

A G E N D A

CITY OF DALY CITY SPECIAL MEETING OF THE PERSONNEL BOARD THURSDAY, JULY 16, 2015 – 5:30 p.m.

I ROLL CALL

II MINUTES OF THE SPECIAL MEETING OF FEBRUARY 24, 2015

III COMMUNICATIONS

1. Letter of appreciation from Maha Abughannam on behalf of Community Service Center's Service Specialist Cassandra Wilson
2. Letter of appreciation from Jim and Pauline Szel on behalf of Community Service Center's Service Specialist I Andrew Serrano
3. Letter of appreciation from Mary R. and Janet K. on behalf of Community Service Center's Service Specialist I Andrew Serrano, Service Specialist Cassandra Wilson and Senior Office Assistant Dolores Watson
4. Letter of appreciation from Shirley Harvey, Daly City resident, on behalf of Water/Wastewater Operator I Marcus Lee
5. Certificate of Commendation from Chief of Police Manuel Martinez Jr. on behalf of Police Officer Isaako Poti
6. For Information Only: Employment List for Lead Public Works Maintenance Worker
7. For Information Only: Employment List for Engineering Technician
8. For Information Only: Employment List for Utility Maintenance Worker
9. For Information Only: Employment List for Street Maintenance Worker II
10. For Information Only: Employment List for Engineer I
11. For Information Only: Employment List for Plant Maintenance Worker/Mechanic I

IV PUBLIC HEARING

1. Public hearing regarding proposed revisions to existing Community Development Assistant job specification

Persons with disabilities who require auxiliary aids or services in attending or participating in this meeting should notify the Office of the City Clerk at (650) 991-8078 as early as possible.

Availability of Public Records. All public records relating to an open session item on this agenda, which are not exempt from disclosure pursuant to the California Public Records Act, that are distributed to a majority of the legislative body will be available for public inspection at the City Clerk's Office, City Hall located at 333 90th Street, Daly City, CA during normal business hours, at the same time that the public records are distributed or made available to the legislative body.

V OTHER BUSINESS

VI PUBLIC COMMENT

VII ADJOURNMENT