

DALY CITY LIBRARY BOARD OF TRUSTEES
REGULAR MEETING
DALY CITY CIVIC CENTER – COUNCIL CHAMBERS
MINUTES – NOVEMBER 19, 2013

The meeting was called to order by Vice President Erlinda Galeon at 6:00 p.m.

PLEDGE TO THE FLAG

ROLL CALL

Library Board of Trustees Present:

Vice President Erlinda Galeon, Trustees Arlene Encarnacion and Dorie Paniza

Excused:

President Bradley Roxas, Trustee Michael Maysenhalder

Staff Present:

Director Joseph Curran, Library Services Manager Chela Anderson, and Librarian Ramses Escobedo

APPROVAL OF AGENDA

Agenda for the November 19 2013 regular meeting unanimously approved.

(MSP:Encarnacion /Paniza)

APPROVAL OF MINUTES

Library Board of Trustees

Minutes of the October 15, 2013 regular meeting unanimously approved. (MSP: Encarnacion /Paniza)

REPORTS

1. Jefferson High School Robotics Club:

Mr. Joel Bruxvoort introduced the JHS Robotics Club to the Trustees. He was accompanied by two freshmen students. Their mission is to promote Science, Technology, Engineering and Math (STEM) activities for the students of Jefferson High School and to reach out to the community. The club participates in the First Tech Challenge (FTC). This is their fifth year participating in the competition. There are 3000 teams across the US and around the world that are competing this year. Competition changes each year. This year is called the Block Party because part of the challenge requires the movement of blocks using robotics. Part of the program is to inspire and educate students to learn and develop skills going into college and to promote robotics in Jefferson High School Community. One aspect of the club's community involvement is the club's sponsorship of Computer Science Education Week. The club also hosts its own tournament. The third annual tournament will be on January 18, 2014. There will be 24 teams from all over the Bay Area and Sacramento.

“Robots in the Library” was held October 23, 2013 at the John Daly Library. The event allowed the public to participate in different activities that demonstrated robotics in action. Both youth and adults participated in the event.

2. Director's Report:

- a. Staffing Resources Allocation – Mr. Curran mentioned that there were 25 dedicated full-time staff five years ago. In 2013, there are only 15 full-time dedicated staff. Mr. Curran expressed

the challenges involved with lower staffing at all of the library locations across the city. Bayshore Library hours were cut on November 4, 2013 to two days a week, Mondays and Wednesdays. These days were selected as data showed that those were the busiest days at the Bayshore Library. A library volunteer program is in the works and is beginning to take shape, applications for Bayshore Library volunteers are available online.

- b. Food for Fines – Ms. Anderson announced that the Daly City Public Library will partner with Second Harvest Food Bank and the North Peninsula Food Pantry and Dining Center of Daly City to offer Food for Fines. The goal of the program is to provide food for the needy as well as encourage those with fines or outstanding items to return them to the library. The program allows patrons to have all of their library fines waived by bringing in non-perishable and unexpired food items. This applies to late fees and hold fines, but not lost or damaged items. The program begins November 15 and will run for the remainder of 2013.

ANNOUNCEMENTS AND COMMUNICATIONS

- Trustee Paniza thanked Pat Martel and the rest of the Daly City Officials and a lot of other people for helping the Philippines in the recent typhoon.
- Vice President Galeon announced the upcoming fundraising of the Seton Medical doctors for the typhoon victims on Friday, November 22, 2013 at Café Doelger.
- Director Curran announced the passing of former Daly City Mayor Bill Schumacher. He will be remembered at a Celebration of Life Event on November 22, 2013 from 3:00 p.m.-5:00 p.m. in the City Council Chambers, City Hall.
- Yuletide Holiday Celebration, Saturday, December 14, 2013 at Pacelli Event Center from 4:00 p.m.-6:00 p.m. There is a tree lighting ceremony with Santa. There will be live performances by the Afterschool Youth Recreation Program (AYRP) and After School Enrichment and Safety Program (ASES) and the Afterschool Swim Club. Free for everyone.
- The City will be closed for Thanksgiving, November 28 and 29, 2013.
- The City will be closed for the Winter Holidays beginning December 24, 2013 through January 1, 2014. The Daly City Police and Fire Departments will remain open throughout the holidays.

PUBLIC COMMENT

- **Phyllis Rizzi**, from Bayshore Senior Friendship Club, stated that public facilities of the city should be readily available to the entire city. Based upon the public transportation infrastructure of the neighborhood, many Bayshore residents face an uphill battle when it comes to using public facilities in other areas of the city. Due to the Library being open only two days a week it leaves many of the residents, specifically the youth students, without a very important public resource. Ms. Rizzi also stated that the hours of operation for the library were restrictive to working-adults who may want to use the library following their work day. Ms. Rizzi did acknowledge that the use of volunteers would be very beneficial to the library and to the community, and also stated that her organization would be willing, eager, and able to volunteer enough hours to staff the library an additional day during the week. Ms. Rizzi also proposed that the council consider moving current library staff around or reducing other library branch hours to accommodate additional staff at Bayshore.
- **Ed Miculob**, a regular at the Bayshore Library and a member of the community, delivered a statement addressing how the recent changes at the Bayshore Library have affected the community. Mr. Miculob stated that metrics were not enough to prove a public facilities worth

to the community, and also pointed out that many of the local schools are frequent patrons and the library. Mr. Miculob stated that at a recent community meeting at Bayshore Library, individuals showed strong interest in volunteering and investing personal time in order to keep the library open.

- **Bonnie Lindauer**, a regular at the Bayshore Library, a community resident, and former librarian, stated that the community does not have many public facilities or resources outside of the Library. Ms. Lindauer suggested that the Bayshore Library is more than just a library for the community and can be used for many reasons outside of the typical uses. Ms. Lindauer also stated that the idea of having volunteers was a great idea. Ms. Lindauer also suggested that the Board of Trustees and Library department reconsider the staffing needs of the Library, and possibly reducing the staff.
- **Wendy St. John**, a community resident, stated that she and her 5 year old son are frequent patrons of the library and that the library has been a significant resource in developing her son's reading skills. Ms. St. John proposed that the reduction in library hours be equally distributed at each of the libraries across the city. Ms. St. John stated that all residents of Daly City deserve equal access to the city's public facilities. Ms. St. John also proposed that the hours of operation for the library be revised to better suit the needs of the neighboring schools and working residents, 3:00 p.m. to 8:00 p.m. on days of operation.
- **Kristen McCaleb**, a community resident and prospective library volunteer, stated that the community is currently being underserved. There are few other resources and cuts to the library could further hurt the community. Ms. McCaleb also echoed Ms. Lindauer's idea of reducing the staffing needs of the library.

ADJOURNMENT

The meeting was unanimously adjourned at 6:39 p.m. (MSP: Encarnacion/Paniza)

**Next Meeting:
January 21, 2014
Daly City Council Chambers**