

City of Daly City
Regular Meeting
ARTS AND CULTURE COMMISSION

Tuesday, August 11, 2015 – 6:30 p.m.
Administrative Conference Room – 3rd Floor, City Hall
333 – 90th Street, Daly City, CA 94015

For those wishing to address the Arts and Culture Commission on any Item on the Agenda or under Public Appearances/Oral Communications, please complete a Speaker Card located at the entrance to the Administrative Conference Room and submit to a Staff Member as early in the meeting as possible.

Persons with disabilities who require auxiliary aids or services in attending or participating in this meeting should call the Department of Library and Recreation Services as soon as possible prior to the meeting.

CALL TO ORDER

ROLL CALL

APPROVAL OF MINUTES
July 7, 2015

TEAM-BUILDING ACTIVITY #1 (Fong-Martinez)

DISCUSSION ITEMS

1. Daly City Photo Contest Reception (Fong-Martinez)
2. Overview of the City's Cultural Events (Curran)
 - Hispanic Heritage Month Celebration – Saturday, September 19, 11:30 a.m. to 3:30 p.m., War Memorial
 - Fil-Am History Month Celebration – Saturday, October 10 – Westlake Park/Pacelli Gym
 - National Black History Month Celebration – February
 - National Women's History Month Celebration – March

COMMISSIONER REPORTS

1. Proposed Dedicated Art Funding (Fong-Martinez)
2. Visit to Skyline Junior College Theater (Rizzi)

ANNOUNCEMENTS AND COMMUNICATIONS

PUBLIC COMMENT

Speakers are limited to two minutes, unless modified by the Commission Chair. The Commission cannot take action on any matter raised under this item.

NEXT MEETING

ADJOURNMENT

AVAILABILITY OF PUBLIC RECORDS:

All public records relating to an open session item on this agenda, which are not exempt from disclosure pursuant to the California Public Records Act, that are distributed to a majority of the legislative body will be available for public inspection at the City Clerk's Office, City Hall located at 333-90th Street, Daly City, CA during normal business hours, at the same time that the public records are distributed or made available to the legislative body.

DALY CITY PHOTO CONTEST RESPONSIBILITIES

Responsibility	Assigned to	Due Date(s)
Reception Date		
Confirm reception dates - November 5th, 12th or 19th?	Julie	July mtg
Set itinerary	all at August mtg	
Photo Display		
get pricing for photo development	Norm	done
develop budget get pricing for mount boards and label production	Pauline	done, needs to be reviewed by all
identify, if feasible, school to adopt mounting project for photo display	Dorie	
PR		
guest list and email blast	all at August mtg	August mtg
newsletter contribution	Pauline	Sept mtg?
Eventbrite set-up	Pauline	draft by by August mtg, final shortly thereafter
Food/Bev donations		
send out solicitations and secure donations	Nancy	
wine donation	Julie	
develop budget	all at August mtg	
Raffle Prizes		
deYoung/Legion tickets	Pauline	on hand by Sept mtg
Asian Art Museum tickets	Pauline	on hand by Sept mtg
Moffet Aviation Museum	Pauline	on hand by Sept mtg
Entertainment	Dorie, MM, PFM	
proposed: Shura Taylor guzheng player	Pauline	
fall-back: background music via speaker system		
Final program	Pauline	
need to provide all donors to be recognized	all	
need to decide final itineary for evening	all at Sept mtg	
need to print	can we use staff copier?	

final draft	Pauline	all at October mtg
Other responsibilities		
take photos during event		
arrange for Mayor to speak		