

City of Daly City  
Regular Meeting  
**LIBRARY BOARD OF TRUSTEES**

Tuesday, September 20, 2011 – 7:00 p.m.  
City Hall Council Chambers – 2<sup>nd</sup> Floor  
333 – 90<sup>th</sup> Street, Daly City, CA 94015

For those wishing to address the Library Board of Trustees on any Item on the Agenda or under Public Appearances/Oral Communications, please complete a Speaker Card located at the entrance to the City Council Chambers and submit to a Staff Member as early in the meeting as possible.

Persons with disabilities who require auxiliary aids or services in attending or participating in this meeting should call the Library Services Division as soon as possible prior to the meeting.

CALL TO ORDER

PLEDGE TO THE FLAG

ROLL CALL

APPROVAL OF MINUTES: Regular Meeting of August 16, 2011 (Action)

APPROVAL OF AGENDA (Action)

REPORTS

1. Library Statistics for August 2011–Birch (Presentation)
2. Director’s Report
  - a. Radio Frequency IDentification (RFID) Project–Anderson/Birch (Presentation)
  - b. Winter Library Closure–Burns (Presentation)
  - c. Updated Organization Chart–Burns (Presentation)
  - d. Activity Guide–Burns (Continue to 10/25/11)
  - e. State Library Report–Birch (Continue to 11/15/11)
3. Trustee Liaison to Library Associates–Board of Trustees (Action)
4. Statistics/Marketing Subcommittee Report–Encarnacion/Paniza (Presentation/Action)
5. Cancellation of October Regular Meeting–Board of Trustees (Action)

ANNOUNCEMENTS AND COMMUNICATIONS

PUBLIC COMMENT

Speakers are limited to two minutes, unless modified by the President. The Board cannot take action on any matter raised under this item.

AGENDA BUILDING FOR NEXT MEETING

ADJOURNMENT – Next meeting at 7:00 p.m. on October 25, 2011 - Joint Meeting: Library Board and Recreation Commission

**AVAILABILITY OF PUBLIC RECORDS:**

*All public records relating to an open session item on this agenda, which are not exempt from disclosure pursuant to the California Public Records Act, that are distributed to a majority of the legislative body will be available for public inspection at the City Clerk’s Office, City Hall located at 333-90<sup>th</sup> Street, Daly City, CA during normal business hours, at the same time that the public records are distributed or made available to the legislative body.*