

**DALY CITY LIBRARY BOARD OF TRUSTEES**  
**REGULAR MEETING**  
**DALY CITY CIVIC CENTER – COUNCIL CHAMBERS**  
**MINUTES – SEPTEMBER 17, 2013**

The meeting was called to order by President Bradley Roxas at 6:00 p.m.

**PLEDGE TO THE FLAG**

**ROLL CALL**

**Library Board of Trustees Present:**

President Bradley Roxas, Vice President Erlinda Galeon, Trustees Michael Maysenhalder, and Dorie Paniza

**Excused:**

Trustee Arlene Encarnacion

**Staff Present:**

Director Joseph Curran, Library Services Manager Chela Anderson and Library Branch Manager Ben Gomberg

**APPROVAL OF AGENDA**

Agenda for the September 17, 2013 regular meeting unanimously approved.

(MSP: Maysenhalder/Galeon)

**APPROVAL OF MINUTES**

**Library Board of Trustees**

Minutes of the August 20, 2013 regular meeting unanimously approved. (MSP: Paniza/Galeon)

**REPORTS**

1. Director's Report:

a. Bibliocommons Catalog Review

Mr. Gomberg, Serramonte Main Library Branch Manager, stated that the Library is in the final stage of development for a new online catalog for all the libraries in the Peninsula Library System called Bibliocommons. Two weeks from now, this will be the default catalog option for all our patrons and all our libraries. In December, it will be accessible to the public through the internet. The new catalog will have major changes; it replaces all search and other functionality of the library's current online catalog. It also integrates social features in to the catalog. Patrons will now be able to share and make reviews of items easily while they are searching. The new catalog makes the experience more connected than the previous one. Each library in the Peninsula Library System will have a customized interface; ours will link to Daly City's website. The previous catalog was jointly used by all of the libraries and we could not put links to specific Daly City resources. All patrons will need to register before using the social features in this new version. There are terms and agreements similar to websites like Facebook or Gmail. Mr. Gomberg also demonstrated to the Trustees how to navigate the new library catalog system.

b. Facility Update: Carpet at Westlake Library

Ms. Anderson announced that the section of the carpet at Westlake Library in the adult stacks has been replaced with new carpet squares which are easier to maintain and replace if necessary. The project took a week with minimal interruption to library services. All materials are now back on the shelves. Westlake Branch Manager Liz Hickock and the Maintenance Division did an excellent job managing the project.

c. Early Learning with Families (ELF 2.0) Grant

Ms. Anderson announced that the Daly City Public Library recently received a Library Services Technology Act (LSTA) grant that would send two library staff to attend the Early Learning with Families pre-conference in Long Beach in November. The grant would pay for their lodging, transportation and meals. Ms. Anderson thanked Ms. Liz Hickok, Westlake Library Branch Manager, for writing the grant proposal to the State Library. The two staff members who are going to the conference are Ms. Sierra Gribble and Mr. Leo Gomez. This will allow our staff to better understand basic child development practice.

Ms. Anderson said that the ELF Grant is intended to transform how libraries serve babies, toddlers, their parents, and childcare providers. It will include professional development, partnership building and resource sharing. It will also provide resources and guidelines regarding the wise use of technology with young children and their families.

**ANNOUNCEMENTS AND COMMUNICATION**

- 15<sup>th</sup> Annual Make-A-Difference Day Celebration, Saturday, October 26, 2013 from 9:00 a.m. to 12 noon. There will be a neighborhood clean-up at Bayshore. There is an E-waste collection and document shredding at the City Hall Parking lot. Volunteers can also go to either Gellert or Westlake Park Clubhouse to help collect litter and debris and spread wood chips in designated park areas.
- Hispanic Heritage Month Story-time being held at 4 branches during the month of September
- Peninsula Works having a free Interview Workshop, September 18, 2013
- Financial Well Being Program in conjunction with Project Read at Bayshore Library, September 28, 2013
- Free workshop on Spanish Holiday Treats at Serramonte Library, September 24, 2013
- Filipino American Heritage Story-time and Crafts Program at Café Doelger, October 18, 2013
- Book Sales at Westlake Shopping Center, October 5, 2013
- Project Read Trivia Contest

**PUBLIC COMMENT**

None

**ADJOURNMENT**

The meeting was unanimously adjourned at 6:40 p.m. (MSP: Galeon/Paniza)

**Next Meeting:  
6:00 p.m., Tuesday, October 15, 2013  
Daly City Council Chambers**