

DALY CITY HOUSING DEVELOPMENT FINANCING AGENCY  
MINUTES – REGULAR MEETING  
FEBRUARY 13, 2012

The meeting was called to order by Commissioner Torres at 7 P.M.

ROLL CALL: Commissioners Present:

Sal Torres, Chairperson  
Raymond A. Buenaventura, Vice-Chairperson  
David J. Canepa  
Michael P. Guingona  
Carol L. Klatt

Staff Present:

Patricia E. Martel, Executive Director  
Rose Zimmerman, General Counsel  
K. Annette Hipona, Assistant Secretary

APPROVAL OF AGENDA:

It was moved by Commissioner Guingona, seconded by Commissioner Canepa and carried unanimously to approve the Agenda.

RESOLUTIONS:

**Amend and Restate Policy Statement and Amend Bylaws of the Daly City Housing Development Finance Agency**

Director of Economic and Development Brian Millar presented the Agenda Report recommending the Commissioner's amend and restate the policy statement and amend bylaws of the Daly City Housing Development Finance Agency.

It was moved by Commissioner Canepa, seconded by Commissioner Guingona and carried by unanimous roll call vote to adopt the following resolutions:

HFA-29 Amending and Restating Policy Statement

HFA-30 Amending Bylaws of the Agency

**Confirming Acceptance of the Housing Assets and Obligations of the Daly City Redevelopment Agency**

Director of Finance and Administrative Services, Don McVey presented the Agenda Report recommending the Commissioner's confirm acceptance of the housing assets and obligations of the Daly City Redevelopment Agency.

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MINUTES – REGULAR MEETING  
FEBRUARY 13, 2012

Page 2

RESOLUTIONS: Continued

**Confirming Acceptance of the Housing Assets and Obligations of the Daly City  
Redevelopment Agency - Cont'd**

It was moved by Commissioner Guingona, seconded by Commissioner Canepa and carried by unanimous roll call vote to adopt the following resolution:

HFA-31 Confirming Acceptance of the Housing Assets and Obligations of the Daly City Redevelopment Agency

ADJOURNMENT:

It was moved by Commissioner Guingona, seconded by Commissioner Canepa, and carried to adjourn the meeting of the Daly City Housing Development Finance Agency at 7:06 P.M.

\_\_\_\_\_  
Assistant Secretary

Approved this \_\_\_\_\_ day  
of \_\_\_\_\_, 2012

\_\_\_\_\_  
Chairperson