m.

PLEDGE TO THE FLAG

ROLL CALL

Library Board of Trustees Present:

Vice President Erlinda Galeon, Trustees Michael Maysenhalder and Dorie Paniza

Excused:

President Bradley Roxas and Trustee Arlene Encarnacion

Staff Present:

Director Joseph Curran and Library Services Manager Chela Anderson

APPROVAL OF AGENDA

Agenda for the February 18, 2014 regular meeting unanimously approved.

(MSP:Paniza/Maysenhalder)

APPROVAL OF MINUTES

Library Board of Trustees

Minutes of the November 19, 2013 Regular meeting unanimously approved.

(MSP: Paniza/Maysenhalder)

Minutes of the January 21, 2014 Joint Meeting with the Recreation Commission unanimously approved. (MSP: Paniza/Maysenhalder)

REPORTS

1. Daly City Public Library Associates:

Executive Director Susan Brissenden-Smith presented their mission and goals for the year to the Trustees. Their mission is to raise private funds to supplement public funding of the Daly City libraries. This will be accomplished by developing community, civic, and business support for fundraising, advocacy, and innovative programs that benefit the City's diverse community. This will be done in conjunction with promoting greater awareness of the Library's valuable resources. The Associates is a membership organization and the majority of the money comes from membership dues. In order to gain new members, the Associates meet with PTAs, homeowners, and retirees. The Associates also host a wide array of programs. There will be a St. Patrick's Day luncheon this year. Ms. Brissenden-Smith encourages members to attend the luncheon and bring a potential member to introduce them to the organization, showing what the Associates events are and what the organization does. The Associates will be submitting grant applications to various foundations. They will also be participating in a new fundraising initiative sponsored by the Silicon Valley Community Foundation. The foundation will be hosting its one-day of giving to benefit every non-profit organization in the Santa Clara, San Mateo and San Benito Counties on May 6, 2014.

2. Director's Report:

- a. Bayshore Branch Update - Director Curran does not much have to report other than the Library is trying to reinstate some hours at Bayshore.
- b. Food for Fines – Ms. Anderson announced that the Daly City Public Library partnered with Second Harvest Food Bank and the Daly City Food Pantry to offer *Food for Fines*, a program developed by the San Mateo County and Redwood City Libraries. The program allows patrons to have library fines waived by bringing in non-perishable and unexpired food items. This applies to late fines and hold fees, but not lost or damaged items. All together the

libraries collected 35,000 pounds of food and waived \$69,000 in fines for 5,173 community members. Ms. Anderson said that library staff of participating libraries were surveyed and 98% reported that the program was good to great. It created a lot of goodwill and enabled people who were struggling to become active library patrons again to regain full borrowing privileges.

- c. California Library Association's *Day in the District* – Ms. Anderson discussed this year's CLA's *Day in the District*. This is a day to schedule visits with our local legislators and their aides to remind them about the importance of libraries. This year's goal is to bring all public libraries onto a high-speed, broadband "*backbone*" to give libraries the upgraded speed and connectivity to serve patrons more effectively.

ANNOUNCEMENTS AND COMMUNICATION

- West African Family Storytime, Wednesday, February 26, 2014 at 6:00 p.m. at John Daly Library
- Atlas Robotics at the Library, Wednesday, March 12, 2014 at 3:30 p.m. at Westlake Library
- Gaming Through the Ages, Friday, March 14, 2014 at 4:00 p.m. at John Daly Library
- Library eBooks 101, Wednesday, March 19, 2013 at 6:30 p.m. at John Daly Library

PUBLIC COMMENT

ADJOURNMENT

The meeting was unanimously adjourned at 6:40 p.m. (MSP: Maysenhalder/Paniza)

**Next Meeting:
Tuesday, March 18, 2014
Daly City Council Chambers**