

DALY CITY LIBRARY BOARD OF TRUSTES

Minutes of the Meeting of February 15, 2011

Vice-President Arlene Encarnacion called the meeting to order at 7:00 p.m.

ROLL CALL

Present: William Lex, Arlene Encarnacion, Erlinda Galeon, Carol Simmons and Tim Birch

Excused: Raymond Buenaventura, Michael Maysenhalder

1. **APPROVAL OF AGENDA**

The Agenda was approved as submitted. (MSP: Lex, Galeon)

2. **APPROVAL OF MINUTES – January 2011**

The Minutes were accepted as submitted. (MSP: Lex, Galeon)

3. **LIBRARY STATISTICS – January 2011**

19 Students took the ACT/SAT Prep test on January 29, a higher number than the last time we hosted a Kaplan SAT prep test. Much of the credit for this greater participation goes to Mike Crilly, Jefferson High School Superintendent, and the high school principals, who got the word out to parents and students through the high school websites. In February, there will be a follow-up meeting with the parents and students who took the test and in March we will again host an event with Kaplan, this time on paying for college. Mr. William Lex, board trustee, volunteered to work with the Kaplan staff and the high schools to facilitate additional sessions.

4. **REPORTS - Library Director's Report January 2011**

PROGRAMS

The Second Thursday Book Club met on January 13 to discuss *Zeitoun* by Dave Eggers. 10 interested participants welcomed the opportunity to discuss this riveting and true tale of mayhem and kindness during and after Hurricane Katrina, told from the perspective of a New Orleans Muslim businessman.

On January 22nd, staff gave a presentation on library programs and materials for the young set at JFK School's Kindergarten Readiness program. 50 adult and 75 children attended.

5. **LIBRARY ANNUAL REPORT**

Ms. Simmons will finalize report and send it to the printer after getting final approval of the content from the trustees.

6. **LIBRARY ASSOCIATES UPDATE**

On February 9th, the library associates met at Westlake Library. They decided to reach out for volunteers to assist with a membership committee. Library Associates board members each donated \$100 to pay the filing fee due to apply for 501c3 status.

7. **DALY CITYCENTENNIAL PROJECT**

Ms. Simmons presented to the Board a slideshow of historical photos of Daly City elementary and high schools, circa 1960. These photographs were donated to the library by Carolyn Ciampi, widow of Mario Ciampi, the architect, via a gift from Rob Keil. The library hopes to have a showing at City Hall during the March 24th Centennial Celebration which would feature a slideshow of these photos with

accompanying text. Rob Keil, a San Francisco based art director and designer, has volunteered to assist in the formulation of the final presentation.

8. **ANNOUNCEMENTS AND COMMUNICATIONS**

- Kaplan “Paying for College” Workshop – March 7, 2011, Serramonte Library from 7-8 p.m.
- Filipino American International Book Festival – October 1 and 2, on Larkin Street, San Francisco between the San Francisco Public Library and the Asian Art Museum

9. **PUBLIC COMMENT:** None

10. **AGENDA BUILDING FOR NEXT MEETING**

- Library Associates Update
- Transition Update for Library/Recreation Departments

11. **ADJOURNMENT**

Ms. Encarnacion adjourned the meeting at 7:58 p.m.

Next Meeting:

Tuesday, March 15, 2011 at 7:00 p.m., Daly City Council Chambers