

City of Daly City
Regular Meeting
ARTS AND CULTURE COMMISSION

Tuesday, March 14, 2017 – 6:30 pm
Administrative Conference Room – 3rd Floor
City Hall 333 – 90th Street,
Daly City, CA 94015

For those wishing to address the Arts and Culture Commission on any Item on the Agenda or under Public Appearances/Oral Communications, please complete a Speaker Card located at the entrance to the Administrative Conference Room and submit to a Staff Member as early in the meeting as possible.

Persons with disabilities who require auxiliary aids or services in attending or participating in this meeting should call the Department of Library and Recreation Services as soon as possible prior to the meeting.

CALL TO ORDER

ROLL CALL

APPROVAL OF MINUTES

INTRODUCTIONS

DISCUSSION ITEMS

(Fong-Martinez)

1. SMCAC grant proposal

2. LUOW 2017

3. Supervisor Canepa's County Event: March 18th, District 5 Together, Cultural & Resource Fair event @ Jefferson High School

4. Plans for Photo Contest Photographs

6. DCACC Meeting Schedule

COMMISSIONER REPORTS

UPCOMING EVENTS

- Women's History Month, Thurs., March 16, 2017
- Other

PUBLIC COMMENT

Speakers are limited to two minutes, unless modified by the Commission Chair. The Commission cannot take action on any matter raised under this item.

NEXT MEETING

- Regular Meeting – Tues., April 11, 2017, 6:30 pm

ADJOURNMENT

AVAILABILITY OF PUBLIC RECORDS:

All public records relating to an open session item on this agenda, which are not exempt from disclosure pursuant to the California Public Records Act, that are distributed to a majority of the legislative body will be available for public inspection at the City Clerk's Office, City Hall located at 333-90th Street, Daly City, CA during normal business hours, at the same time that the public records are distributed or made available to the legislative body.

**Arts and Culture Commission
City of Daly City
Special Meeting
Tuesday, February 28, 2017**

MINUTES

Commissioners Present

**Dorie C. Paniza
Arlene Daus-Magbual
Elizabeth Espinda
Pauline Fong-Martinez
Nancy Rodriguez**

City Manager

Pat Martel

- ❖ **Arlene Daus-Magbual and Elizabeth Espinda were sworn in as new Arts and Culture Commissioners by Mayor Sylvester and Vice Mayor Manalo.**
- ❖ **Commissioner and City Manager Introductions.**
- ❖ **Last meeting minutes were approved.**
- ❖ **We couldn't do a survey for "Light Up Our World" because of some technical issues, but we have some feedback from other sources.**
- ❖ **We would like to brand "Light Up our World" not to maintain exclusive rights, but to be able to use it without restrictions or conditions in the future. We would also like to have the brand to label our pictures. Pat said she would check with legal on this.**
- ❖ **Pat submitted a picture of city hall, moon, and heart to use at League of California cities, but we haven't received a response yet.**
- ❖ **We don't qualify for several grants because we have only been in existence for 2 years and many of those grants require 3 years.**
- ❖ **San Mateo County Arts Commission invited us to apply for a grant again.**
- ❖ **Commission has to get Art Conference Information to Pat so that she can designate funds to cover registration fee especially since it is local.**
- ❖ **"Light Up Our World" Program Concepts**

- ❖ **A Community Building Program Grant: luminary-lit labyrinth, painting electrical meter boxes, and create visual art for our community to see, repaint and repurpose free library boxes.**
- ❖ **Try to get examiner and chronicle to donate their old newspaper stands**
- ❖ **Ask businesses to adopt these boxes, would love San Francisco State Art Org. to adopt this, have a couple ready so that we can have them ready for the event, doesn't have to be Daly City specific since this a county grant, finding groups or businesses that are committed to this.**
- ❖ **Continue to develop relationships that we already have and foster new ones.**
- ❖ **Will try to find funding for art teachers.**
- ❖ **Paint the city's electrical meter boxes, if we did it with Bayshore we could do it with the boys and girls club**
- ❖ **Have students develop a theme as part of the competition and display them here in the Octagon Gallery.**
- ❖ **Lions Club could also support us.**
- ❖ **This grant is due in April.**
- ❖ **We were selective last year with whom we collaborated. We wanted this to be our brand event.**
- ❖ **Music, but perhaps limited or no dance performances because it required too much coordination and space that we may not have this year**
- ❖ **Opportunity to do honorary art awards again.**
- ❖ **This year, we should start alot earlier to fundraise and develop programming.**
- ❖ **Think about whom we would like to approach for donations.**
- ❖ **Prepare a list of people who we ask for larger amounts of money and have letters for donors ready.**
- ❖ **Great that we had so many student volunteers, but it required a lot of coordination and people to really support it.**
- ❖ **Decide on a date in September or October (September is Latino Heritage Month and October is Filipino Heritage Month).**
- ❖ **Our role is to enable others to organize and put on events, but for now we will continue to organize since our brand is fairly new.**
- ❖ **We want to find new resource.**
- ❖ **Review our strategic plan and keep it close by for reference because it will keep us focused.**

- ❖ **Supervisor Canepa is organizing an event on March 18 and we should participate. It is a District 5 event at Jefferson High School. It is an opportunity to do things together (please put it on your calendars so we can table at the event).**
- ❖ **Repurpose props for photo booth (Jefferson HS, March 18, 2017)**
- ❖ **We could have 4 exhibits a year at the Octagon Gallery (bring in local artists) if we can identify qualified volunteer installers to help us.**
- ❖ **Arlene will ask some people if they can install art work and advise us on the appropriate materials that we need in order to hang art work while preserving the walls in the Octagon Gallery.**
- ❖ **It can bring in artists that would normally go elsewhere.**
- ❖ **Find map of old Daly City (get access to it and present it at the “Light Up Our World” event).**
- ❖ **Pat will contact Daly City History Guild to make an appointment so that we can visit the Daly City Museum as a Commission. Schedule the May meeting at the DC history museum.**
- ❖ **We are at full composition right now in terms of our commission members.**
- ❖ **Sal Torres and Norm are on the newly formed Commission Advisory Committee. Would like to get Catherine De Guzman on the Commission Advisory Committee as well.**
- ❖ **Nancy will check with Mission Edge to see if they are willing to house 2015 picture from the photo contest. Ask the Westlake Coffee Shop. If they agree we will offer to help them with installation.**

Recap of important dates:

- ❖ **We meet on the 2nd Tuesday of every month at 6:30. Pauline proposed two meetings in March or at least two in April.**
- ❖ **March 14- next meeting.**
- ❖ **March 14- St. Patrick’s Day Fundraiser at 11:30 at the Colma Community Center.**
- ❖ **March 16- Woman’s History Month Celebration from 1:30 to 3:30 at Doelger Senior Center.**
- ❖ **March 18- District 5 event at Jefferson HS 11-2.**
- ❖ **April 11- Arts and Culture Commission meeting to discuss fundraising and prepare for April 20th Business to Business event.**
- ❖ **April 20- Business-to-Business event from 4:30 to 8:30.**