

DALY CITY LIBRARY BOARD OF TRUSTEES
REGULAR MEETING
DALY CITY CIVIC CENTER – COUNCIL CHAMBERS
MINUTES – MAY 21, 2013

The meeting was called to order by Vice-President Bradley Roxas at 6:00 p.m.

PLEDGE TO THE FLAG

ROLL CALL

Library Board of Trustees Present:

President Dorie Paniza, Vice President Bradley Roxas, Trustees Michael Maysenhalder, and Erlinda Galeon

Excused: Dorie Paniza and Arlene Encarnacion

Staff Present:

Director Joseph Curran, Library Services Manager Chela Anderson, Coordinator of Programming Outreach and Marketing Jessica Diaz

APPROVAL OF AGENDA

Library Board of Trustees

Motion made by Mr. Maysenhalder and seconded by Ms. Galeon to approve the May 21, 2013 Agenda. Unanimously approved.

APPROVAL OF MINUTES

Library Board of Trustees

Motion made by Trustee Maysenhalder and seconded by Trustee Galeon to approve April 16, 2013 Minutes. Unanimously approved.

REPORTS

1. Director's Report:

a. Summer Reading 2013

Ms. Diaz presented to the Trustees this year's summer reading program with the theme being "*Reading is Sooooo Delicious.*" The library is offering series of 11 educational and entertaining programs for children throughout the summer. This is designed to encourage children and teens to maintain or increase their reading skills during the school break. Each of the 4 children's VIP parties will feature The Bubble Lady. The adult reading Gala will host a demonstration on gelato making. Performers will include magicians, traveling bee show and much more. The Trustees seemed enthusiastic and signed up for the Adult Summer Reading.

b. Technology Plan Update

Ms. Anderson stated that 24 total public computers and 2 printers including a colored printer were installed at Serramonte Library. The scanner should be installed next week. We are giving staff time to get trained to assist patrons. The time limit has been extended from 1 to 2 hrs. The Print Release Station was also added. This ensures the user is present to collect their job and other users can't "accidentally" collect the document. The Early Literacy Station for Serramonte Library will be arriving next week and Bayshore Library to be completed shortly.

c. Revised Library Card Policy

The Library's Library Card Policy has been revised to accommodate patrons who experienced difficulty in providing their address verification. The Library added flexibility to allow patrons who cannot provide that proof of residency to get a card which they can

use to access computers or potentially borrow materials at a much lower limit of 3 items at a time. The Board of Trustees voted to endorse the revised policy change. (MSP: Maysenhalder, Galeon).

d. Revised Behavior Policy

The Library's Behavior Policy has been revised to add flexibility to the restriction on beverages taken inside the library. This is to create a more welcoming environment of allowing someone to bring in their coffee or another drink while studying for an extended period of time or reading a newspaper outweighs the small potential of some occasional spills. Mr. Maysenhalder mentioned the word "staring" that was part of the policy. He found the word vague and therefore this Behavior Policy will not be endorsed at this time.

ANNOUNCEMENTS AND COMMUNICATION

- A Special Joint Meeting on June 18, 2013 follow-up by a screening of "Growing Up In America". The film maker Bryan Kingston will be present. The public is welcome to attend.
- Summer Reading sign-ups starts June 1, 2013.
- Ms Galeon announced that the Daly City Public Library Associates appeals for public donations for memberships and programs
- Director Curran announced that the "Off the Grid" food truck event is at Serramonte Mall.

PUBLIC COMMENT

None

AGENDA BUILDING FOR NEXT MEETING

ADJOURNMENT

The meeting was unanimously adjourned at 6:50 p.m.

Special Joint Meeting: June 18, 2013