

DALY CITY LIBRARY BOARD OF TRUSTEES
REGULAR MEETING
DALY CITY CIVIC CENTER – COUNCIL CHAMBERS
MINUTES – JULY 16, 2013

The meeting was called to order by Vice-President Bradley Roxas at 6:00 p.m.

PLEDGE TO THE FLAG

ROLL CALL

Library Board of Trustees Present:

Vice President Bradley Roxas, Trustees Michael Maysenhalder, Arlene Encarnacion and Erlinda Galeon

Excused: Dorie Paniza

Staff Present:

Director Joseph Curran, Library Services Manager Chela Anderson, Library Branch Manager Ben Gomberg, Collection Service Manager Joshua Rees

APPROVAL OF AGENDA

Library Board of Trustees

Motion made by Trustee Galeon and seconded by Trustee Encarnacion to approve the July 16, 2013 Agenda. Unanimously approved.

APPROVAL OF MINUTES

Library Board of Trustees

Minutes to be submitted on the next Library Board Meeting.

REPORTS

1. Director's Report:

a. Revised Behavior Policy

The Library's Behavior Policy has been revised to add flexibility to the restriction on beverages taken inside the library. Ms. Anderson also stated that the word "staring" has been removed from the Behavior policy. The Board of Trustees voted to endorse the revised policy change. (MSP: Maysenhalder, Galeon).

b. Books4UGrant

Mr. Rees announced that the Library was the recipient of a one-time grant of Books4UGrant in the amount of 10,000 from the California State Library based on our local per capita expenditure. It was designed to help supplement new print collection throughout the state. The grant money will be used to purchase books to augment the following collections: Workforce Development, Non-English Language/ESL, Children's, Teens, Popular Fiction and Literacy/Parenting books. We chose specifically to focus on Non-English language and ESL books. Items we purchased are Spanish, Chinese, ESL and some reference books.

c. Revised Collection Development Policy

Mr. Gomberg presented a draft revised Library Materials Policy. The purpose of the revision was to specify more clearly the roles of staff, the Director, and the Board members in collection decisions. Staff requested that the Board review the draft policy and provide feedback at the August meeting.

ANNOUNCEMENTS AND COMMUNICATION

- Trustee Galeon announced the grant given by the Daly City Library Associates to purchase a mobile display island for Serramonte Library and part of the grant is to cover the summer reading prizes.
- Trustee Roxas announced the Filipino Bayanihan Resource Center is hosting a farewell party for the Philippine Consul General, August 13, 2013 at Crowne Plaza in Burlingame
- Ms. Anderson announced Summer Reading Program performances: Busy Bee Dogs performing at the Bayhore Library on July 19; Bilingual musical story time at John Daly Library on July 25; Nicola Clay doing a multi-cultural dance at the Serramonte Library on July 30.

PUBLIC COMMENT

None

AGENDA BUILDING FOR NEXT MEETING

- Revised Collection Development Policy
- Election of Officers
- Update on Summer Reading Program

ADJOURNMENT

The meeting was unanimously adjourned at 6:55 p.m.

Next Meeting: 6:00 p.m., Tuesday, August 20, 2013